

MPO Policy Board Meeting
 Minutes, December 7, 2021

DRAFT

Video of the meeting can be found here:

<https://www.youtube.com/watch?v=y0FJ3aH500k>

VOTING MEMBERS & ALTERNATES		STAFF	
Ann Mallek, Albemarle	x	Lucinda Shannon, TJPDC	x
Ned Gallaway, Albemarle		Gretchen Thomas, TJPDC	x
Michael Payne, Charlottesville	x	Christine Jacobs, TJPDC	x
Lloyd Snook, Charlottesville	x	Sara Pennington, Rideshare	x
Sean Nelson, VDOT	x	Chuck Proctor, VDOT	x
Stacy Londrey, VDOT (alternate)	x		
NON-VOTING MEMBERS		GUESTS/PUBLIC	
Chuck Proctor, VDOT	x	Jeanette Janiczek, City of Charlottesville	x
Karen Davis, Jaunt	x	Sean Tubbs	x
Julia Monteith, UVA	x	Allison Wrabel, Cville Tomorrow	x
Garland Williams, CAT	x	Kevin McDermott, Albemarle	x
Wood Hudson, DRPT	x	Jessica Hersh-Ballering, Albemarle	x
Richard Duran, FHWA		Alex Ikefuna, City of Charlottesville	x
Ryan Long, FTA			
Tristan Fessell, CTAC			
Sandy Shackelford, TJPDC	x		
Ted Rieck, Jaunt	x		

Note: The Governor has declared a state of emergency due to the COVID-19 pandemic and the nature of this declared emergency makes it impracticable or unsafe for the Thomas Jefferson Planning District Commission to assemble in a single location. This meeting was held utilizing electronic virtual communication with the Zoom software application, and in accordance with virtual meeting procedures and policies as outlined in Item 4.0-01 of the Virginia state budget (HB29), as effective September 23, 2020. A recording of the meeting was made available to the public on December 9, 2021 at <https://www.youtube.com/watch?v=y0FJ3aH500k>

1. CALL TO ORDER:

The MPO Policy Board Committee Chair, Michael Payne, presided and called the meeting to order at 4:01 p.m. He read the Notice of Electronic Meeting and Commissioner and Public Protocol.

2. MATTERS FROM THE PUBLIC (MINUTE 1:33)

- a. **Comments by the Public:** None
- b. **Comments provided via email, online, web site, etc.:** None



3. GENERAL ADMINISTRATION: (MINUTE)

Jaunt Staff Update

Karen Davis introduced Ted Rieck as the new CEO of Jaunt. Mr. Rieck introduced himself to the committee.

Stacey Londrey introduced Sean Nelson as the new Culpeper engineer for VDOT. Mr. Nelson introduced himself to the committee.

Return to In-Person Meetings

Sandy Shackelford said the next meeting will be held electronically. The emergency order will be lifted from the City on March 18, 2022. Until then, the meetings will be held electronically.

Review and Acceptance of the Agenda: (Minute 6:05)

Motion/Action: Ms. Mallek made a motion to accept the agenda, Lloyd Snook seconded the motion and it passed unanimously.

Approval of the September 22, 2021 Meeting Minutes: (Minute 6:38)

Motion/Action: Ms. Mallek made a motion to approve the minutes. Mr. Snook seconded the motion and it passed unanimously.

4. APPOINTMENT OF OFFICER NOMINATION COMMITTEE (MINUTE 7:02)

Ms. Shackelford said there will be a nominating committee to choose the next leadership. Julia Monteith and Wood Hudson and Ann Mallek have volunteered to be on the committee.

5. BUDGET AND WORK PROGRAM UPDATE (MINUTE 9:35)

Ms. Shackelford noted that there has been a staffing shortage at TJPDC, so there has been a focus on the things that are most urgent with the staff that is available. This also means that the \$25K will not be used for projects in the future. She proposed putting the \$25K towards the strategic planning consultant.

Ms. Mallek expressed concerned that the strategic planning is being outsourced to someone who is not local.

Ms. Shackelford said Staff proposed that the scope was too broad for the budget proposed to the consultants on the RFP.

Ms. Mallek suggested that there be a review of whether the consultants are even needed.

6. ROUND 5 SMART SCALE PROJECT SCORING CHANGES (MINUTE 30:47)

Mr. Proctor presented the committee with the Smart Scale projects scoring changes, including environmental measure history.

6. STAFF UPDATES

VDOT Project Pipeline (Minute 1:02:25)

Chuck Proctor updated the committee with the information from the preliminary analysis. It should be on the VDOT website soon. The next round of the internal meetings is next week and the stakeholders meeting is the following week. There will be a meeting in January to present the material VDOT is currently developing to get public input before going into Phase III of refining the final cost estimates for the localities. There are five total studies underway, and they are all on approximately the same timeline.

CA-MPO Smart Scale Project Status (Minute 1:05:30)

Ms. Shackelford said the next Bike/Ped stakeholder meeting will be on December 16. They will be talking about consideration areas and the impacts of the projects. There will also be discussion about the type of public engagement needed. The other three Smart Scale applications will be discussed in January.

TIP Adjustments (Minute 1:09:43)

Ms. Shackelford shared the items moved from one group block to another. This is strictly an administrative adjustment.

Try Transit Month/Afton Express (Minute 1:11:35)

Sara Pennington said Rideshare, CAT, Jaunt and UTS produced three videos on the challenges and solutions to using transit. Afton Express has had over 1500 passenger trips in three months. There were higher daily numbers in November. There may be schedule or route changes in 2022, but those are still under consideration. The newly enhanced Park and Ride lot in Waynesboro is now complete. The Afton Express has a stop and a shelter at that lot. There is an app that allows riders up-to-date info on the routes and the busses.

7. ROUNDTABLE DISCUSSION (MINUTE 1:17:24)

Kevin McDermott, Planning Manager of Albemarle County, shared that there are a number of sidewalk and shared-use path projects underway. He also reported that all of the VDOT projects approved years ago are now underway.

Garland Williams said CAT is working on a capital project that involves a shelter.

Alex Ikefuna reported that Council approved the comprehensive plan.

Jeanette Janiczek reported that the Belmont Bridge project is underway and gave updates on numerous construction projects in the City.

Michael Payne reported that the City of Charlottesville will be receiving \$19M from the recent federal infrastructure bill, but there have not been any discussion about how to spend that money as of yet, but he anticipates that those discussions will be forthcoming.

Sean Nelson gave an update on the US29 and Hydraulic project.

Stacey Londrey said the roundabout at 240/250 will probably not start construction until 2023.

Karen Davis said the biggest news is the new CEO. There are two employees who are going through the process to test for CDL. They are in search of an area big enough to do the testing. She asked the committee for suggestions. Mr. Proctor recommended State Farm. Mr. Hudson suggested PVCC. Ms. Monteith suggested speaking with Becca White about the parking lot availability at UVA.

Julia Monteith did not have any updates to share.

Wood Hudson reminded the committee that as of January 1st, it is transit grant season. There was a grantee workshop at the end of the November, and it is available now on DPRT's website and their YouTube page. There is a new FY23 regional transit connectivity grant available. Information on this grant is on the DRPT website. He also said the guidance for the 5310 grantees has changed and will be sent in a letter to the MPOs by December 31.

Christine Jacobs reported that the PDC hired a new Planner I, and she will be working on the environmental and transportation programs. There is still a Planner III/IV position open.

8. ITEMS ADDED TO THE AGENDA (MINUTE 1:38:00)

None

7. ADDITIONAL MATTERS FROM THE PUBLIC: (MINUTE 1:38:05)

None

ADJOURNMENT: Mr. Payne adjourned the meeting at 5:40 p.m.

**Committee materials and meeting recording may be found at
<https://campo.tjpd.org/committees/policy-board/>**