

## Citizen Transportation Advisory Committee Draft Meeting Minutes: May 15, 2019

### Committee – Voting Members

Chair Travis Pietila (Charlottesville) - Present  
Vice-Chair Mike Smith (Charlottesville) – Present  
Ray Heron (Charlottesville) – Present  
Mike Dunn (Albemarle) - Present  
Donna Chen (MPO) – Present  
Adam Moore (Charlottesville) - Present  
Tim Keller (Albemarle PC) – Present  
Gary Heaton (Charlottesville PC) – Present  
Marty Meth (Albemarle) - Absent  
Fran Hooper (Albemarle) - Absent  
David Hurst (MPO) – Absent  
David Shreve (Albemarle) – Absent  
Mac Lafferty (MPO) – Absent

### Staff

Jakob zumFelde (MPO)  
Chip Boyles (MPO)

### Call to Order:

Mr. Pietila called the meeting to order at 7:00 PM.

Staff and committee members introduced themselves. Mr. zumFelde indicated that he has accepted a job with the City of Harrisonburg and his last day with the TJPDC will be May 24.

### Matters from the Public:

Mr. Pietila noted that Stuart Gardner was attending and that he has applied to join CTAC. Mr. Gardner introduced himself, saying that he has lived in Charlottesville for about 3 years. He works in the automotive industry, currently working for Volkswagen America. Given his background in transportation, he hopes to volunteer as part of CTAC.

### Approval of Meeting Minutes:

The April meeting minutes were reviewed. Mr. Heaton made a motion to approve the minutes, Mr. Moore seconded the motion, and it passed unanimously.

### Long Range Transportation Plan (LRTP) Update

Mr. zumFelde provided a brief overview of the updates that were made following the April CTAC and MPO Policy Board meetings. These updates included:

- ❑ Chpt 3: Changed language regarding e-scooters
- ❑ Chpt 3: Additional language about land use
- ❑ Chpt 4: Additional national performance measure info, including information from VDOT added as Appendix C and a brief overview of transit safety performance measures that have yet to be created

- ❑ Chpt 4: Clarification of safety language
- ❑ Chpt 5: Transit maps with headway information
- ❑ Chpt 5: Note about need for additional data
- ❑ Chpt 8: Added funded project lists
- ❑ Chpt 8: Costs for roadway vision list projects

Mr. Proctor gave an update on projects that are recommended for funding through the SMART SCALE process. Following additional money becoming available, the US 250 and Route 20 intersection (Pantops) has been recommended for funding. One of two projects, the Preston Ave and Grady Ave intersection or the Fifth St, Cherry Ave, Ridge St, and Elliot Ave intersection, will also be recommended for funding. Mr. Proctor indicated that the City Council can choose between the two projects, as they are the next two highest-scoring projects eligible for funding.

Mr. Moore made a motion recommending approval of the current draft of the LRTP by the MPO Policy Board. Mr. Heron seconded the motion, and it passed unanimously.

Mr. zumFelde suggested that there be a brief discussion regarding improvements that could be made for the next update of the LRTP. Mr. Pietila noted the importance of continuing to improve the travel demand model with more modes, and particularly bicycle, pedestrian, and transit trips. Mr. Smith noted that there is always room for improvement regarding community engagement. Mr. Pietila mentioned a need to better incorporate greenhouse gas reduction strategies, in light of the City and County creating related plans. Ms. Chen noted that updating the LRTP every 5 years may not keep up with the pace of change in transportation, which is changing rapidly. Mr. Boyles and Mr. Proctor noted that a yearly evaluation of the document is required and can involve amending the document as necessary. Mr. Pietila added to Mr. Smith's earlier point about public outreach, and noted that having meetings in more locations would be beneficial for engaging the public. Mr. Boyles noted that one important aspect that may change by the next LRTP update is that the MPO boundaries may expand, following the 2020 census.

### **FY20 Unified Planning Work Program (UPWP)**

Mr. zumFelde gave a brief overview of the Unified Planning Work Program (UPWP). He noted that it is required for showing how federal funds will be used. Mr. zumFelde described some of the efforts included in the proposed FY20 UPWP. These include a transportation revenue study, regional transit planning, and short range project planning including work related to SMART SCALE applications which will be submitted in 2020.

Mr. Pietila suggested multiple updates regarding the "MPO Transportation Infrastructure Issues and Priorities" shown on page 6. Specifically, he indicated the need to reference electric vehicles and charging stations, reducing greenhouse gas emissions, and data needs regarding bicycle, pedestrian, and transit usage.

Mr. Moore made a motion to recommend approval of the UPWP, pending inclusion of the recommendations that Mr. Pietila made. Ms. Chen seconded the motion, and it passed unanimously.

### **Ongoing Role of CTAC**

Mr. Pietila mentioned that he and Mr. Smith met with the Chair and Vice Chair of the MPO Policy Board, Ann Mallek and Kathy Galvin, regarding the role of CTAC over the next few years. The main reason for the meeting and discussion is that in the past CTAC has often not had many items to discuss when there is not an LRTP process happening, so it is important now to make sure that there are things that CTAC can do to stay engaged. One of the key roles of CTAC that was discussed is gathering input from the community and bringing it to the Policy Board. Something that was mentioned as a way to increase input is to hold occasional meetings at locations throughout the region. Mr. Proctor noted that it would be important to have specific items to discuss at these meetings, in order to draw people. Mr. Pietila agreed that this would be quite important, and mentioned the completed LRTP as a possible item to show people. Mr. Proctor and Mr. Moore indicated that potential SMART SCALE applications would be one logical topic of discussion. Various potential locations were mentioned, including the library on Rio near US 29 and the County Office Building on 5<sup>th</sup> Street Extended. Mr. Keller indicated that any efforts to engage citizens should have a clear reason, with it being particularly important that meetings don't give citizens false hope if projects are unlikely to be funded. He indicated that education about the transportation planning and decision-making process would be important so that citizens understand the role that they can play, and the challenges associated with funding improvements. There was additional discussion about ensuring that these meetings are coordinated with City, County and VDOT staff so that various citizen concerns could be heard and addressed.

Mr. Pietila asked how often the committee wanted to consider holding these meetings. Mr. Boyles indicated that these could be discussed in more detail at the next meeting, because at that point there may be a new staff person hired to work on transportation. There was additional discussion about how to draw citizens in, including providing information to them and asking them for feedback. The format of the meeting will also need to be considered, so that CTAC can both address necessary business and ensure public engagement. Having a presentation given at each CTAC meeting was also discussed. Mr. Pietila suggested that if anyone has ideas for presentations or initiatives that they are interested in, CTAC can choose to pursue these things. Mr. Smith noted that he plans to attend MPO Technical Committee meetings and that Mr. Pietila plans to attend MPO Policy Board meetings to ensure good coordination between CTAC and the other committees.

### **Staff Reports**

Mr. zumFelde noted that Sandy Shackelford has been hired as the new Director of Planning and Transportation with the TJPDC.

### **Additional Matters from the Public:**

There were no matters from the public.

The meeting was adjourned at 8:30 PM.