Citizen Transportation Advisory Committee
Meeting Minutes: September 19, 2018

Committee – Voting Members
Travis Pietila (Charlottesville) - Present
Mike Dunn (Albemarle) - Present
Ray Heron (Charlottesville) – Present
Michael Smith (Charlottesville) – Present
Adam Moore (Charlottesville) - Present
Fran Hooper (Albemarle) - Present
Ted Coates (Albemarle) - Present
David Shreve (Albemarle) – Present
Chair David Hurst (MPO) – Present
Vice-chair Pam Riley (Albemarle PC) – Absent
Nancy Carpenter (MPO) – Absent
Mac Lafferty (MPO) – Absent
Hunter Smith (Albemarle PC) - Absent

Call to Order:
Mr. Hurst called the meeting to order at 7:05 PM.

Matters from the Public:
There were no matters from the public.

Approval of meeting minutes:
The May 16, 2018 meeting minutes were presented. Ms. Hooper made a motion to approve the minutes, Mr. Dunn seconded the motion, and the minutes were approved unanimously.

Discussion regarding election of officers:
Mr. zumFelde explained that the committee’s bylaws indicate that election of officers is to take place at the first meeting of the calendar year. Currently, the last elections were held in September of 2017, so there have not been any elections held this calendar year. With this in mind, staff is asking the committee to decide whether to hold elections at this meeting (as indicated on the agenda) or whether to wait until January 2019, when elections will need to be held per the bylaws. A brief discussion was had regarding whether to pursue a change to when the bylaws indicate to hold elections, and no committee members expressed a desire for this change. Ms. Hooper then made a motion to wait until January 2019 to hold the next election of officers. Mr. Pietila seconded the motion and the committee unanimously passed the motion. The next election of officers will take place at the January meeting. Mr. Coates indicated a desire for committee members, including the elected officers, to continue to ensure that the purpose of the committee is clear. There was additional discussion about this topic, with Mr. Proctor indicating
that the LRTP items to be discussed at the meeting are a primary role of the MPO and CTAC. Since the LRTP is only updated every 5 years, this is an important time for the committees.

**MAP-21 Performance Measures**
Mr. zumFelde provided background on this item, including that federal legislation (MAP-21) has required states and MPOs to set targets for many measures. Mr. zumFelde and Mr. Proctor explained that VDOT has been working to make information available to the MPOs, but this process has been slow and a meeting where information was to be provided was canceled due to the hurricane. Nonetheless, the MPO Policy Board will need to take action at their upcoming meeting, so Mr. zumFelde showed the committee the available information regarding baseline conditions and proposed targets for the performance measures. The measures are related to pavement condition, bridge condition, and system performance and the roadways in the region that are identified as part of the national highway system (NHS). There was some discussion about the measures and suggested targets.

**Long Range Transportation Plan (LRTP) Update**
Mr. zumFelde provided information about the timeline for the LRTP update, with the deadline for approval being May of 2019. He explained that since project evaluation is now available, the next step of the process will be beginning to funnel down the number of projects being considered for inclusion in the constrained long-range plan.

Mr. zumFelde provided information about Round 1 of the scenario evaluation, including which projects were included in each scenario. He presented and explained the scenario results, with committee members providing feedback on how the results are presented and how to interpret them.

The committee then discussed general questions about the projects. Mr. zumFelde clarified that the multimodal projects do not indicate specific improvements because in most cases the detailed improvements have yet to be determined. Mr. zumFelde then explained that the project review pages had been printed and posted on the wall for the members to review. Mr. zumFelde provided all members with dots to put on the projects on the wall – green dots were used to indicate projects that committee members consider most important to include in the LRTP and blue dots were used to indicate projects that members consider least important to include in the LRTP. Some time was allowed for members to review the projects and place their dots on them.

After this, there was a brief discussion in which committee members noted that there was generally agreement on which projects to move forward and which to not include. Mr. zumFelde thanked the committee for their input and explained that the information would be conveyed to the Policy Board, along with similar feedback provided by the MPO Tech committee.

**Staff Reports**
Mr. zumFelde provided a brief update on the 3-C agreement that was approved by the MPO Policy board in July. It has also been approved by the PDC and the City of Charlottesville and is pending approval by JAUNT and Albemarle County.

Mr. zumFelde and Mr. Proctor provided information about an adjustment made to the TIP (Transportation Improvement Program) to reflect a transfer of funds, with no changes made to the overall amount of money allocated. Additional updates have been made to the TIP to include language related to the MAP-21 performance measures.
Mr. zumFelde reported that the last meeting of the Regional Transit Partnership (RTP) included discussions regarding future funding for transit in the region, among other things. The next meeting will be held October 24 at 4 PM.

Mr. zumFelde provided an update on the Jefferson Area Bicycle and Pedestrian plan, and indicated that this will be a main source of bicycle and pedestrian projects for inclusion in the LRTP. He showed maps of the existing bicycle and pedestrian infrastructure in the region, planned bicycle and pedestrian infrastructure, and a regional network of corridors that staff have created for inclusion in the Plan. Projects on these corridors will be scored using the ActiveTrans Priority Tool and 5 different categories: destinations, equity, improvement over existing conditions, and connectivity. Mr. zumFelde then provided additional details about the timeline for the Plan, and indicated that it will be completed by December of 2018, with approval by the MPO and other stakeholders in early 2019.

Finally, Mr. zumFelde informed the committee that the next CTAC meeting is scheduled for November 21, which is the day before Thanksgiving. As such, staff are suggesting to hold the meeting on the prior Wednesday, November 14, instead. There was consensus among the committee that this was preferable, with no one expressing concern.

Additional Matters from the Public:
There were no matters from the public.

The meeting was adjourned at 8:50 PM.