

MPO Technical Committee Meeting

Draft Minutes, May 17, 2022

Video of the meeting can be found at <https://www.youtube.com/watch?v=f7WECv6b80k>

VOTING MEMBERS & ALTERNATES		STAFF	
Alex Ikefuna, Charlottesville		Sandy Shackelford, TJPDC	x
Jeanette Janiczek, Charlottesville		Lucinda Shannon, TJPDC	x
Rory Stolzenberg, Charlottesville PC	x	Gretchen Thomas, TJPDC	x
Kevin McDermott, Albemarle	x	Ruth Emerick, TJPDC	x
Jessica Hersh-Ballering, Albemarle	x	Ryan Mickles, TJPDC	x
Chuck Proctor, VDOT	x		
Stacy Londrey, VDOT (alternate)		NON-VOTING MEMBERS	
Christine Jacobs, TJPDC	x	Tony Cho FTA	
Stephen Johnson, Jaunt	x	Donna Chen	x
Bill Palmer, UVA	x		
Luis Carrazana, Albemarle PC	x	GUESTS/PUBLIC	
Juwhan Lee, CAT	x	Peter Krebs, Piedmont Environmental Council	
Wood Hudson, DRPT		Michael Barnes, VDOT	x
Sara Pennington, Rideshare		Sean Tubbs	x
Richard Duran, FHWA			
Taylor Jenkins, DRPT (alternate)			

Note: The City of Charlottesville has declared a local state of emergency due to the COVID-19 pandemic and the nature of this declared emergency makes it impracticable or unsafe for the Thomas Jefferson Planning District Commission to assemble in a single location in the city. This meeting was held utilizing electronic virtual communication with the Zoom software application, and in accordance with virtual meeting provisions contained in Code of Virginia § [2.2-3708.2](#). A recording of the meeting was made available to the public on May 18, 2022 at <https://www.youtube.com/watch?v=f7WECv6b80k>

1. CALL TO ORDER:

The MPO Technical Committee Chair, Rory Stolzenberg, presided and called the meeting to order at 10:02 a.m. and read the Notice of Electronic Meeting and Commissioner and Public Protocol. Ryan Mickles took attendance.

2. MATTERS FROM THE PUBLIC

- a. **Comments by the Public:** None
- b. **Comments provided via email, online, web site, etc.:** None

3. GENERAL ADMINISTRATION (MINUTE :00):

Acceptance of Agenda – There were no additions or changes to the agenda, so it was approved as presented.



Update on In-Person Meetings

Ryan Mickles reported that the MPO is planning to return to in-person meetings in July at the Water Street Center, located at 407 E Water Street in Charlottesville.

Approval of March 15, 2022 Minutes

Motion/Action: Juwhan Lee made a motion to approve the minutes, Christine Jacobs seconded and the motion passed unanimously.

4. CONSIDER RESCHEDULING JULY 19 MPO TECHNICAL MEETING (MINUTE 2:54):

Mr. Mickles explained that there is a conflict with date of the next meeting with the VA APA Conference. Staff proposed changing the meeting to July 26 at 10:00 a.m. and hold a joint session with the Rural Technical committee.

Motion/Action: Kevin McDermott made a motion to approve the schedule change as presented, Juwhan Lee seconded and the motion passed unanimously.

5. DRAFT FY23 UPWP WORK PROGRAM (MINUTE 6:55):

Mr. Mickles presented the draft of the FY23 UPWP. He noted that there were no comments to date from the public.

Mr. Stolzenberg noted that in the Table of Contents, the dates are still incorrect. Also, on page 25 the dates are also incorrect.

Motion/Action: Kevin McDermott made a motion to approve the UPWP with the amended dates. Christine Jacobs seconded the motion and the motion passed unanimously.

6. SMART SCALE PROJECT UPDATE (MINUTE 10:09):

Mr. Mickles reported that the MPO submitted eight Smart Scale pre-applications on April 1 and are preparing final applications on August 1.

Mr. Mickles also presented two resolutions of support. The first was for a support of the four MPO project applications submissions and the second is for support of four local project application submissions.

Mr. Proctor noted that in the first resolution, "HB2" should be replaced with "Smart Scale" throughout the document.

Motion/Action: Christine Jacobs made a motion to recommend the first resolution with the stated revisions to the Policy Board for consideration. Stephen Johnson seconded the motion and the motion passed unanimously.

Chuck Proctor noted regarding the second resolution, the titles for the projects being submitted should be mirrored in the resolution. He also made note that "HB2" should be changed to "Smart Scale" in this resolution as well.

Ms. Hersh-Ballering will send the correct titles of the projects to Mr. Mickles.

Mr. Stolzenberg note that it will be important to check the titles from the City. Mr. Barnes will work with Mr. Mickles to get the titles to mirror one another.

Motion/Action: Christine Jacobs made a motion to recommend the resolution to the MPO Policy Board endorsing the submission of Smart Scale projects with the requested revisions to remove reference to HB2, and change the titles and descriptions to match the application titles and descriptions given by the jurisdictions. Jessican Hersh-Ballering seconded the motion and the motion passed unanimously.

At minute 25:30, there was a presentation and discussion about the design concept and access of the proposed Rivanna Bike/Pedestrian bridge.

7. STAFF UPDATES (MINUTE 37:33):

TIP Amendments

Lucinda Shannon reported on several administrative TIP adjustments. The TIP is on the MPO website:

<https://campo.tjpd.org/process-documents/tip/>

Regional Transit Vision Plan

Ms. Shannon gave a timeline of the work that has been completed and for the plan going forward. She noted that the RTP is the Advisory Committee for this project. She said the next step is to go to the TJPDC Board and then to the public for surveys and targeted focus groups. She invited the public comments at the next RTP meeting, May 26 at 4:00 p.m.

The 29 North project website is located here: <https://tinyurl.com/N29VDOT>

Transit Governance Study

Ms. Shannon explained the Governance Study and that it will go before the CTB for approval. As soon as the MPO gets the funding announcement, Staff will move forward with AECOM to begin the study. The finances have not been secured as of this date.

Mr. McDermott noted that it will be important to create a key stakeholder list prior to presenting to the Board.

Stephen Johnson asked a clarifying question about the potential change in structure of the transit systems.

Ms. Jacobs noted that Staff is going into the study with no assumptions. They will rely on the consultants for their recommendations.

TJPDC/Rideshare Program

Ms. Shannon reported that the Afton Express has increased ridership. May is Clean Commute month and there are promotions for commuting by using #CleanCommuteCville on social media.

OIPI Growth and Accessibility Planning Technical Assistance Grant

Ms. Shackelford said the MPO and County and City staff have been working with OIPI and have discussed internal staff capacity. She noted that the process will be heavily-GIS based. She also reported that she is working on the scope for the LRTP and more specific info will be available on that in the Fall.

9. ROUNDTABLE UPDATES (MINUTE 1:00:00):

Christine Jacobs reported that there is an open Planner II/III position and the TJPDC is actively recruiting for applications.

Bill Palmer noted the on-demand transportation program that UVA has rolled out during off-hours for students has been successful. UTS is also moving into a summer schedule. He also noted that UTS is working to accommodate the large numbers of electric scooters on Grounds.

Stephen Johnson had to leave the meeting early at 11:00, so there was no report from him.

Kevin McDermott reported that the application for revenue sharing for the Eastern Avenue connector was funded in the draft six-year plan, so it looks like they will be able to move forward with that project. He also noted that 29 North Corridor study will have a final public meeting Thursday from 7-9 p.m. on Zoom. (The 29 North project Website: <https://tinyurl.com/N29VDOT>)

Jessica Hersh-Ballering said regarding the draft 6-year plan, there is a draft demo program for micro transit. The County is looking forward to working with CAT on that program.

Donna Chen had no update from CTAC.

Chuck Proctor said VDOT is working on the Smart Scale applications and developing related sketches and cost estimates. He noted a change in the Hickory Crossing project. He also noted that there will be a Metroquest survey online to collect public comments on the 29 North Corridor study.

Michael Barnes said he is trying to set up informal lunches with folks to get to know people better and to find out what is going on in the community.

Juwhan Lee reported CAT will be presenting two studies at the next RTP meeting. He also said CAT launched their alternative fuel feasibility study. He also noted that route changes are still on hold.

Luis Carrazana did not have anything to report.

Rory Stolzenberg said next Tuesday, May 24, there will be a joint planning meeting to determine what to do with 5th Street.

10. ADDITIONAL MATTERS FROM THE PUBLIC (MINUTE 1:09:30):

None.

ADJOURNMENT: Mr. Stolzenberg adjourned the meeting at 11:14 a.m.