

Memorandum

To: MPO Tech
From: Sandy Shackelford, Director of Planning & Transportation
Date: May 7, 2021
Reference: Draft FY22 Unified Planning Work Program

Purpose:

The Unified Planning Work Program (UPWP) for transportation planning identifies all activities to be undertaken in the Charlottesville-Albemarle Metropolitan Planning Organization (CA-MPO) area for fiscal year 2022. The UPWP provides a mechanism for coordination of transportation planning activities in the region and is required as a basis and condition for all federal funding assistance for transportation planning by the joint metropolitan planning regulations of the Federal Highway Administration (FHWA) and the Federal Transit Administration (FTA).

Background:

Based on the feedback MPO staff received regarding projects of interest to the MPO Policy Board, the final draft of the FY22 UPWP has been prepared for consideration and approval. The MPO Policy Board voted at their meeting on March 24, 2021 that in addition to the projects that had already been identified for inclusion in the FY22 UPWP, they would also like to program \$30,000 for researching best practices and developing guidance to incorporate climate action initiatives into the MPO's long range transportation planning process. They also voted to leave \$20,684 unprogrammed at the time.

These requests have been included in the draft of the FY22 UPWP that has been prepared. The \$20,684 balance has been added to the On-call Services line item shown in Task 2.E. A summary of the programmed projects and expenses is shown on the table on the second page.

A public hearing on the UPWP has been advertised for the Policy Board meeting on May 26, 2021.

Recommendation:

Staff is requesting that MPO Tech reviews the draft FY22 UPWP and provides a recommendation to the MPO Policy Board for their consideration in adopting the work plan.

If there are any questions or comments, please contact Sandy Shackelford at sshackelford@tjpd.org.

FY22			
	PL	FTA	Total
Task 1: Administration	\$37,500	\$21,500	\$59,000
Reporting and Compliance with Regulations	\$14,000	\$8,000	\$22,000
Staffing Committees	\$14,000	\$8,000	\$22,000
Information Sharing	\$9,500	\$5,500	\$15,000
Task 2: Long Range Transportation Planning	\$102,684	\$42,600	\$145,284
Rt. 29 North Corridor Study	\$33,000	\$18,000	\$51,000
2050 LRTP Scope Development	\$7,000	\$3,000	\$10,000
MPO Strategic Plan	\$17,000	\$11,600	\$28,600
Climate Action Initiatives for Transportation Planning	\$40,684	\$10,000	\$50,684
On-call Services	\$5,000		\$5,000
Task 3: Short Range Transportation Planning	\$71,000	\$45,508	\$116,508
TIP	\$5,000	\$2,000	\$7,000
SMART SCALE	\$43,000	\$18,400	\$61,400
RTP, TDM, and Bike/Ped Support	\$4,000	\$8,500	\$12,500
Performance Targets	\$2,000	\$1,000	\$3,000
Regional Transit & Rail Planning		\$5,000	\$5,000
CTAC/Public Outreach	\$17,000	\$10,608	\$27,608
TOTAL	\$211,184	\$109,608	\$320,792