

**MPO Policy Board Meeting**

Minutes, March 21, 2023

**DRAFT**

Video of the meeting can be found here:

<https://www.youtube.com/watch?v=6kdonfPJlBc>

VOTING MEMBERS & ALTERNATES		STAFF	
Ann Mallek, Albemarle	x	Lucinda Shannon, TJPDC	x
Ned Gallaway, Albemarle		Gretchen Thomas, TJPDC	x
Brian Pinkston, Charlottesville	x	Christine Jacobs, TJPDC	x
Lloyd Snook, Charlottesville		Sara Pennington, Rideshare	x
Sean Nelson, VDOT	x	Ryan Mickles, TJPDC	x
Stacy Londrey, VDOT (alternate)		Curtis Scarpignato, TJPDC	x
NON-VOTING MEMBERS		GUESTS/PUBLIC	
Ted Rieck, Jaunt *	x	Ben Chambers, City of Charlottesville	x
Sandy Shackelford, TJPDC	x	Peter Krebs, PEC	x
Julia Monteith, UVA	x	Jessica Hersh-Ballering, Albemarle	x
Garland Williams, CAT *	x	Peter Krebs	x
Steven Minor, FHWA *	x	Scott – RCR *	x
Dan Koenig, FTA		Stephanie Y *	x
Lee Kondor, CTAC *	x	Mark Frank	x
Chuck Proctor, VDOT		Scott Baker – AECOM	x
Michael Barnes, VDOT (alternate)	x	Stephanie Amoaning-Yankson, AECOM	x
Tiffany Dubinsky, DRPT *	x		

\* attended online via Zoom

**1. CALL TO ORDER (MINUTE 0:14)**

The MPO Policy Board Chair, Mr. Brian Pinkston, presided and called the meeting to order at 4:03 p.m. Sandy Shackelford took attendance.

**2. MATTERS FROM THE PUBLIC (MINUTE 2:19)**

- a. **Comments by the Public:** None.
- b. **Comments provided via email, online, web site, etc.:** None.

**3. GENERAL ADMINISTRATION\* (MINUTE 2:56)**

Review and Acceptance of the Agenda

**Motion/Action:** Ann Mallek made a motion to approve the agenda, Sean Nelson seconded the motion and the motion passed unanimously.

Approval of the January 25, 2023 Meeting Minutes

**Motion/Action:** Ann Mallek made a motion to approve the January 25, 2023 minutes. Sean Nelson seconded the motion and the motion passed unanimously.



**4. CITIZENS TRANSPORTATION ADVISORY COMMITTEE (CTAC) APPOINTMENT (MINUTE 4:00)**

Ryan Mickles reported that the City Council appointed three representatives last night to CTAC. The MPO Policy Board needs to consider Chapman Munn for consideration to appoint him to the board for the MPO vacancy on the committee.

Nominations from the Floor

**Motion/Action:** Ann Mallek made a motion to appoint Chapman Munn to CTAC. Sean Nelson seconded and the motion carried unanimously.

**5. TRANSPORTATION IMPROVEMENT PROGRAM (TIP) (MINUTE 5:53)**

Ms. Shackelford gave background on TIP about what it is and from whom the funding is provided. Ryan Mickles reviewed the draft FY24-27 TIP revisions. It was noted that Jaunt will have future amendments to be added to the TIP.

Sandy Shackelford explained the changes and noted that there will be a 30-day comment period for the public to read and provide feedback. At the next Policy Board meeting on May 24, there will be a public meeting to discuss it and it will provide an opportunity for the Board to approve it.

There were several questions about some of the details of the document provided in the agenda packet.

**6. TRANSIT GOVERNANCE STUDY PROGRESS UPDATE (MINUTE 19:05)**

Dr. Stephanie Amoaning-Yankson, AECOM, gave a short overview of the project with a high-level update and preliminary outcomes and next steps. She noted that the study is in Phase 3, which is reviewing potential revenue generators.

Dr. Amoaning-Yankson continued by sharing the key takeaways of the comparisons of numerous other regional transit agencies in university towns, including diversity in the governance structures, interagency coordination/collaboration, and funding.

**7. REVISIONS TO FY23 UNIFIED PLANNING WORK PROGRAM (UPWP) (MINUTE 44:58)**

Sandy Shackelford gave a background on federally-required UPWP, how it is funded and the passive and active rollover features for funding. She noted that TJPDC has had significant changes in staffing and amount of funding for cost allocation, so there is roll-over funding which has provided an opportunity for pass-through funding instead of direct costs. She noted that one of the things done with the rollover funding is to retain a consultant to support staff with the long-range transportation plan.

If specially-accounted-for funding is not completely spent in a fiscal year, it is considered passive rollover, does not require any action, and will be available again in two years. If the MPO wants to rollover the money from FY23 into FY24, the funding will need to be de-obligated and re-applied for.

She explained the de-obligation and how it will affect the CAMPO's future funding. She asked for a recommendation for the roll-over request for 2050 LRTP and for on-call services. These tasks will not be spent all the way down in FY23, but the funding will be needed in FY24.

**8. LETTER OF SUPPORT FOR DRPT GRANT APPLICATION (MINUTE 59:50)**

Ms. Shackelford noted that DRPT asked CAMPO to support the rail grant. She prepared a draft letter of support for the Policy Board to review and approve.

**Motion/Action:** Ann Mallek made a motion to approve the letter of support. Sean Nelson seconded the motion, and it passed unanimously.

**9. SMART SCALE (MINUTE 1:01:20)**

Ms. Shackelford gave a background on Smart Scale process and noted that bi-annual applications (Round 6) will be submitted in August 2024. She reviewed the previous process for Round 5 and what will remain the same and what will be different for Round 6.

She noted that Staff reviewed unfunded projects from Round 4 and 5 of Smart Scale and what projects might make the most sense to move forward for Round 6. These include 1) District Avenue Roundabout at Hydraulic Road, 2) Fifth Street Extended multi-modal improvements, 3) US250 and Barracks Road, and 4) Ivy Road, including the US250 interchange.

Ms. Jacobs noted that the projects not recommended for consideration for the next round are not off the list altogether. They may come back up for consideration in the future.

**10. STAFF UPDATES (MINUTE 1:20:33)**

Moving Toward 2050 – Stakeholder Discussion Group Technical Memo

Ms. Shackelford said Staff completed the stakeholder discussion groups and received valuable feedback. She said the feedback will be brought back to the board for a deeper discussion at the next meeting. She noted that Staff has completed the scope on the project prioritization tool with the consultants. She said this, too, will be discussed at future meetings.

Rivanna River Bicycle and Pedestrian Bridge RAISE Grant Application

Ms. Shackelford thanked VDOT for their support of the application and noted that the award will be announced at the end of June.

Safe Streets and Roads for All Grant Award

Ms. Shackelford said there has been a scoping meeting with VDOT to start the crash analysis and USDOT on getting the grant agreements in place.

Rideshare/Afton Express

Sara Pennington reported that Afton Express launched its expanded service in February. The average is about 58 riders a day. The Afton Express is continuing to get information about the new route out to UVA employees.

She also noted that Rideshare finished all of the grant applications, including a technical grant for strategic planning. May is Bike month, so Rideshare is coordinating activities to promote it. Earth month and Clean Commute Month in April are also forthcoming with activities.

FY21-24 TIP Adjustment

Ryan Mickles gave an update on an administrative change in the TIP. There were two small increases and small adjustments. He noted that those adjustments do not require any action from the Board.

**11. ROUNDTABLE DISCUSSION (MINUTE 1:25:58)**

**VDOT:** Sean Nelson followed up with the Smart Scale process. He noted that there are additional surveys coming up on the Smart Scale process. He asked the Board members to be forthcoming on thoughts, ideas, and

comments on how to make the process better. He noted that any policy changes will be adopted by December, 2023.

Mr. Nelson reported that the Hydraulic project is not fully funded (short by \$1.2 million) so additional monies are being requested to complete it. The contractor for the project, Curtis Contracting, will be starting on that project soon.

He went on to report on the bundled project, Rio/John Warner Parkway intersection, 5<sup>th</sup> Street/Old Lynchburg intersection, and the Route 53/Route 20 intersection roundabouts.

Michael Barnes reported that they are in the project selection process. He noted that there are eight projects at which they have made site visits to get a better understanding of the context of the project.

**Albemarle County:** Jessica Hersh-Ballering reported that the planning staff has been working on conceptual design projects. They are wrapping up the Free Bridge Lane design project which will now be funded as a promenade (from Darden Towe to Free Bridge).

**City of Charlottesville:** Ben Chambers reported that they are working through the prioritization process now for their Bike/Ped infrastructure. Re: Safe Route to Schools, the City is conducting mobile bike shops to repair City school bikes. They are revising their regulations for dockless permits for electric scooters and bikes. The permit will be managed by the new Bike Ped Program Manager.

**DRPT:** Tiffany Dubinsky reported that Section 5303 grant applications are currently open.

**CAT:** Garland Williams said they will be accepting \$324,000 for passenger amenities that will help CAT make needed improvements at several of their bus stops. He noted that they are in the last stages of finalizing an RFP that will allow them to hire a construction management company to facilitate the bus stop improvements.

**Jaunt:** Ted Rieck had to leave the meeting early and did not have a report.

**FTA:** Nothing to report

**FHWA:** Nothing to report.

**CTAC:** Lee Kondor did not have anything to report.

**TJPDC:** Christine Jacobs did not have anything additional to report.

## **12. ADDITIONAL MATTERS FROM THE PUBLIC (MINUTE 1:33:30)**

Peter Krebs with the Piedmont Environmental Council said the meeting had a rich agenda packet. He commended Ms. Shackelford and her team for the Rivanna River RAISE grant. He mentioned that the PEC is concerned about what might happen with Smart Scale. He noted that Smart Scale has been good for our region, it is data driven and the way that it looks at data is compatible with both Albemarle and Charlottesville's approach to land use. He finished by saying that he hopes that the MPO keeps an eye on Smart Scale and hopefully it will get even better in the future.

**ADJOURNMENT:** Ann Mallek moved to adjourn the meeting at 5:49 p.m. Councilman Pinkston seconded the and the motion was passed unanimously.

Committee materials and meeting recording may be found at  
<https://campo.tjpd.org/committees/policy-board/>