

MPO Policy Board Meeting

Minutes, March 24, 2022

DRAFT

Video of the meeting can be found here:

<https://www.youtube.com/watch?v=qpYvq7F79bI>

VOTING MEMBERS & ALTERNATES		STAFF	
Ann Mallek, Albemarle	x	Lucinda Shannon, TJPDC	x
Ned Gallaway, Albemarle	x	Gretchen Thomas, TJPDC	x
Brian Pinkston, Charlottesville	x	Christine Jacobs, TJPDC	x
Lloyd Snook, Charlottesville	x	Sara Pennington, Rideshare	x
Sean Nelson, VDOT	x	Chuck Proctor, VDOT	x
Stacy Londrey, VDOT (alternate)	x	Ryan Mickles, TJPDC	x
		Ruth Emercik, TJPDC	x
NON-VOTING MEMBERS		GUESTS/PUBLIC	
Ted Rieck, Jaunt	x	Jeanette Janiczek, City of Charlottesville	x
Sandy Shackelford, TJPDC	x	Sean Tubbs	x
Julia Monteith, UVA	x	Neil Williamson	x
Garland Williams, CAT	x	Peter Krebs	x
Wood Hudson, DRPT	x	Allison Wrabel	x
Richard Duran, FHWA		Michael Barnes	x
Ryan Long, FTA		Stuart Gardner	
Lee Kondor, CTAC	x	Fran Lawrence	x
		Annie Stafford	x
		Tim Padalino	x
		Jessica Hersh-Ballering	x
		Kevin McDermott	X
		Brennan Duncan	x
		Jenny Mikulski	X
		Dryden Quigley	X
		Chris Gensic	X
		Alex Ikefuna	X
		Liz Russell	X
		Allison Ewing	X
		Christopher Hays	x

Note: The Governor has declared a state of emergency due to the COVID-19 pandemic and the nature of this declared emergency makes it impracticable or unsafe for the Thomas Jefferson Planning District Commission to assemble in a single location. This meeting was held utilizing electronic virtual communication with the Zoom software application, and in accordance with virtual meeting procedures and policies as outlined in Item 4.0-01 of the Virginia state budget (HB29), as effective September 23, 2020. A recording of the meeting was made available to the public on March 24, 2022 at <https://www.youtube.com/watch?v=qpYvq7F79bI>.



1. CALL TO ORDER:

The MPO Policy Board Committee Chair, Ned Gallaway, presided and called the meeting to order at 2:00 p.m. Ms. Shackelford read the Notice of Electronic Meeting and Commissioner and Public Protocol and took attendance to validate that a quorum was present.

2. MATTERS FROM THE PUBLIC (MINUTE 1:32)

a. Comments by the Public:

Peter Krebs thanked the MPO Policy Board for the enhanced community outreach approach with the Rivanna River Pedestrian Bridge Smart Scale project. He feels this approach fuels a better application that will be more successful and will help address some long-standing community problems adjacent to the project itself. He encouraged the MPO to continue to do this type of outreach for the next round of Smart Scale.

Jenny Mikulski, resident of Charlottesville fairly close to the planned Bike Ped bridge project stated that she is an “enthusiastic” supporter of the project in tandem with the Broadway economic development plan. She also noted that she would like to see increased passenger service via rail to Richmond pass through this area. She noted how deep the ravines are to cross the river, so the bridge is definitely necessary. She also noted it would only be a 1.5 mile walk from her house to the Kluge Ruhe museum.

b. Comments provided via email, online, web site, etc.: None.

3. GENERAL ADMINISTRATION: (MINUTE 5:20)

Staffing

Sandy Shackelford noted that another (non-transportation) planner left the PDC, so the TJPDC is again hiring a regional planner. This new planner will support the transportation portion of the PDC.

In Person Meetings

Sandy Shackelford said the PDC is following what the City is deciding re: in-person meetings, which has extended the emergency order for another 6 months. The plan is to resume meeting in-person sooner than 6 months, but staff will keep everyone updated as procedures are implemented.

Staffing Update

Ms. Shackelford introduced both Isabella O’Brien as a new Planner I and Ryan Mickles as the new Planner III for the TJPDC.

Review and Acceptance of the Agenda: (Minute 9:13)

Motion/Action: Lloyd Snook made a motion to accept the agenda, Ann Mallek seconded the motion and it passed unanimously.

Approval of the January 26, 2022 Meeting Minutes: (Minute 10:00)

Motion/Action: Lloyd Snook noted that the meeting minutes included in the packet were incomplete, so the approval of the minutes was tabled.

4. FY 22 UNIFIED PLANNING WORK PROGRAM (UPWP) AMENDMENTS (MINUTES 11:22)

Sandy Shackelford explained the funding, budget, and requirements of the UPWP. Ms. Shackelford showed the committee the requested amended amounts for FY22. She asked the board to vote on whether to approve the proposed amendments to the FY22 UPWP in order to de-obligate funds to rollover into FY23.

Motion/Action: Ann Mallek made a motion to approve the proposed amendments to the FY22 UPWP and rollover funds into the FY23 budget. Brian Pinkston seconded the motion and the motion passed unanimously.

Mr. Gallaway commented on the staffing issue, and asked TJPDC staff about plans to address the capacity limitations caused by being short-staffed, recognizing that the TJPDC is not the only organization with staffing issues.

Ms. Jacobs addressed the staffing turnover.

5. DRAFT FY 23 UPWP (MINUTES 28:00)

Sandy Shackelford thanked the Board for approving the rollover request from the FY22 UPWP into the FY23 UPWP. Because of this increase, she noted there are good opportunities to enhance the long-range transportation planning (LRTP) process and support the staff who will be working on it. She noted there is also an “on-call services” line item that will help support the MPO as they deal with staffing shortages in the future.

Ryan Mickles presented the draft UPWP FY23 budget to the committee. The final UPWP will come back to the committee in May for adoption.

6. RIVANNA RIVER BIKE/PED CROSSING SMART SCALE APPLICATION (MINUTES 41:45)

Sandy Shackelford presented the committee with an overview of the work done on the Rivanna Bike/Ped crossing. She addressed the ADA accessibility issues for both options with the Chesapeake Street and E. Market Street alignments.

Ms. Shackelford also shared the public webinar and survey results.

Sean Nelson noted that there are maintenance costs to consider because a cable-stayed bridge design is considered a “special structure,” and noted that if this structure is approved for application, VDOT will not want to bear the cost of the additional maintenance. He noted that VDOT would look to the locality to maintain that type of a structure.

There was much discussion about the trailheads and the types of bridges under consideration. Each voting member voiced his/her opinion on their preference.

Motion/Action: Ann Mallek made a motion to choose Option 2, the East Market Street/Broadway and the truss-style bridge. Lloyd Snook seconded the motion. The motion passed 4 – 1 with Brian Pinkston dissenting.

7. SMART SCALE PROJECTS UPDATE (MINUTES 1:31:42)

Ryan Mickles updated the committee on the Smart Scale projects for the City of Charlottesville, the MPO and the County.

Ms. Shackelford said there will be formal requests for resolutions at the next meeting

DUE TO SCHEDULING CONFLICTS, THE MEETING WAS ADJOURNED AT 3:51 P.M. WITHOUT THE STAFF UPDATE OR MATTERS FROM THE PUBLIC.

ADJOURNMENT: Ned Gallaway adjourned the meeting at 3:51 p.m.

**Committee materials and meeting recording may be found at
<https://campo.tjpd.org/committees/policy-board/>**