

**MPO Policy Board Meeting**

Minutes, March 24, 2021

**DRAFT**

Video of the meeting can be found here:

<https://www.youtube.com/watch?v=puecsqjDzJg>

VOTING MEMBERS & ALTERNATES		STAFF	
Ann Mallek, Albemarle	x	Jessica Hersh-Ballering, TJPDC	x
Ned Gallaway, Albemarle	x	Lucinda Shannon, TJPDC	x
Michael Payne, Charlottesville	x	Gretchen Thomas, TJPDC	x
Lloyd Snook, Charlottesville	x	Christine Jacobs, TJPDC	x
John Lynch, VDOT		Sara Pennington, Rideshare	x
Stacy Londrey, VDOT (alternate)	x		
<b>NON-VOTING MEMBERS</b>			
Chuck Proctor, VDOT	x		
Karen Davis, Jaunt		<b>GUESTS/PUBLIC</b>	
Julia Monteith, UVA	x	Alex Ikefuna, City of Charlottesville	x
Garland Williams, CAT	x	Michelle Shropshire, VDOT	x
Wood Hudson, DRPT	x	Sean Tubbs	x
Richard Duran, FHWA	x	Jeanette Janiczek, Charlottesville	x
Ryan Long, FTA		Kevin McDermott, Albemarle	x
Tristan Fessell, CTAC		Peter Krebs, PEC	x
Sandy Shackelford, TJPDC	x	Allison Wrabel, The Daily Progress	x
		Stuart Gardner, CTAC	x
		Tiffany Dubinsky, DRPT	x

**Note:** The Governor has declared a state of emergency due to the COVID-19 pandemic and the nature of this declared emergency makes it impracticable or unsafe for the Thomas Jefferson Planning District Commission to assemble in a single location. This meeting was held utilizing electronic virtual communication with the Zoom software application, and in accordance with virtual meeting procedures and policies as outlined in Item 4.0-01 of the Virginia state budget (HB29), as effective April 24, 2020. A recording of the meeting was made available to the public on March 9, 2021 at [https://www.youtube.com/watch?v=g-kfKHk5PKM&feature=youtu.be&ab\\_channel=TJPDC-MPO](https://www.youtube.com/watch?v=g-kfKHk5PKM&feature=youtu.be&ab_channel=TJPDC-MPO).

**1. CALL TO ORDER:**

The MPO Policy Board Committee Chair, Michael Payne, presided and called the meeting to order at 4:01 p.m. He then read the Notice of Electronic Meeting and Commissioner and Public Protocol. Attendance was taken by roll call by Sandy Shackelford.



## **2. MATTERS FROM THE PUBLIC (MINUTE 3:58)**

- a. **Comments by the Public:** Peter Krebs with the Piedmont Environmental Council said he thinks the TJPDC is the right organization to be handling the Smart Scale application process. He noted the important factors for the projects to be considered. He noted the steering committee needs to get the stakeholders involved earlier in the process. They should also know the answers to questions the stakeholders might have before they even get asked. He also said it would be good to have a “design brief” for the project(s) itself. He thanked the staff for doing this work.
- b. **Comments provided via email, online, web site, etc.:** None

## **3. ORGANIZATIONAL UPDATES (MINUTE 8:19)**

Christine Jacobs introduced herself as the Interim Director of TJPDC and stated that she will be participating as a member of the Metropolitan Planning Organization until further notice.

Ms. Shackelford noted that she will be taking on administrative oversight of the MPO and Lucinda Shannon will continue to provide programming support.

Stacy Londry will be acting as a voting member while John Lynch is away in Northern Virginia on assignment. She introduced Michelle Shropshire as Mr. Lynch’s replacement for the Culpeper District while he is gone.

Ms. Shackelford noted that the minutes will be more streamlined and simplified. They will be more of a summary format because the meeting is recorded and posted.

## **4. GENERAL ADMINISTRATION (MINUTE 13:56)**

**Motion/Action:** *Review and Acceptance of the Agenda:* Ann Mallek made a motion, seconded by Ms. Londry, to accept the agenda. The motion passed unanimously.

**Motion/Action:** Approval of minutes: On a motion by Ms. Mallek, seconded by Ned Gallaway, the committee approved the minutes of the January 27, 2021 meeting with Mr. Snook abstaining.

## **5. ALBEMARLE COUNTY FUNCTIONAL CLASSIFICATION CHANGES (MINUTE 15:08)**

Kevin McDermott presented the committee a map showing the roads Albemarle County would like to upgrade to arterial roads. He noted they all meet the criteria to do so. The County needs a resolution from the Policy Board with a recommendation to FHWA for the upgrade.

**Motion/Action:** On a motion by Ms. Mallek, seconded by Lloyd Snook, the motion passed with Ms. Londry abstaining.

## **6. UNIFIED PLANNING WORK PROGRAM (UPWP) FY22 (MINUTE 21:35)**

Sandy Shackelford explained the UPWP and its budget. She noted there was approximately \$50K not yet budgeted and presented the committee with two options for projects to undertake with additional monies. She noted that Both MPO Tech and CTAC recommended Option A (bike/ped focused) with some revisions to the original project scope.

**Motion/Action:** After much discussion, Mr. Gallaway made a motion to support Option B, the climate action option, while banking the rest of the money in the budget for a potential future need. Ms. Mallek seconded the motion and the motion passed unanimously.

**7. SMART SCALE ROUND 5 (MINUTE 56:15)**

Ms. Shackelford explained the Smart Scale process and that Round 5 will be submitted in 2022. She shared the timeline from March 2021 to March 2022, when pre-applications are due. She also presented project identification criteria and shared a list of potential projects. She asked the committee to look at the list and come back to the next meeting with their thoughts, or send her an email with any recommendations.

**8. NORTH 29 CORRIDOR STUDY (MINUTE 1:10:00)**

Lucinda Shannon explained the study's purpose to include transit, bike and pedestrian transportation. She updated the committee on the timeline, progress made and the next steps.

**9. ROUNDTABLE DISCUSSION (MINUTE 1:14:55)**

- Neither Ms. Mallek nor Mr. McDermott had any new updates to add for the County.
- Neither Mr. Payne nor Mr. Snook had any new updates to add for the City.
- Garland Williams reported that CAT is in its final stages for their part of the larger transportation study. Mr. Williams also said he had a discussion with DRPT re: change in flexing the STP funding which will affect transit agencies in FY22. He said it is important to let legislators know how it effects smaller agencies.
- Alex Ikefuna reported that the City is completing the comp plan update and the housing element is approved.
- Ms. Londry reported that VDOT is in the process of updating the draft of the six-year program. In mid-April or may they will have a virtual meeting to discuss it. There will be a notice about the meeting forthcoming.
- Chuck Proctor reported that the Hydraulic/29 intersection project has been recommended to move forward in the Smart Scale process.
- Julia Monteith had no new updates.
- Richard Durant had no new updates.
- Wood Hudson reminded the committee that the application portal (5303) is open and will be closing at midnight on May 14. He also reported on Transforming Rail in Virginia updates. He also reported on the House bill 542 which is a transportation equity bill.
- Stuart Gardner had no new updates.

**10. MATTERS FROM THE PUBLIC: None.**

**ADJOURNMENT:** Mr. Payne adjourned the meeting at 5:27 p.m.

**Committee materials and meeting recording may be found at  
<https://campo.tjpc.org/committees/policy-board/>**