

**MPO Policy Board Meeting**

Minutes, May 25, 2022

**DRAFT**

Video of the meeting can be found here:

<https://www.youtube.com/watch?v=yiJTrm-3w0M>

VOTING MEMBERS & ALTERNATES		STAFF	
Ann Mallek, Albemarle	x	Lucinda Shannon, TJPDC	x
Ned Gallaway, Albemarle	x	Gretchen Thomas, TJPDC	x
Brian Pinkston, Charlottesville	x	Christine Jacobs, TJPDC	x
Lloyd Snook, Charlottesville	x	Sara Pennington, Rideshare	x
Sean Nelson, VDOT	x	Chuck Proctor, VDOT	x
Stacy Londrey, VDOT (alternate)	x	Ryan Mickles, TJPDC	x
		Ruth Emercik, TJPDC	x
NON-VOTING MEMBERS		GUESTS/PUBLIC	
Ted Rieck, Jaunt		Neil Williamson	x
Sandy Shackelford, TJPDC		Kevin McDermott	x
Julia Monteith, UVA		Brennan Duncan	x
Garland Williams, CAT	x		
Wood Hudson, DRPT	x		
Richard Duran, FHWA			
Ryan Long, FTA			
Lee Kondor, CTAC	x		
Bill Palmer, UVA (alternate)	x		

**Note:** The Governor has declared a state of emergency due to the COVID-19 pandemic and the nature of this declared emergency makes it impracticable or unsafe for the Thomas Jefferson Planning District Commission to assemble in a single location. This meeting was held utilizing electronic virtual communication with the Zoom software application, and in accordance with virtual meeting procedures and policies as outlined in Item 4.0-01 of the Virginia state budget (HB29), as effective September 23, 2020. A recording of the meeting was made available to the public on May 26, 2022 at <https://www.youtube.com/watch?v=yiJTrm-3w0M>

**1. CALL TO ORDER (MINUTE 0:00)**

The MPO Policy Board, Chair, Mr. Ned Gallaway, presided and called the meeting to order at 2:01 p.m. Mr. Ryan Mickles read the Notice of Electronic Meeting and Commissioner and Public Protocol and took attendance to validate that a quorum was present.

**2. MATTERS FROM THE PUBLIC (MINUTE 1:54)**

- a. **Comments by the Public:** None.
- b. **Comments provided via email, online, web site, etc.:** None.



**3. GENERAL ADMINISTRATION\* (MINUTE 2:40)**

In-Person Meetings (Minute 2:40)

Mr. Mickles reported that the MPO meetings will resume in person in July. Remote participation is an option under certain circumstances. He noted that there is a remote participation policy in the meeting packet.

Review and Acceptance of the Agenda\* (Minute 4:54)

**Motion/Action:** Mr. Snook made a motion to accept the agenda. Ms. Ann Mallek seconded the motion and it passed unanimously.

Approval of the January 26, March 10 and March 24, 2022 Meeting Minutes (Minute 5:50)

**Motion/Action:** Mr. Sean Nelson noted that he was at the meeting on January 26 and was marked absent. Ms. Mallek made a motion to approve the three meeting minutes with the noted change on the January 26 minutes. Mr. Snook seconded the motion and the motion passed unanimously.

**4. FY23 UNIFIED PLANNING WORK PROGRAM (UPWP) (MINUTE 6:40)**

Mr. Mickles reported on the funding sources for the Draft FY23 UPWP budget allocation.

**Motion/Action:** Mr. Snook made a motion to approve the FY23 UPWP. Ms. Mallek seconded the motion and the motion passed unanimously.

**5. SMART SCALE RESOLUTIONS OF SUPPORT (MINUTE 10:45)**

Mr. Mickles updated the Policy Board on Round 5 Smart Scale projects for the MPO, which included an updated design concept for the Rivanna River Bike/Ped Crossing project.

Ms. Mallek, Mr. Brian Pinkston, and Mr. Gallaway asked a few clarifying questions.

**Motion/Action:** Ms. Mallek moved to adopt the resolution of the MPO applications for Smart Scale. Mr. Pinkston seconded the motion and the motion was approved unanimously.

**Motion/Action:** Ms. Mallek moved to adopt the resolution of the local applications for Smart Scale. Mr. Pinkston seconded the motion and the motion was approved unanimously.

**6. CTAC APPOINTMENT (MINUTE 26:10)**

Mr. Mickles stated the MPO Policy Board needed to consider reappointments of two members to the Citizen Transportation Advisory Committee (CTAC).

**Motion/Action:** Ms. Mallek made a motion to continue the MPO appointments of the current CTAC membership. Mr. Snook seconded the motion and the motion passed unanimously.

**7. STAFF UPDATES (MINUTE 28:00)**

TIP Amendments

Ms. Lucinda Shannon reported on the amendments to the Transportation Improvement Plan (TIP). These are primarily administrative adjustments.

Ms. Mallek asked for clarification on the first TIP adjustment to determine if it was \$182,000 or \$1,820,000. That was unclear on the document and Ms. Shannon said she would look it up and report back to the Policy Board in the chat and by email.

#### Regional Transit Visioning Plan

Ms. Shannon presented on the update of the plan. She reported that there is a meeting tomorrow night to discuss the work done so far. The Regional Transit Partnership meeting will be discussing it as well tomorrow at their meeting at 4:00 p.m. There is a link on the TJPDC/CAMPO website with the link to the meeting.

#### Transit Governance Study

Ms. Shannon noted that there is no notice to begin, but she is hopeful that it is coming soon. The Study will begin in July. She went on to describe what the study will entail.

Ms. Mallek noted that the MPO will have to go back to the legislature to get approval. She noted that without a change in the decision-making structure, she doubts any county will fund this change.

#### Rideshare

Ms. Sara Pennington noted that May is Clean Commute Month and Bike Month. There is a contest running with #CleanCommuteCville for the month of May with prizes.

Ms. Pennington reported that the Afton Express has had its most successful month (April) since its inception. Afton Express has partnered with UVA to offer special discounted farecards. Lastly, there has been an updated schedule, particularly in the afternoon.

### **8. ROUNDTABLE UPDATES (MINUTE 43:40)**

**UTS:** Mr. Bill Palmer noted that UTS will shortly begin its summer schedule. He also reported that they put in an order for four electric busses. He noted that they will take about two years to “hit the road”, but they have been ordered.

**CAT:** Mr. Garland Williams reported that CAT has launched its study on the FTA requirement to review alternative-fuel busses. CAT has hired a consultant and expect the study to take 6-7 months.

**VDOT:** Ms. Stacey Londrey did not have any additional updates.

**VDOT:** Mr. Michael Barnes did not have any updates.

**Albemarle:** Mr. Kevin McDermott gave an update on bike/ped projects including on Lambs Lane, Ivy Road, Avon Street, Rio Road, and Route 250 sidewalk projects. He also provided an update on the County’s Eastern Avenue application.

**DRPT:** Mr. Wood Hudson reported that the FY23 Six Year Plan, the Transit Delivery Advisory Committee, and other efforts.

**VDOT:** Mr. Chuck Proctor reported that they are working on Round 5 Smart Scale applications. The application portal should be up to start finalizing the final applications on June 4. The 29 North corridor study has been rescheduled to sometime in early June. There is a quarterly MPO coordination meeting on June 7 where MPOs get together to talk about what is going on across the state over the next quarter. STIP/TIP updates are getting ready to kick off. Mr. Pinkston asked for a written summary of the update/status of the projects he just reported on.

**TJPDC:** Ms. Christine Jacobs reported that Ms. Sandy Shackelford had her baby boy. She also reported that the TJPDC is still looking for a Planner II/III. She also reported that the TIP number reported is \$1,820,000 from Ms. Shannon's report earlier.

**9. ITEMS ADDED TO THE AGENDA (MINUTE 57:40)**

None.

**10. ADDITIONAL MATTERS FROM THE PUBLIC (MINUTE 57:45)**

None.

**ADJOURNMENT:** Mr. Gallaway adjourned the meeting at 2:59 p.m.

**Committee materials and meeting recording may be found at  
<https://campo.tjpd.org/committees/policy-board/>**