# Agenda

**MPO Technical Committee**

Tuesday, July 16\(^{th}\), 2019 @ 10:00 a.m.

Water Street Center, 407 E. Water Street, Charlottesville, VA 22902

<table>
<thead>
<tr>
<th>Item</th>
<th>Time</th>
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| 1    | 10:00-10:05| **Matters from the Public:** limit of 3 minutes per speaker  
• Members of the Public are welcome to provide comment on any public-interest, transportation-related topic, including the items listed on this agenda. |
| 2    | 10:05-10:10| Approval of May 21\(^{st}\) draft Meeting minutes*; [Click here for a copy](#) |
| 3    | 10:10-11:00| **Hydraulic Road and Route 29 Improvement Prioritization** – Chip Boyles  
• Three configurations are being considered to improve traffic flow and safety at the Hydraulic Road and Route 29 intersection. |
| 4    | 11:00-11:20| **Transportation Alternatives Program Grant Applications** – Sandy Shackelford  
• Tabor/Hilltop Pedestrian Improvements (Albemarle County) [Click here for a copy](#)  
The purpose of this project is to connect pedestrians from Downtown Crozet to the Claudius Crozet Park. To provide ADA/pedestrian accommodations and crosswalks from Crozet Avenue to the existing sidewalk along Hill Top Street leading to the Claudius Crozet Park.  
• Hydraulic Road Shared Use Path (Charlottesville) [Click here for a copy](#)  
Design and construction of the continuation of the 250 Bypass Shared Use Path along Hydraulic Road to connect to existing Hillsdale Drive Shared Use Path, future Meadow Creek Trails and possibly Holiday Drive (depending on funding and project costs).  
*Applicants will be seeking support for these applications from the MPO Policy Board prior to the final application submission deadline of October 1. |
| 5    | 11:20-11:30| **Revenue Sharing Application** – Sandy Shackelford  
• Moore’s Creek Greenway – Sunset Avenue to Old Lynchburg Road (Albemarle County) [Click here for a copy](#)  
Construct Shared Use Path Greenway Trail from Sunset Avenue to Old Lynchburg Road including a pedestrian crossing at Old Lynchburg Road to connect to Azalea Park path. Also include sidewalk and bike facilities south on Old Lynchburg Road to Doncaster Lane.  
*Applicant will be seeking support for this application from the MPO Policy Board prior to the final application submission deadline of October 1. |
| 6    | 11:30-11:50| **Staff Updates:**  
• Regional Transit Partnership |
| 7    | 11:50-12:00| **Additional Matters from the Public:** limit of 3 minutes per speaker  
• Members of the Public are welcome to provide comment on any public-interest, transportation-related topic, including the items listed on this agenda. |

**Upcoming Meetings:**

MPO Policy Board: July 24, 2019  
MPO Tech: September 17, 2019
MPO Technical Committee
Draft Minutes: May 21, 2019

Committee – Voting Members
Bill Palmer, UVA Office of the Architect
Kevin McDermott, Albemarle County
Julian Bivins, Albemarle Planning Commission
Becca Sial, DRPT
Jeanette Janiczek, City of Charlottesville
Charles Proctor, VDOT
Juwhan Lee, CAT

Committee – Non-Voting
Mike Smith, Vice Chair of CTAC

Call to Order
Mr. Lee called the meeting to order at 10:03 AM

Matters from the Public
There were no matters from the public.

Approval of Draft Minutes
Mr. Bivins moved to approve the January 15 draft minutes, Mr. McDermott seconded the motion and the motion passed unanimously.

Mr. Bivins moved to approve the March 20 draft minutes, Mr. McDermott seconded the motion and the motion passed unanimously.

VTRANS Process Update
Mr. Chris Wichman from OIPI presented detail on the identification of VTrans needs, including the measures, methods and upcoming timeline for engagement at the regional and local level. The presentation he gave is located here (https://www.youtube.com/watch?v=NEbfjmkgkhU).

Mr. Wichman said there will be direct engagement with each locality. There will be a webinar on June 14 and a survey will be sent out on or about that day and will be available for approximately a month.

According to Mr. Wichman, the MPO’s participation timeline will include a late-May webinar with similar information as presented at this meeting. In early June there will be a webinar on UDA methodology and instructions for the localities. In mid-June, they will be going to the MPOs to get their feedback to report back to the CTB, and in July and early August there will be additional presentations to the MPOs.
In mid-July there will be a webinar that will be similar to the presentation at this meeting and before September 1, the MPO will receive a draft of mid-term needs. Between September 1 and September 10, the CTB sees the draft needs and will receive any feedback received. On December 11, the CTB will take action.

**LRTP**
Mr. zumFelde noted that he sent out the latest draft of the LRTP to the Board and any and all feedback was incorporated into the current document. He reported that CTAC and the MPO Policy Board held special meetings, including public meetings, in April to review the document.

Mr. Bivins asked about the fact that there is no type of housing is listed in the affordable housing information in Chapter1. He wanted to know in the first bullet what is meant by “family” in “family housing.” He said he prefers the word “household” to “family housing.”

Mr. zumFelde said the exact wording from the Housing Report was used.

Mr. McDermott made a recommendation to the MPO Policy Board to adopt the LRTP as amended. Ms. Janiczek seconded the motion and the motion passed unanimously.

Mr. zumFelde said to send him feedback about how to improve the LRTP in the future.

**UPWP**
Mr. zumFelde gave a brief overview of the UPWP. He explained that it required to show how federal transportation funds will be use. It includes long-range (i.e., Bike Ped Corridor Evaluation) and short-range (i.e. SmartScale and TIP) planning tasks.

Mr. McDermott made a recommendation to the MPO Policy Board to approve the FY20 UPWP. Mr. Palmer seconded the motion and it passed unanimously.

**Staff Updates**

**Regional Transit Partnership**
Mr. zumFelde said there was no City representative at the last meeting, so they could not approve the MOU. There is a meeting this week and he anticipates that the MOU will be approved them.

Mr. Lee reported that the Director position for CAT is posted and closed on June 7. They will begin interviewing sometime in July.

Ms. Shackelford introduced herself and said she appreciates the Board’s patience while she gets “up to speed” through the transition as Mr. zumFelde leaves.

**Additional Matters from the Public:**
There were no additional matters from the public.

Mr. Lee adjourned the meeting at 11:11 AM
TA Set-Aside Pre-Application

Tabor/Hilltop Pedestrian Improvements

Project Status: Pre-Screening

Organization: Albemarle County
Project ID: 5745-Pre

General

1. Project Sponsor

Organization: Albemarle County
Point of Contact: Kevin McDermott

Email: kmcdermott@albemarle.org
Phone: (434) 296-5841

Project Information

Project Title: Tabor/Hilltop Pedestrian Improvements

Provide a description of the project and a clearly defined scope of the improvements to be made utilizing Transportation Alternatives funds. Should additional space be needed, please use the Upload Supporting Documents feature. Label the document “Project Description”.

The purpose of this project is to connect pedestrians from Downtown Crozet to the Claudius Crozet Park. To provide ADA/pedestrian accommodations and crosswalks from Crozet Avenue to the existing sidewalk along Hill Top Street leading to the Claudius Crozet Park.

Select primary category of eligibility even if other categories may apply.

Construction of bicycle and pedestrian facilities
Does this project qualify as a “Safe Routes to School” project based on this criteria below?
- Eligible infrastructure activity
- Project is located within 2 miles of an elementary / middle school (K-8th)

Yes

Do you wish to pursue this as a SRTS project?
No

Funding

Project Funding

Do you plan to use third-party donations to meet all or part of the 20% local match requirement?
No

Project's Readiness to Proceed

Project's Readiness to Proceed

Has design work started?
No

The ability to secure right of way (including easements) needed for a project is critical to a project’s success; which of the following best describes the right of way situation for this project:
Right of way has not yet been secured for this project (includes when RW acquisition has started but not been completed)
### Supporting Documents

#### Current Attachments

<table>
<thead>
<tr>
<th>Description</th>
<th>Attachment Type</th>
<th>File Name</th>
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</thead>
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<tr>
<td>Tabor Hilltop Preliminary Sketch</td>
<td>Project Sketch</td>
<td>2019-05-21_Tabor Sidewalk Exhibit.pdf</td>
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<tr>
<td>Tabor Street Centerline and Posted Speed</td>
<td>Planning Study/Safety Study</td>
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<td>Tabor Sketch</td>
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<td>Tabor Sketch 2</td>
<td>Project Sketch</td>
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Virginia Department of Rail and Public Transportation  
600 East Main Street, Suite 2102  
Richmond, VA 23219  
(804) 786-4440

VDOT Central Office  
1401 East Broad Street  
Richmond, VA 23219  
(804) 367-7623 (toll-free)  
711 (hearing impaired)

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Hydraulic Road Shared Use Path

Project Status: Pre-Screening

Organization: Charlottesville City
Project ID: 5694-Pre

General

1. Project Sponsor

Organization
City of Charlottesville, VA

Point of Contact
Chris Gensic

gensic@charlottesville.org

Phone
(434) 970-3656

Project Information

Project Title
Hydraulic Road Shared Use Path

Provide a description of the project and a clearly defined scope of the improvements to be made utilizing Transportation Alternatives funds. Should additional space be needed, please use the Upload Supporting Documents feature. Label the document “Project Description”.

Design and construction of the continuation of the 250 Bypass Shared Use Path along Hydraulic Road to connect to existing Hillsdale Drive Shared Use Path, future Meadow Creek Trails and possibly Holiday Drive (depending on funding and project costs).

Select primary category of eligibility even if other categories may apply.

Construction of bicycle and pedestrian facilities
Does this project qualify as a “Safe Routes to School” project based on this criteria below?

- Eligible infrastructure activity
- Project is located within 2 miles of an elementary / middle school (K-8th)

Yes

Do you wish to pursue this as a SRTS project?

Yes

$ Funding

Project Funding

Do you plan to use third-party donations to meet all or part of the 20% local match requirement?

No

Project's Readiness to Proceed

Project's Readiness to Proceed

Has design work started?

No

The ability to secure right of way (including easements) needed for a project is critical to a project’s success; which of the following best describes the right of way situation for this project:

All right of way required is publicly owned (local and/or state)
### Supporting Documents

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<tbody>
<tr>
<td>Cost Estimate</td>
<td>Detailed Cost Estimate</td>
<td>HydraulicMichieDraftCostEstimate.xls</td>
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<tr>
<td>Concept Map</td>
<td>Project Sketch</td>
<td>HydraulicMichieSharedUsePathBasicConceptMap.pdf</td>
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Revenue Sharing Pre-Application

Moore's Creek Greenway- Sunset Ave to Old Lynchburg Rd

Project Status: Pre-Screening
Organization: Albemarle County
Project ID: 5876-Pre

General

Project Information

<table>
<thead>
<tr>
<th>Project Title</th>
<th>Locality's Priority #</th>
<th>Route #</th>
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<tr>
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<td>3</td>
<td>780</td>
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</table>

<table>
<thead>
<tr>
<th>Local Road Name, if available</th>
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</thead>
<tbody>
<tr>
<td>Old Lynchburg Rd</td>
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</table>

Project Type
Construction

Scope of Work
Bikeways/Trails

Project Short Description
Construct Shared-use Path Greenway Trail from Sunset Ave to Old Lynchburg Rd including a pedestrian crossing at Old Lynchburg Rd to connect to Azalea Park path. Also include sidewalk and bike facilities south on Old Lynchburg Road to Doncaster Lane.

Locality
Albemarle County

VDOT Organization
Culpeper

Priority Selection Criteria