

## **Memorandum**

**To:** MPO Committee Members  
**From:** Sandy Shackelford, Director of Planning & Transportation  
**Date:** January 13, 2021  
**Reference:** FY22 Unified Planning Work Program

### **Purpose:**

The Unified Planning Work Program (UPWP) for transportation planning identifies all activities to be undertaken in the Charlottesville-Albemarle Metropolitan Planning Organization (CA-MPO) area for fiscal year 2022. The UPWP provides a mechanism for coordination of transportation planning activities in the region and is required as a basis and condition for all federal funding assistance for transportation planning by the joint metropolitan planning regulations of the Federal Highway Administration (FHWA) and the Federal Transit Administration (FTA).

### **Background:**

The MPO Policy Board will need to approve the UPWP for FY22 no later than their meeting in May of 2021. Staff has identified the portions of the plan that will need to be included in the FY22 UPWP, to include the following tasks:

- Reporting and Compliance and Regulations
- Committee Management
- Information Sharing
- Ongoing management of the TIP and Performance Targets
- Smart Scale application selection and public participation
- Travel Demand Management Support
- Public Outreach

In addition, work on the Route 29 North Corridor Study will need to continue and the MPO needs to prepare to kick-off the next Long Range Transportation Plan update, which is planned to launch at the beginning of FY23.

TJPD staff is also recommending that the FY22 UPWP includes a review and update the MPO Strategic Plan to better define the committee structure and responsibilities, define key stakeholders in the MPO planning process, and prepare for a potential adjustment to the MPO boundary.

In consideration of the additional invoicing requirements that VDOT has initiated, one of the goals of this UPWP is to also simplify the number of projects that are included. Based on the work that is

projected in these tasks, TJPDC staff would be able to support one to two additional smaller scale projects.

Staff have brainstormed the following topics as potential topics that staff could pursue in the FY22 work program:

- Policy research
  - Case studies on successful Public Private Partnerships to fund transportation infrastructure
  - Best Practices for supporting Climate Action Plans
  - Changes in travel behavior due to rise in remote work
- Bike/ped
- Equity
- Safety
  - Understanding the relationship between safety outcomes and community socioeconomic demographics

**Recommendation:**

At this point, staff is looking for general preferences from the MPO committees on whether there is a priority among these, or other, potential topics that should be pursued in the FY22 UPWP. The discussions will be used to develop a draft UPWP for the MPO committees to review at their next meeting in March, and ultimately voted on in May.

If there are any questions or comments, please contact Sandy Shackelford at [sshackelford@tjpd.org](mailto:sshackelford@tjpd.org).