

MPO Technical Committee Draft Minutes: May 21, 2019

Committee – Voting Members

Bill Palmer, *UVA Office of the Architect*
Kevin McDermott, *Albemarle County*
Julian Bivins, *Albemarle Planning Commission*
Becca Sial, *DRPT*
Jeanette Janiczek, *City of Charlottesville*
Charles Proctor, *VDOT*
Juwhan Lee, *CAT*

TJPDC Staff

Jakob zumFelde, *TJPDC*
Sandy Shackelford, *TJPDC*
Gretchen Thomas, *TJPDC*

Committee – Non-Voting

Mike Smith, *Vice Chair of CTAC*

Call to Order

Mr. Lee called the meeting to order at 10:03 AM

Matters from the Public

There were no matters from the public.

Approval of Draft Minutes

Mr. Bivins moved to approve the January 15 draft minutes, Mr. McDermott seconded the motion and the motion passed unanimously.

Mr. Bivins moved to approve the March 20 draft minutes, Mr. McDermott seconded the motion and the motion passed unanimously.

VTRANS Process Update

Mr. Chris Wichman from OIPI presented detail on the identification of VTrans needs, including the measures, methods and upcoming timeline for engagement at the regional and local level. The presentation he gave is located here (<https://www.youtube.com/watch?v=NEbIjmkqh9U>).

Mr. Wichman said there will be direct engagement with each locality. There will be a webinar on June 14 and a survey will be sent out on or about that day and will be available for approximately a month.

According to Mr. Wichman, the MPO's participation timeline will include a late-May webinar with similar information as presented at this meeting. In early June there will be a webinar on UDA methodology and instructions for the localities. In mid-June, they will be going to the MPOs to get their feedback to report back to the CTB, and in July and early August there will be additional presentations to the MPOs.

In mid-July there will be a webinar that will be similar to the presentation at this meeting and before September 1, the MPO will receive a draft of mid-term needs. Between September 1 and September 10, the CTB sees the draft needs and will receive any feedback received. On December 11, the CTB will take action.

LRTP

Mr. zumFelde noted that he sent out the latest draft of the LRTP to the Board and any and all feedback was incorporated into the current document. He reported that CTAC and the MPO Policy Board held special meetings, including public meetings, in April to review the document.

Mr. Bivins asked about the fact that there is no type of housing is listed in the affordable housing information in Chapter 1. He wanted to know in the first bullet what is meant by “family” in “family housing.” He said he prefers the word “household” to “family housing.”

Mr. zumFelde said the exact wording from the Housing Report was used.

Mr. McDermott made a recommendation to the MPO Policy Board to adopt the LRTP as amended. Ms. Janiczek seconded the motion and the motion passed unanimously.

Mr. zumFelde said to send him feedback about how to improve the LRTP in the future.

UPWP

Mr. zumFelde gave a brief overview of the UPWP. He explained that it is required to show how federal transportation funds will be used. It includes long-range (i.e., Bike Ped Corridor Evaluation) and short-range (i.e. SmartScale and TIP) planning tasks.

Mr. McDermott made a recommendation to the MPO Policy Board to approve the FY20 UPWP. Mr. Palmer seconded the motion and it passed unanimously.

Staff Updates

Regional Transit Partnership

Mr. zumFelde said there was no City representative at the last meeting, so they could not approve the MOU. There is a meeting this week and he anticipates that the MOU will be approved then.

Mr. Lee reported that the Director position for CAT is posted and closed on June 7. They will begin interviewing sometime in July.

Ms. Shackelford introduced herself and said she appreciates the Board’s patience while she gets “up to speed” through the transition as Mr. zumFelde leaves.

Additional Matters from the Public:

There were no additional matters from the public.

Mr. Lee adjourned the meeting at 11:11 AM