

MPO Technical Committee Meeting
 Draft Minutes, March 21, 2023

A video recording of the meeting can be found here:
<https://www.youtube.com/watch?v=APfxGVw5enc>

VOTING MEMBERS & ALTERNATES		STAFF	
James Freas, Charlottesville		Sandy Shackelford, TJPDC	X
Ben Chambers, Charlottesville	X	Lucinda Shannon, TJPDC	X
Rory Stolzenberg, Cville PC		Gretchen Thomas, TJPDC	X
Jessica Hersh-Ballering, Alb Co	X	Ryan Mickles, TJPDC	X
Alberic Karina-Plun, Albemarle (alternate)	X	Curtis Scarpignato, TJPDC	X
Luis Carrazana, Albemarle PC	X	Ruth Emerick, TJPDC	X
Charles Proctor, VDOT *	X	NON-VOTING MEMBERS	
Michael Barnes, VDOT (alternate)	X	Tony Cho FTA	
Christine Jacobs, TJPDC	X	Donna Chen, CTAC Liaison	
Zadie Lacy, Jaunt			
Bill Palmer, UVA Ofc of Architect	X	GUESTS/PUBLIC	
Juwhan Lee, CAT *	X	Peter Krebs *	X
Taylor Jenkins, DRPT (alternate)		Kristin Riddervold *	X
Sara Pennington, Rideshare	X		
Richard Duran, FHWA			

* attended online via Zoom

1. CALL TO ORDER:

Neither the chair nor vice chair were present, so Michael Barnes nominated Ben Chambers to chair the meeting. Christine Jacobs seconded to motion and the motion passed unanimously. Mr. Chambers called the MPO Technical Committee meeting to order at 10:09 a.m.

2. MATTERS FROM THE PUBLIC (MINUTE :35)

- a. **Comments by the Public:** None
- b. **Comments provided via email, online, web site, etc.:** None

3. GENERAL ADMINISTRATION (MINUTE :47)

Acceptance of the Agenda



Motion/Action: Christine Jacobs made a motion to approve the agenda. Alberic Karina-Plun seconded the motion and the motion passed unanimously.

January 21, 2023 Minutes

Motion/Action: Michael Barnes made a motion to approve the January 21st meeting minutes. Luis Carrazana seconded the motion and the motion passed unanimously.

Juwhan Lee attended the meeting remotely for personal reasons. Michael Barnes made a motion to allow Mr. Lee in the meeting. Alberic Karina-Plun seconded and the motion passed unanimously.

4. TRANSPORTATION IMPROVEMENT PROGRAM (TIP) (MINUTE 2:30):

Sandy Shackelford presented the committee with the background of the TIP and why it is required.

Ryan Mickles reviewed the draft FY24-27 TIP revisions. It was noted that Jaunt will have future amendments to be added to the TIP.

Sandy Shackelford explained the changes. Ben Chambers wanted to know why there was such a drop in CAT funding, and Staff said they would follow up with VDOT and get back with the committee.

5. REVISIONS TO THE FY23 UNIFIED PLANNING WORK PROGRAM (UPWP) (MINUTE 9:54):

Sandy Shackelford gave a background on federally-required UPWP, how it is funded and the passive and active rollover features for funding. She noted that TJPDC has had significant changes in staffing and amount of funding for cost allocation, so there is roll-over funding which has provided an opportunity for pass-through funding instead of direct costs. She noted that one of the things done with the rollover funding is to retain a consultant to support staff with the long-range transportation plan.

If specially-accounted-for funding is not completely spent in a fiscal year, it is considered passive rollover, does not require any action, and will be available again in two years. If the MPO wants to rollover the money from FY23 into FY24, the funding will need to be de-obligated and re-applied for.

She explained the de-obligation and how it will affect the CAMPO's future funding. She asked for a recommendation for the roll-over request for 2050 LRTP and for on-call services. These tasks will not be spent all the way down in FY23, but the funding will be needed in FY24.

Motion/Action: Jessica Hersh-Ballering made a motion to make a recommendation to rollover the active funds. Luis seconded the motion and it passed unanimously.

6. DRAFT FY24 UPWP (MINUTE 15:31)

Ms. Shackelford presented the committee with the funding by source (federal, state, and local) for the UPWP for FY24. She also reviewed the tasks to be covered by the funding which include Administration, Long-Range Transportation planning, and Short-Range Transportation planning.

She noted that Staff will be preparing a final draft that will be approved at a future meeting.

7. MOVING TOWARD 2050 UPDATES (MINUTE 22:00)

Ms. Shackelford shared the completed and upcoming project prioritization process activities.

She reported that Staff is working on an interface that will eventually be available online. She presented the preliminary tool to the committee and noted each one of the projects will be scaled in different categories to help prioritize them.

Michael Barnes noted that he would like to use the tool in the future once it is set up properly.

There were several questions about the tool and how it will work with the data and what results it may provide.

Ms. Shackelford continued by noting that there have been three discussion group meetings to gather stakeholder feedback. She reviewed the original draft goals. She noted that equity and climate action considerations should act as a lens to evaluate the other goals and objectives.

She continued by speaking about the suggestions to change the goals from the stakeholder meetings and the reasoning behind the changes. She noted that the Land Use & Economic Development goal is one that is going to need some ongoing feedback so it can be more clearly presented to the public.

8. SMART SCALE ROUND 6 (MINUTE 47:11)

Ms. Shackelford gave a background on Smart Scale process and noted that bi-annual applications (Round 6) will be submitted in August 2024. She reviewed the previous process for Round 5 and what will remain the same and what will be different for Round 6.

She noted that staff reviewed unfunded projects from Round 4 and 5 of Smart Scale and what projects might make the most sense to move forward for Round 6. These include 1) District Avenue Roundabout at Hydraulic Road, 2) Fifth Street Extended multi-modal improvements, 3) US250 and Barracks Road, and 4) Ivy Road, including US250 interchange.

Chuck Proctor gave more details on the projects and the process.

Ms. Jacobs noted that the projects not recommended for consideration for the next round are not off the list altogether. They may come back up for consideration in the future.

9. ROUNDTABLE (MINUTE 1:05:51):

CA-MPO

Ms. Jacobs noted that staff is reaching out to jurisdictions to schedule scoping meetings for the Safe Streets for All, and then will develop the RFP.

City of Charlottesville

Ben Chambers reported that CAT is studying scenarios for alternative fuel types for the future. He also said they are working on their Transit Strategic Plan for CAT, a state-requirement for larger transit organizations.

He also reported that the City is shifting to more programmatic things for the Safe Routes to School project. He announced there will be an event to fix bikes for the community next week.

Mr. Chambers said they are working on their non-motorized infrastructure (bike/ped). They have done an analysis and are now working through it to determine if the projects suggested are feasible for the City.

He continued by saying they are currently under legal review for changes to the scooter program in the City. Once they get the legal review completed, they will get a new permit and the scooter program. He hopes to have a new Bike/Ped Coordinator for the City next month who will be in charge of this program.

Ms. Hersch-Ballering said the County is working on early conceptual design studies on Free Bridge Lane and have Board approval to change Free Bridge Lane into a promenade. She said the County is kicking off the Route 20 shared-use path conceptual design study today. She noted that there will be a quarterly report for transportation projects presented to the Board in April.

Mr. Karina-Plun said the County is working on updating their transportation project priorities.

Chuck Proctor said VDOT is working on the pipeline studies and has some STAR studies going on. Mr. Barnes is working with the localities on their project selection for TAP and revenue share. He said they are also gearing up for the next round of Smart Scale so they can bring it out to localities in late spring or early summer.

Michael Barnes said the project selection process is going well. VDOT has gone onsite and done preliminary alignments on those projects. He also said they hope to extend the same safety process to the Smart Scale process.

Mr. Karina-Plun added that the County has a walkabout with VDOT scheduled in April to discuss obstacles children face when they walk or bike to school.

Ms. Shackelford reported that Wood Hudson is no longer the representative for DRTP for this committee. He is going to be the new VDOT manager for the Trails Program. She reported that Tiffany Dubinsky will be the new DRTP representative at the CAMPO meetings.

Juwhan Lee said a consultant is working on micro-transit service and that will determine what kind of transit will be needed in the future. He said he just spoke with someone at VDOT about the changes for CAT on the TIP presented earlier in the meeting. He said the increase for CAT is because ARP and CARES funding is ending.

Jaunt

There was no representation from Jaunt.

UVA

Bill Palmer reported that there is new Director of Business Services starting who will be overseeing parking and transportation at UVA. He also said there was a sustainability competition at UVA, and the winning entry was transportation related. He said the winning group received \$100K to pilot their program.

Rideshare

Sara Pennington reported that Rideshare applied for a technical assistance grant to get a strategic plan in the future. She also noted that Bike Month is in May. She noted that there are advertising and other initiatives to promote Earth Month (April) and Clean Commuting. Lastly, Ms. Pennington gave an update on the Afton Express.

11. ADDITIONAL MATTERS FROM THE PUBLIC (MINUTE 1:21:30):

None.

ADJOURNMENT: Mr. Chambers adjourned the meeting at 11:30 a.m.