Note: The City of Charlottesville has declared a local state of emergency due to the COVID-19 pandemic and the nature of this declared emergency makes it impracticable or unsafe for the Thomas Jefferson Planning District Commission to assemble in a single location in the city. This meeting was held utilizing electronic virtual communication with the Zoom software application, and in accordance with virtual meeting provisions contained in Code of Virginia § 2.2-3708.2. A recording of the meeting was made available to the public on March 29, 2022 at https://www.youtube.com/watch?v=85obs2kh8NI

1. Call to Order:

The Regional Transportation Partnership Chair, Diantha McKeel, presided and called the meeting to order at 4:02 p.m. and read the Notice of Electronic Meeting and Commissioner and Public Protocol. Lucinda Shannon took attendance by roll call, and certified that a quorum was present.
2. **GENERAL ADMINISTRATION (MINUTE 2:56)**
   
   **Approval of Agenda**
   
   **Motion/Action:** On a motion by Lloyd Snook, seconded by Bea LaPisto-Kirtley, the committee unanimously approved the March 24, 2022 meeting agenda.
   
   **Approval of Minutes**
   
   **Motion/Action:** Mr. Snook noted that Charmane White’s name needed to be updated in item #5. On a motion by Lloyd, seconded by Lloyd Snook, the committee unanimously approved the January 27, 2022 meeting minutes as amended.
   
   **Holiday Meeting Schedule**
   
   Lucinda Shannon proposed having the individual November and December meetings cancelled and combined into a meeting onto December 8. The committee agreed that would be an appropriate meeting date.

3. **MATTERS FROM THE PUBLIC (MINUTE 6:07):** None

4. **MOBILE APP TRIP PLANNING (MINUTE 7:00):**
   
   Greg Isborg, Dallas Area Rapid Transit (DART), presented their program, the Mobile App, GoPass, for trip planning to the committee. There was a lively discussion with lots of questions. The presentation is provided online (at the link provided) starting at minute 7:32.

5. **UNIVERSITY TRANSIT SERVICE UPDATES (MINUTE 58:47):**
   
   Becca White introduced UTS’s General Manager, Allison Day, and Assistant Director for Transportation and Services, Kendall Howell.
   
   Mr. Howell and Patrick Clark presented their new transit service that blends OnDemand transportation with Fixed-Route transit, called UTS Night Pilot and UTS OnDemand.
   
   The presentation is provided online (at the link provided) starting at 1:00:42.

6. **TRANSIT PROVIDER UPDATES (MINUTE 1:22:30)**
   
   **Jaunt:** Ted Rieck reported that they launched the Transit Development Planning (TDP) process last week for near- and long-term planning. They also went to Greene County to request money from the Board of Supervisors.
   
   **Albemarle County Public Schools:** Charmane White reported that they just had a job fair with three more lined up in the future. They are actively recruiting for drivers.
   
   **UTS:** Kendall Howell reported that the end of the semester ends at the beginning of May which is when ridership decreases for the summer. There will be some route exploration and enhancement throughout the summer.
**CAT and City of Charlottesville Schools:** Garland Williams reported that they have installed their Automatic Passenger Counters (ACPs). There is an increase in ridership and they are hoping to get back to pre-pandemic numbers in the near future.

He reported that CAT is looking at alternative fuel vehicles with the monies received from the State. They are earmarking money from DRPT to do an integration study, which will kick off next week. He will provide an update to the committee in the next several months.

Mr. Williams also said they are actively recruiting for City bus drivers. They are potentially looking to update their rates.

**DRPT:** Neil Sherman reported their director has left for another position. Jennifer DeBruhl has been appointed to be acting director. Grant Sparks will be the interim director of planning to replace Jennifer DeBruhl.

A draft of this year’s programs, projects and applications will be publicized in mid-April with final approval by the CTB in May.

**VDOT:** Chuck Proctor had nothing more to add.

7. **Staff Updates (Minute 1:31:09):**
   - **Rideshare Update:** Sara Pennington gave an update on Afton Express. Ridership is beginning to climb, but she would like to see it rise even more in the future. For Rideshare, she reported on some marketing programs, promotions, and contests.

   **MPO Update:** Sandy Shackelford reported that the MPO Policy Board voted to recommend the East Market Street entrance with the arched-style truss bridge. She also reported that they got approval from the Policy Board to roll over some budget from FY22 into FY23 due to staffing challenges. She said there is continued work on Smart Scale applications.

8. **Other Business (Minute 1:36:05):**
   - Diantha McKeel asked for an update on CAT’s route changes. Mr. Williams said they are having a meeting on Monday on how to make the routes work properly with staffing challenges and in receiving parts for the busses.

   Christine Jacobs introduced Ruth Emerick as TJPDC’s new Chief Operating Officer and Program Director.

   Ms. McKeel noted that the guest speaker for the next meeting will be from Vermont. She thanked Lucinda and Christine and Sandy for their hard work to coordinate the guest speakers.

The next meeting will be on April 28, 2022 at 4:00 p.m.

**Adjournment:** Ms. McKeel adjourned the meeting at 5:43 p.m.