

**AGENDA**  
**Jefferson Area Regional Transit Partnership (RTP)**  
Thursday, March 24, 2022 @ 4:00 p.m.  
Virtual Meeting via Zoom

Join Zoom Meeting  
<https://us02web.zoom.us/j/81088437906?pwd=N2tOK3lVTnJEZkFidCtWYXA2VzRwdz09>  
Meeting ID: 810 8843 7906  
Passcode: 148365  
Phone: 301-715-8592

Item	Time	Description
1	4:00-4:05	<b>Notice of Electronic Meeting and Attendance</b>
2	4:05-4:10	<b>General Administration</b> <ul style="list-style-type: none"> <li>• Approval of Agenda*</li> <li>• Approval of draft meeting minutes*</li> <li>• Holiday meeting schedule*</li> </ul>
3	4:10-4:15	<b>Matters from the Public: limit of 3 minutes per speaker</b> <i>Members of the Public are welcome to provide comment on any public-interest, transit-related topic, including the items listed on this agenda – limit three minutes per speaker</i>
4	4:15-5:00	<b>Mobile App Trip Planning</b> (Greg Elsborg, Chief Information Officer, Dallas Area Rapid Transit)
5	5:00-5:15	<b>University Transit Service Updates</b> (Rebecca White, CAPP Director, UVA Department of Parking & Transportation)
6	5:15-5:45	<b>Transit Provider Updates</b> <ul style="list-style-type: none"> <li>• Jaunt (Ted Rieck)</li> <li>• Albemarle County Schools (Charmane White)</li> <li>• UTS (Rebecca White)</li> <li>• CAT and City of Charlottesville Schools (Garland Williams)</li> <li>• DRPT (Neil Sherman)</li> </ul>
7	5:45-5:55	<b>Staff Updates – (TJPDC)</b> <ul style="list-style-type: none"> <li>• Rideshare (Sara Pennington)</li> <li>• MPO Update (Sandy Shackelford)</li> </ul>
8	5:55-6:00	<b>Other Business (Updates and Reminders) – Supervisor McKeel (Chair)</b>
9	6:00	<b>Adjourn</b>

\* A vote is expected for this item

Upcoming meetings  
April 28, 2022, Guest speaker from Peer City Burlington Vermont

### **NOTICE of ELECTRONIC MEETING:**

This meeting of the Regional Transit Partnership is being held pursuant to Code of Virginia § 2.2-3708.2, which allows a public body to hold electronic meetings when the locality in which it is located has declared a local state of emergency, and the catastrophic nature of the emergency makes it impracticable or unsafe to assemble a quorum in a single location, and the purpose of the meeting is to provide for the discharge of its lawful purposes, duties, and responsibilities.

This meeting is being held via electronic video and audio means through Zoom online meetings and is accessible to the public with closed captioning and there will be an opportunity for public comment during that portion of the agenda.

Notice has been provided to the public through notice at the TJPDC offices, to the media, web site posting and agenda.

The meeting minutes will reflect the nature of the emergency, the meeting was held by electronic communication means, and the type of electronic communication means by which the meeting was held.

A recording of the meeting will be posted at [www.tjpd.org](http://www.tjpd.org) within 10 days of the meeting.

**Regional Transportation Partnership Meeting**

DRAFT Minutes, February 24, 2022

The recording for this meeting can be found at <https://youtu.be/NDRRyW3ENsc>

VOTING MEMBERS & ALTERNATES		STAFF	
Brian Pinkston, Charlottesville	x	Christine Jacobs, TJPDC	x
Lloyd Snook, Charlottesville	x	Lucinda Shannon, TJPDC	x
Diantha McKeel, Albemarle	x	Gretchen Thomas, TJPDC	x
Bea LaPisto-Kirtley, Albemarle	x	Isabella O'Brien, TJPDC	x
Neil Sherman, DRPT	x	Ryan Mickles, TJPDC	x
Hal Morgan, Jaunt Rural	x	Chuck Proctor, VDOT	x
Lucas Ames, Jaunt Urban	x		
Becca White, UTS	x		
NON-VOTING MEMBERS		GUESTS/PUBLIC	
Stephen Johnson, Jaunt	x	Neil Williamson	x
Garland Williams, CAT	x	Jody Saunders, Jaunt	x
Charmane White, Alb County PS	x	Trevor Henry, Albemarle County	x
Sally LeBeau, UVA Hospital		Boris Palchick, Foursquare ITP	x
Peter Thompson, CAA	x	Jessica Hersh-Ballering, Albemarle	x
Sandy Shackelford, CAMPO	x	Peter Krebs, PEC	x
Sara Pennington, Rideshare	x	Caetano de Campos Lopes, C3	x
Ted Rieck, Jaunt	x	Allison Wrabel	x
		Ryan Davidson	x
		Kelly Fomenko, Jaunt	x
		Sean Tubbs	x

**Note:** The City of Charlottesville has declared a local state of emergency due to the COVID-19 pandemic and the nature of this declared emergency makes it impracticable or unsafe for the Thomas Jefferson Planning District Commission to assemble in a single location in the city. This meeting was held utilizing electronic virtual communication with the Zoom software application, and in accordance with virtual meeting provisions contained in Code of Virginia § [2.2-3708.2](#). A recording of the meeting was made available to the public on February 28, 2022 at <https://www.youtube.com/watch?v=NDRRyW3ENsc>.

**1. CALL TO ORDER:**

The Regional Transportation Partnership Chair, Diantha McKeel, presided and called the meeting to order at 4:02 p.m. and read the Notice of Electronic Meeting and Commissioner and Public Protocol. Lucinda Shannon took attendance by roll call, and certified that a quorum was present.

**2. APPROVAL OF AGENDA (MINUTE 3:38)**

**Motion/Action:** On a motion by Hal Morgan, seconded by Becca White, the committee unanimously approved the February 24, 2022 meeting agenda.



**3. APPROVAL OF MINUTES (MINUTE 4:13):**

**Motion/Action:** On a motion by Becca White, seconded by Lloyd Snook, the committee unanimously approved the January 27, 2022 meeting minutes.

**4. MATTERS FROM THE PUBLIC (MINUTE 5:13):** None

**5. MEMBER SPOTLIGHT – CHARMANE WHITE (ACPS) AND BRIAN PINKSTON (CHARLOTTESVILLE) (MINUTE 5:45):**

Charmane Cleveland introduced herself and talked about her background and the reason for her interest in transportation.

Brian Pinkston introduced himself and talked about his background and the reason for his interest in transportation.

**6. ALBEMARLE TRANSIT EXPANSION STUDY FINAL REPORT (MINUTE 13:00):**

Diantha McKeel introduced Boris Palchik, with Foursquare Integrative Transportation Planning. He shared an abridged version of the Albemarle Transit Expansion Study Final Report.

There were several questions during and after the presentation.

**7. TRANSIT PROVIDER UPDATES (MINUTE 53:26)**

**Jaunt:** Ted Rieck reported that several transit providers met recently and had a productive meeting.

**Albemarle County Public Schools:** Charmane White reported on the meeting with the transit providers that Mr. Rieck mentioned. She reported that her main focus is on recruitment. There will be a job fair in mid-March at the Fashion Square Mall.

**UTS:** Becca White said she was grateful that Mr. Rieck hosted the providers. She said UTS is evaluating the new service delivery model implemented on January 19, a combination of a compact fixed route complemented by on-demand, and she will report more at the next RTP meeting.

**CAT and City of Charlottesville Schools:** Garland Williams thanked Mr. Rieck for hosting the meeting of the transit providers and Ms. White for suggesting the meeting in the first place. Re: CAT, they are currently working on some capital projects. Like ACPS, CAT is also actively recruiting for drivers. CAT is has submitted for a micro-transportation grant and hopes to be successful in getting that in the future. He will have more information at the next RTP meeting.

Regarding the City Schools, there is a push for recruitment and there will be an ad campaign starting next month. They are still approximately 15 drivers short. There is a \$1,500 signing bonus with training included.

He also reported that CAT received Automatic Passenger Counter (APC) approval which will help with the funding model.

**DRPT:** Neil Sherman reported that they are starting to review grant applications. The IT systems for their website and online application sites have been compromised, so there has been some aggravation regarding invoicing and communications, but they are working on fixing that.

#### **8. STAFF UPDATES (MINUTE 1:13:39):**

**Rideshare Update:** Sara Pennington gave an update on Afton Express. She also reported on some marketing programs, promotions, and contests for Rideshare.

**MPO Update:** Sandy Shackelford reported that Lucinda Shannon developed a draft of the Rural Transportation Transit program and she will be presenting to the TJPDC Board next week and hopes to get approval from them.

She also said there has been a great deal of work on Smart Scale. What follows is a compilation of the projects the MPO has been working on: <https://campo.tjpd.org/smart-scale/>

There will be a special meeting in March with the MPO Policy Board to discuss the transit survey's feedback. The survey can be found here: <https://metroquestsurvey.com/wa7i7f>

There will be a webinar on Monday evening to discuss all of the projects being considered in the MPO area. The link to register can be found here: <https://tinyurl.com/SmartScalePublicWebinar>

She also reported that the MPO received a technical assistance grant that will be integrated into the LRTP. How projects meet environment and equity goals.

**Albemarle County Transit Expansion Study:** Lucinda Shannon reported that this study is wrapping up. She reported that the governance study grant proposal was submitted to DRPT in February for the Regional Transit Authority. She thanked the parties involved for helping choose the winning consultant for the work should they get the grant awarded.

Ms. Shannon also reported that the Transit Vision Plan is underway and the next step is a week-long workshop with the transit providers next week.

Lastly, she reported that the MPO is starting to look at work plans for the RTP for FY23. She will follow up with that on a future meeting.

**VDOT:** Chuck Proctor said the pipeline studies are wrapping up, including one that is in the Pantops area. He said they are setting up meetings with the stakeholders on how to move forward and use that information for Phase III of the Smart Scale process.

He also reported that the 29 North study will have public outreach soon.

**9. OTHER BUSINESS (MINUTE 1:31:18):**

Diantha McKeel asked Lucinda Shannon if there was any movement on having a virtual visit from another peer city's transit provider.

Ms. Shannon said she has been talking with someone in Vermont and will have additional information at a later date.

Ms. McKeel thanked Mr. Palchik for all his hard work on the report.

The next meeting will be on March 24, 2022 at 4:00 p.m.

**ADJOURNMENT:** Ms. McKeel adjourned the meeting at 5:39 p.m.