

Citizen Transportation Advisory Committee

Draft Meeting Minutes: March 16, 2022

Video of this meeting can be found at <https://www.youtube.com/watch?v=8JCs4TiTYgA>

VOTING MEMBERS & ALTERNATES		STAFF	
Tristan Fessel, Albemarle County	x	Sandy Shackelford, TJPDC/CAMPO	x
Stuart Gardner, MPO	x	Lucinda Shannon, TJPDC/CAMPO	x
Daniel Bailey, Albemarle County PC	x	Gretchen Thomas, TJPDC	x
Lucas Beane, City of Charlottesville	x	Christine Jacobs, TJPDC	
Donna Chen, MPO	x	Chuck Proctor, VDOT Culpeper District	
Nicholas Garber, Albemarle	x	Michael Barnes, VDOT Culpeper District	x
Patrick Healy, City of Charlottesville	x	Ryan Mickles, TJPDC/CAMPO	x
Ray Heron, City of Charlottesville	x		
Lee Kondor, Albemarle	x		
Marty Meth	x	GUESTS/PUBLIC	
Travis Pietila, MPO	x		
Joseph French, City of Charlottesville	x		
Karim Habbab, City of Charlottesville PC	x		

Note: The Governor has declared a state of emergency due to the COVID-19 pandemic and the nature of this declared emergency makes it impracticable or unsafe for the Thomas Jefferson Planning District Commission to assemble in a single location. This meeting was held utilizing electronic virtual communication with the Zoom software application, and in accordance with virtual meeting procedures and policies as outlined in Item 4.0-01 of the Virginia state budget (HB29), as effective April 24, 2020. A recording of the meeting was made available to the public on January 25, 2022 at <https://www.youtube.com/watch?v=8JCs4TiTYgA>

1. CALL TO ORDER:

The MPO Citizen's Technical Advisory Committee Chair, Tristan Fessel, presided and called the meeting to order at 7:02 p.m. Ryan Mickles took attendance by roll call, and certified that a quorum was present and then read the Notice of Electronic Meeting and Commissioner and Public Protocol.

2. MATTERS FROM THE PUBLIC: None.

3. APPROVAL OF DRAFT MEETING MINUTES (MINUTE 2:24):

Motion/Action: Lee Kondor made a motion to approve the minutes, Travis Pietila seconded the motion and the motion passed unanimously.

4. 2022 ELECTION OF COMMITTEE CHAIR AND VICE CHAIR (MINUTE 3:10):

Ryan Mickles explained that there needs to be a new Chair and Vice Chair for the next fiscal year. Mr. Fessel explained the duties. Lee Kondor volunteered to be Chair. Donna Chen volunteered to be Vice Chair.

Sandy Shackelford introduced Ryan Mickles and Ruth Emerick to the committee.

Motion/Action: Marty Meth made a motion to nominate Mr. Kondor as Chair of the committee for FY23. Patrick Healy seconded the motion and the motion passed unanimously.

Motion/Action: Travis Pietila made a motion to nominate Ms. Chen as Vice Chair of the committee for FY23. Marty Meth seconded the motion and the motion passed unanimously.

5. ROUND 5 SMART SCALE TRANSPORTATION PROJECTS (MINUTE 12:13):

Mr. Mickles reviewed the Round 5 Smart Scale projects being considered by the MPO, including the Rivanna River Bicycle and Pedestrian bridge crossing.

There was some discussion about the bridge crossing and the next steps. The MPO Policy Board is set to select projects for approval in March and pre-application submittals are due on March 31. Final applications are due on August 1, 2022.

6. DEVELOPMENT OF FISCAL YEAR 23 UNIFIED PLANNING WORK PROGRAM (UPWP) (MINUTE 43:01):

Ms. Shackelford explained the UPWP and its funding. She reviewed the budget for FY23 and noted that there is rollover money that will be applied to that budget.

Mr. Mickles shared the projected programs and details about how the money will be spent.

Ms. Shackelford asked for feedback before it goes to the Policy Board for approval.

7. STAFF UPDATES (MINUTE 59:45):

Mr. Mickles discussed that meetings will potentially be returning to in-person meetings. Ms. Shackelford said there could be hybrid meetings in the short-term. TJPDC's commission will be creating a policy for future meetings. She explained that once the City of Charlottesville's emergency notice is removed in 6 months, the MPO and TJPDC will have to comply.

8. FUTURE DISCUSSION TOPICS (MINUTE 1:02:39):

Mr. Pietila asked if the MPO was looking to apply for electric vehicle program grants through the federal government.

Ms. Shackelford said she has been considering getting a speaker to come to talk to the Policy Board about options for the MPO.

Mr. Pietila asked that the committee be informed if a speaker is set up for the future.

9. ADDITIONAL MATTERS FROM THE PUBLIC (MINUTE 1:04:50): None.

The next meeting will be held on May 18, 2022 at 7:00 p.m.

The chair adjourned the meeting at 8:08 p.m.