

MPO Policy Board
Minutes: December 1, 2020
DRAFT

Committee – Voting Members

Ann Mallek, *Albemarle County*
John Lynch, *VDOT – Culpeper District*
Michael Payne, *City of Charlottesville*
Lloyd Snook, *City of Charlottesville*
Ned Gallaway, *Albemarle County*

Staff

Sandy Shackelford, *TJPDC*
Gretchen Thomas, *TJPDC*
Jessica Hersh-Ballering, *TJPDC*
Chip Boyles, *TJPDC*
Lucinda Shannon, *TJPDC*
Sara Pennington, *Rideshare/TJPDC*

Non-Voting & Alternates

Brad Sheffield, *JAUNT (absent)*
Karen Davis, *JAUNT (absent)*
Julia Monteith, *UVA Office of the Architect*
Stacy Londrey, *VDOT – Culpeper District*
Hal Jones, *VDOT – Culpeper District (absent)*
Garland Williams, *CAT (absent)*
Juwhan Lee, *CAT (absent)*
Chuck Proctor, *VDOT-Culpeper District*
Dan Butch, *Albemarle County (absent)*
Wood Hudson, *DRPT*
Tony Cho, *FTA (absent)*
Travis Pietila, *CTAC (absent)*
Richard Duran, *FHWA*

Other

Sean Tubbs, *PEC*
Kevin McDeremott, *Albemarle County*
Jeanette Janiczek, *City of Charlottesville*
Stephen Read, *VDOT*
Chris Wichman, *OIPI*
Andrew Pike, *OIPI*

Call to Order:

Mr. Payne called the virtual meeting to order at 4:01 p.m.
The Notice of Virtual Meeting due to a Statewide Emergency was presented.

Ms. Shannon reminded the attendees that the meeting was being recorded.

Matters from the Public:

None.

Response to Matters from the Public:

None.

Public Hearing for Title VI and UPWP Updates

Mr. Payne opened the hearing to the public and there were no comments.

Ms. Shannon gave a presentation on Title VI. She reported that both the MPO Tech and CTAC committee have given their recommendation to approve the Title VI plan as amended. She noted that there will be a more robust engagement with the public in the future for the next update.

Mr. Lynch made a motion to approve the Title VI plan. Ms. Mallek seconded and the motion passed unanimously.

Ms. Shackelford made a brief presentation on the revised FY21 UPWP.

Ms. Mallek made a motion to approve the updated UPWP and noted that she looks forward to its continued improvement. Mr. Gallaway seconded the motion and the motion passed unanimously.

General Administration

Review and Acceptance of Agenda

Ms. Mallek made a motion to accept the agenda. Mr. Lynch seconded the agenda. The motion passed unanimously.

Approval of September 23 Meeting Minutes

Mr. Lynch made a motion to approve the September 23 meeting minutes. Mr. Gallaway seconded the motion. The motion passed with Ms. Mallek abstaining.

New Smart Scale Selection Procedures

Mr. Boyles noted that there are very few changes from the policy presented previously to the Policy Board. The key is to get started earlier in selecting the Smart Scale projects. The MPO will have an early identification of potential projects with input from various organizations and committees. The Policy Board will choose up to two projects that will have extensive planning and community engagement well beyond the requirements.

He went on to explain that the Policy Board can change the prioritization of the project(s) if needs change.

Ms. Mallek noted that the ideas for Smart Scale should come from the LRTP process. She noted that the community should be involved in the process.

Mr. Boyles responded that the process used (for MPO Smart Scale projects only) for major projects will be like the 29 Solutions and Hydraulic Road. There will be advisory panels from the community with whom there is impact. The goal is to make the process transparent.

Ms. Mallek made a motion to accept the current plans for the MPO's Smart Scale process. Mr. Lynch seconded the motion and the motion passed unanimously.

VTrans Mid-Term Needs

Mr. Wichman, from Office of Intermodal Planning and Investment (OIPI), presented a demonstration on the online workshop page and mapping application. (The Draft Policy Guide

for the Prioritization can be found here: <https://campo.tjpc.org/wp-content/uploads/05-Draft-Policy-Guide.pdf>)

Mr. Wichman reported that there are recordings of previous workshops located at www.vtrans.org under the “Events tab.”

Safety Targets

Mr. Read, PE from VDOT, presented the committee with the TPM 2021 safety measures. (The presentation can be found here: <https://campo.tjpc.org/wp-content/uploads/04-Safety-Target-Presentation.pdf>)

He noted that additional information on the VTrans mid-term planning can be found at www.vtrans.org, choose the Mid-term planning link, then choose the Mid-term Needs Prioritization link. That page provides the background and the methodology and process for prioritization. Links for the draft policy guide and the draft technical guide are also located on that page. He went on to review other highlights of the website.

Performance Measures

Mr. Pike, Transportation Planner with OIPI, provided a presentation to the board about the background on OIPI, definitions of performance-based planning and transportation performance management, and local impacts. He discussed pavement condition performance, bridge condition performance, and systems performance for the years 2017 through 2019. (The presentation is located here: <https://campo.tjpc.org/wp-content/uploads/03-OIPI-Presentation.pdf>)

Mr. Pike said the MPO has until March 15, 2021 to change their targets.

Ms. Shannon noted that the Board will need to determine targets at the next meeting in January.

Staff Updates

Ms. Shannon reported that Title VI updates have been submitted for audit.

Items Added to the Agenda

None.

Additional Matters from the Public

None.

Mr. Payne adjourned the meeting at 5:50 p.m.