Thomas Jefferson Regional Transit Partnership  
May 23, 2019  
4:00 PM  
Water Street Center

<table>
<thead>
<tr>
<th>Committee – Voting Members</th>
<th>Staff</th>
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<tbody>
<tr>
<td>Diantha McKeel, Albemarle Co - Chair</td>
<td>Chip Boyles, TJPDC</td>
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<td>Kathy Galvin, City of Charlottesville – Vice Chair</td>
<td>Gretchen Thomas, TJPDC</td>
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<td>Randy Parker, JAUNT Rural (Louisa)</td>
<td>Sara Pennington, Rideshare</td>
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<td>Fran Hooper, JAUNT Urban (Albemarle)</td>
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<td>Ned Gallaway, Albemarle</td>
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<td>Nikuyah Walker, City of Charlottesville</td>
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<td>Neil Sherman, DRPT</td>
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Non-Voting & Alternates
Karen Davis, JAUNT
Brad Sheffield, JAUNT (absent)
Becca White, UTS (absent)
Trevor Henry, Albemarle County
Leslie Beauregard, City of Charlottesville
James Mann, CAT Advisory Board
Dave Feisner, JAUNT Rural (Alb – alternate) (absent)
Bill Wuensch, JAUNT Urban (Alb – alternate) (absent)
Kim McManus, PVCC
Jim Foley, ACPD (absent)
Katie Schwing, DRPT (alternate) (absent)
Alison DeTuncq, CTB (absent)
Chris Rowland, JAUNT (absent)
Becca Askey, DRPT (absent)
Ginger Morris, Greene County Transit (absent)
Sally LeBeau, UVA Hospital (absent)

Call to Order
Chair McKeel called the meeting to order at 4:03 p.m. Members introduced themselves.

Matters from the Public
Sean Tubbs with the Piedmont Environmental Council updated the Board on his public transit experiences. He has wanted to experiment with UTS, but they are on their summer schedule, so he has more to figure out. He will be using JAUNT next. He is also looking forward to the Crozet service.

He went on to say that the MOU that is scheduled to be approved at this meeting is exactly what should be done and is glad to see it on the agenda and moving forward. He noted that urban areas
are in need of transit and there needs to be encouragement to use public transit for those in those urban areas.

He stated he was interested in the Open Source data agenda item and sees it as an important factor in moving forward.

He reported that Smart Cville is hosting a meeting on June 6 to get information from users about the current system and how to use it. JAUNT will be there as well.

**Response to Matters from the Public**

None.

**Approval of the Agenda**

Ms. Galvin made a motion to approve the agenda. Mr. Parker seconded the motion and it was passed unanimously.

**Approval of Minutes from March 28 meeting**

Ms. Pennington noted that Becca White sent her an email with spelling errors and they have been corrected.

Ms. Walker made a motion to approve the minutes and Mr. Gallaway seconded the motion and it passed unanimously.

**Approval of Minutes from April 25 meeting**

Mr. Parker made a motion to approve the minutes and Mr. Gallaway seconded the motion. The motion passed with Ms. Galvin and Ms. Walker abstaining.

**FY20 CAT Albemarle Funding Agreement Approval**

Mr. Boyles said the only changes to the agreement were minor spelling and grammar changes and minor legal terms. The legal teams from both the City and the County have to look at the final draft. There will not be any real change to the content.

Ms. Galvin made a motion that the RTP recommend that the Intergovernmental Memorandum of Understanding be passed on to City of Charlottesville’s Council and the County of Albemarle’s Board of Supervisors for their review and approval. Mr. Gallaway seconded the motion and it passed unanimously.

Mr. Boyles thanked the Board and everyone involved for the hard work that went into the MOU for many years.

**FTA 5307 – Small Transit Intensive Cities (STIC) Funding Program**

Ms. Davis described STIC and how it is funded. She noted that when Mr. Sheffield crunched the numbers, he noticed there was an opportunity for some STIC funding for both CAT and JAUNT.

JAUNT is a full-reporter and CAT is a reduced reporter. Because CAT is a reduced reporter, there is an opportunity for them to collect better and more accurate data, which then could be combined with JAUNT’s data. This would provide an opportunity to draw down more money for additional STIC funding.
She said what needs to happen is someone from CAT needs to call the National Transit Database and get their approved sampling program from FTA they could implement to help count passengers so they can extrapolate data from it. She does not know the cost or the timeframe to implement, however, if someone from CAT finds out it could be implemented quickly, the impact may be felt in the next fiscal year.

Ms. Galvin asked how much more money could they expect.

Ms. Davis said together they could get $260K for each of the 6 categories.

Mr. Parker asked if they could use UTS’s data for inclusion.

Mr. Boyles said that they could use UTS’s numbers because they are partners in the bigger system, but they would not receive funding, by their choice, because they don’t receive nor want to receive federal funding.

Ms. Davis said that Harrisonburg meets five of the six categories, so they are drawing down more STIC money.

She went on to say that it is important to get accurate data so when they are talking with the state, they have a complete picture of what is happening.

Ms. Galvin wanted to know how much more money would be available if CAT went from a reduced reporter to a full reporter. Mr. Parker wanted to know how that money gets divided among the participants.

Ms. Davis said there is a formula already in place.

Ms. McKeel noted that NTD is located on Rio Road in Charlottesville.

Mr. Parker said it sounds like the densest service is UTS and those number would help give leverage to the other two services. He asked if UTS already collects the data.

Ms. Davis said they do not.

Ms. Boyles said as a regional system, it may not cost them anything to collect the data. They don’t need the individual passenger counters like CAT does because they are not relying on federal funding. However, this allows a sampling, so there may be people on the buses counting and doing surveys. It may be something the MPO may want to do if UTS would allow it. He noted they do not want to receive the state or federal funding because of the restrictions that come along with it. Lastly, he said the systems are very different and yet they share the same passengers.

Ms. Hooper asked where the federal funds were coming from.

Ms. Davis said it was FAST Act Funding.

Ms. McKeel recognized Juwan Lee of CAT.
Mr. Lee stated that the STIC funding is not new and CAT tried several years ago to get UTS’ numbers, but they weren’t interested so CAT dropped it at that time. The other issue is if CAT goes over 30 buses, they automatically become a full reporter, and they are currently at 24. Full reporting would require additional office personnel for more robust reporting. He said on the other side of that if CAT were able to get additional STIC funding, it would be worth it.

Ms. Davis said any step forward to collect and report more comprehensive data rests entirely with CAT staff contact NTD.

Ms. McKeel asked that CAT report back to the Board on where they stood on this issue.

**Hydraulic & 29 Crossings for Transit**

Mr. Boyles reported that the MPO submitted transportation projects to the CTB for SmartScale and they did not score well. The MPO has started to look at breaking the project down in to smaller projects, specifically a crossing over 29, called the Zan Road crossing, that is designed to improve bike/ped/transit service. This project is estimated at approximately $36 million.

He went on to say there are similar projects, including the Angus Road bridge at Best Buy, estimated at $50-60 million.

He said they are two different sized projects because the Angus Bridge project may have transportation benefits in Smart Scale because it connects to 29 in addition to crossing 29, and Zan only goes over 29.

Mr. Boyles said the MPO would like to prioritize the projects for Smart Scale in the future and to determine if there may be other funding sources available.

Ms. Galvin asked how the Hydraulic Planning & Advisory Committee (HPAC) was involved in this project.

Mr. Boyles said the HPAC was a VDOT appointed advisory board for small area planning and the transportation plan for Smart Scale. It is officially no longer in existence and is only used as needed to get the members’ expert opinions. Both small area plans were accepted by both the City and the County.

**Transit Updates – (this item moved up in the meeting because the presenter was not yet at the meeting)**

*PVCC* – Kim McManus had nothing to report.

*CAT Advisory Board* – James Mann deferred to Juwhan Lee for the report. Mr. Lee said the committee presented the RTP with the draft bylaws in January for recommendations. Those recommendations have been incorporated and will be presented at the next meeting for review.

*CAT* – Leslie Beauregard said the CAT Director position is open and will close on June 7. The IR Director position is also open and they are hoping to get both positions filled and the directors on board this summer.

*City of Charlottesville* – Ms. Galvin reported that the City’s new manager, Dr. Richardson, started on May 13 and he is scheduled to meet with Chip Boyles next Friday.
Ms. Walker asked when Mr. Boyles would like the RTP’s draft MOU on the City Council’s agenda. Mr. Boyles said since the MOU becomes effective on July 1, it should be on their agenda sometime in June.

*Rideshare* – Ms. Pennington said Rideshare is launching its marketing and awareness campaign for the new ride-matching software from DRPT. There is new information for users and Ms. Pennington will be presenting on these features at the next meeting.

*JAUNT* – Karen Davis reported that Crozet Connect will begin on August 5. She introduced Stephen Johnson to report more on the service. He noted that it goes from Crozet to the UVA Hospital and then into downtown Charlottesville, not including Pantops, for now.

**Open Source Data for Transit**
Nathan Day gave his presentation from Tom Tom 2019. Click here to see it: [https://docs.google.com/presentation/d/1yUQ3eXNbgkGOXoxn_ksc5yCcQyzK7VvjD9tqYuOxGVU/edit#slide=id.p](https://docs.google.com/presentation/d/1yUQ3eXNbgkGOXoxn_ksc5yCcQyzK7VvjD9tqYuOxGVU/edit#slide=id.p)

He noted that the only data included was from the City of Charlottesville and it is missing the County’s parcel data. He said CAT data is available, but needs to actually get it.

If you would like additional information, please contact natedayta.com/talks.

**Other Business**
The next meeting will be on June 27 at 4:00 p.m.

Ms. McKeel adjourned the meeting at 5:35 p.m.