



**Thomas Jefferson Regional Transit Partnership**

June 27, 2019

4:00 PM

Water Street Center

**Committee – Voting Members**

Diantha McKeel, *Albemarle Co - Chair*  
Kathy Galvin, *City of Charlottesville – Vice Chair*  
Randy Parker, *JAUNT Rural (Louisa)*  
Fran Hooper, *JAUNT Urban (Albemarle)*  
Ned Gallaway, *Albemarle (absent)*  
Nikuyah Walker, *City of Charlottesville*  
Neil Sherman, *DRPT*

**Staff**

Chip Boyles, *TJPDC*  
Gretchen Thomas, *TJPDC*  
Sara Pennington, *Rideshare*

**Non-Voting & Alternates**

Karen Davis, *JAUNT*  
Brad Sheffield, *JAUNT (absent)*  
Becca White, *UTS (absent)*  
Trevor Henry, *Albemarle County*  
Leslie Beauregard, *City of Charlottesville*  
James Mann, *CAT Advisory Board*  
Dave Feisner, *JAUNT Rural (Alb – alternate) (absent)*  
Bill Wuensch, *JAUNT Urban (Alb – alternate) (absent)*  
Kim McManus, *PVCC*  
Jim Foley, *ACPD*  
Katie Schwing, *DRPT (alternate) (absent)*  
Alison DeTuncq, *CTB (absent)*  
Chris Rowland, *JAUNT (absent)*  
Becca Askey, *DRPT (absent)*  
Ginger Morris, *Greene County Transit (absent)*  
Sally LeBeau, *UVA Hospital (absent)*

**Call to Order**

Chair McKeel called the meeting to order at 4:04 p.m. Members introduced themselves.

**Matters from the Public**

Sean Tubbs with the Piedmont Environmental Council noted that the next generation is calling upon the work of the RTP to happen to help increase public transportation. Since he has started to use the system more, people are coming to him for solutions on how to educate others with the possibilities for the future. He is also watching the number of buildings being approved to be constructed in Albemarle and see there will be a need for public transportation to support all the new developments.

Charlie Conway, a rising eight grade student at Tandem Friends School, said he is concerned about increasing mass transportation in the County. He noted that mass transportation is primarily centered on the urban part of the county, especially along the Route 29 corridor. He said even though most of the people live in this area, there are some communities who are underserved. More access will reduce our carbon footprint. He said he personally would use it if it were expanded to his part of the county that is more rural.

### **Response to Matters from the Public**

None.

### **Approval of the Agenda**

Ms. Galvin made a motion to approve the agenda. Ms. Hooper seconded the motion and it was passed unanimously.

### **Rideshare Program Software/App**

Ms. Pennington presented the Board with information about the new Rideshare Software and app developed by DRPT. She said it is synced up with Lyft, Strava, and Under Armor and there are points, including coupons, raffles, and drawings.

The new website is <https://rideshare.agilemile.com>

She reported that the Guaranteed Ride Home program will be fully integrated in the future.

The new software and app will be launched officially on July 1 with a heavy social media campaign with lots of marketing, including radio ads, geotagging, and other grass roots ways to reach out.

### **STIC Funding**

Juwhan Lee reported that he got information on how to get additional funding for CAT. There is a better sense of what to do, and discussions are ongoing on how to move onto the next steps to get there.

Ms. McKeel said the board would like to hear back in the future about the progress made on this project.

### **TDP Plan Update**

Mr. Lee continued on to report that last fall CAT submitted their TDP to DRPT. They asked for clarification on whether to adopt the TDP as is or wait for the new Transit Strategic Plan (TSP) because Charlottesville is slated to be Phase 2. The response was to ignore the TDP and work on the TDP next summer.

Mr. Sheffield said the para-transit services are a component of CAT's TSP, the JAUNT's TDP will still stand. He went on to say that JAUNT is not required to be in TSP and that their goal is regional – but, JAUNT could be considered for part of the match in funding.

Mr. Boyles said DRPT is considering moving the TSP up for Charlottesville.

## **Strategic Plan Update**

Mr. Boyles reported that both the City and the County will consider the MOU in July for adoption.

He went on to say the next immediate action is to have a joint exchange visit with a peer community, including representatives from the City, County, UVA, JAUNT, UTS, and community business leaders. The plan is to visit in the Fall of 2019 and will cover common activities in transit, environmental, business, trails, and bike/ped infrastructure, and as many other commonalities as possible. Sustainability and funding will also be discussed.

## **CAT Advisory Committee Bylaws Review**

Mr. Mann presented the group with the updated bylaws.

He went on to say that in Section 4, after “no less than seven Charlottesville Area Transit riders”, to “including representatives from the elderly, disabled, student, and low-income populations” – or something to reflect a broader, more inclusive population.

Ms. McKeel noted that she would like to see Albemarle County specifically named somewhere in the document. She also noted that Roberts Rules are very restrictive and it would be unusual for an advisory committee to follow them. She suggested that they adopt an abbreviated version of them instead.

Ms. Beauregard asked if the members should be appointed to a one- or two-year term.

Mr. Mann said they looked to other university cities for guidance and they seemed to serve for one year.

Ms. Beauregard thought that would be cumbersome and would tend to lack continuity from year to year.

Ms. McKeel recommended that the appointees serve two-year terms and that they could be allowed to serve consecutive terms and have no limit on the number of terms they could serve.

Mr. Mann said he would change it to a two-year term.

Ms. McKeel said she would like to have an annual report to the City AND the County (not just the City) on or before May 1 of each year.

Mr. Mann said he would make the updates and email them to Ms. McKeel, who will send it to the RTP Board, for review before going to the City’s attorney for approval.

## **Transit Service Provider Updates**

*CAT Advisory Board* – James Mann said the board will begin holding regular meetings once the bylaws are approved.

*CAT* – Leslie Beauregard said interviews are being conducted by skype for the CAT Director position. The face-to-face interviews will be on July 15. She also said the IT Directors will have interviews tomorrow. They are hoping to have these positions filled by late summer.

*JAUNT* – Mr. Sheffield reported that when JAUNT voted on its members, it was for two-year terms and therefore, this is Fran Hooper’s last meeting. Lucas Ames from the City will step into her spot.

He went on to say that Carter’s Mountain is where both CAT and JAUNT have their repeaters for radio communication. JAUNT has a generator in case that goes down, so CAT will be tapping into that instead of purchasing another one.

He reported that the Crozet service is still planning to be launched on August 5. Staff will be presenting that plan to JAUNT’s Board first then will present to RTP in July.

*DRPT* – Mr. Sherman said final program funding was approved by the CTB and is on their website. There was a grantee webinar last week and they are working towards next year’s grantees. The grant process will be open on December 1 and will close on February 1.

*Albemarle County Public Schools* – Jim Foley reported that JAUNT moved out of ACPS’ shop because they have completely renovated their offices and were able to move “back home”. He also reported that he drove an electric school bus in Richmond. They are quite expensive at \$350K (a regular bus is about \$100K). There will be some money to acquire at least on for the County.

Lastly, he said the buses make stops in Charlottesville – the Music Center, Murray High School and Via Elementary School. There are a number of people who run the lights, particularly at Via, when the busses are stopped. There will now be stop arm cameras on the busses. He wanted to know who to talk to about sharing the revenue from violations incurred in Charlottesville.

Ms. Beauregard said she would handle that issue.

*Rideshare* – Ms. Pennington said Rideshare and the TJPDC have hired a new employee, Jessica Ballering, who will be starting on August 16.

### **Other Business**

Ms. McKeel’s reviewed the meeting schedule dates and asked the board members to review them and make sure there was no conflict. Ms. Galvin asked that the calendar be sent to the clerks as well.

Ms. McKeel adjourned the meeting at 5:42 p.m.