

## AGENDA

### Regional Transit Partnership (RTP) Monthly Meeting

Thursday, March 23, 2023 @ 4:00 p.m.

In Person at the: Water Street Center, 407 E. Water Street, Charlottesville, VA

Item	Time	Description
1	4:00-4:10	<b>General Administration</b> <ul style="list-style-type: none"> <li>• Introductions</li> <li>• Approval of Agenda*</li> <li>• Approval of draft meeting minutes January 25, 2023*</li> </ul>
2	4:10-4:15	<b>Matters from the Public: limit of 3 minutes per speaker</b> <i>Members of the Public are welcome to provide comment on any public-interest, transit-related topic, including the items listed on this agenda – limit three minutes per speaker</i>
3	4:15-5:00	<b>Regional Transit Governance Study Update</b> (Stephanie Amoaning-Yankson, Ph.D., AECOM) <ul style="list-style-type: none"> <li>• Presentation and Discussion</li> <li>• Peer Region Summaries</li> </ul>
4	5:00-5:40	<b>Transit Provider Updates</b> <ul style="list-style-type: none"> <li>• Jaunt (Ted Rieck)</li> <li>• Albemarle County Schools (Charmane White)</li> <li>• UTS (Rebecca White)</li> <li>• CAT and City of Charlottesville Schools (Garland Williams)</li> <li>• DRPT (Neil Sherman)</li> </ul>
5	5:40-5:55	<b>Staff Updates</b> <ul style="list-style-type: none"> <li>• Afton Express (Sara Pennington)</li> <li>• MPO Updates (Sandy Shackelford)</li> </ul>
6	5:55-6:00	<b>Other Business (Updates and Reminders)—Supervisor McKeel (Chair)</b>
7	6:00	<b>Adjourn</b>

\* A vote is expected for this item

Next Meeting April 22, 2023 (At the Water Street Center)

**Guests can join in person or by using the link below:**

<https://us02web.zoom.us/j/81088437906?pwd=N2tOK3lVTnJEZkFIdCtWYXA2VzRwdz09>

Meeting ID: 810 8843 7906      Passcode: 148365      Phone: 301-715-8592

*TJPDC fully complies with Title VI of the Civil Rights Act of 1964 in all programs and activities. TJPDC provides reasonable accommodations for persons who require special assistance to participate in public involvement opportunities. For more information, to request language translation or other accommodations, or to obtain a Discrimination Complaint Form, contact Lucinda Shannon at (434) 979-7310, lshannon@tjpd.org or visit the website [www.tjpd.org](http://www.tjpd.org).*

**Regional Transportation Partnership Meeting**

DRAFT Minutes, January 25, 2023

The recording for this meeting can be found at <https://www.youtube.com/watch?v=ZzVPDkBUmYQ>

VOTING MEMBERS & ALTERNATES		STAFF	
Brian Pinkston, Charlottesville	x	Christine Jacobs, TJPDC*	
Lloyd Snook, Charlottesville	x	Lucinda Shannon, TJPDC	x
Diantha McKeel, Albemarle	x	Gretchen Thomas, TJPDC	x
Ann Mallek, Albemarle	x	Ruth Emerick, TJPDC	x
Neil Sherman, DRPT		Ryan Mickles, TJPDC	x
Hal Morgan, Jaunt Rural	x	Michael Barnes, VDOT	
Lucas Ames, Jaunt Urban	x	Curtis Scarpignato, TJPDC	x
Becca White, UTS			
NON-VOTING MEMBERS		GUESTS/PUBLIC	
Garland Williams, CAT		Jessica Hersh-Ballering, Albemarle	x
Charmane White, Alb County PS	x	Alison Day, UTS	x
Sally LeBeau, UVA Hospital		Ben Chambers, Charlottesville	x
Peter Thompson, CAA	x	Wyatt Burtschall, PEC	x
Sandy Shackelford, CAMPO	x	Matt Lawless, Town of Scottsville	x
Sara Pennington, Rideshare	x	Kristin Riddervold	X
Ted Rieck, Jaunt	x		
Juwhan Lee, CAT	x		
Kendall Howell, UTS (alternate)	x		
Wood Hudson, DRPT (alternate)*	x		

\* Remote attendance

**1. CALL TO ORDER:**

The Regional Transportation Partnership Chair, Diantha McKeel, presided and called the meeting to order at 4:02 p.m.

The members of the meeting introduced themselves at the request of Ms. McKeel. Ms. McKeel introduced Ann Mallek as a new Board member and Curtis Scarpignato as a new TJPDC Transportation Planner.

**2. GENERAL ADMINISTRATION (MINUTE 3:45)**

Approval of Agenda

**Motion/Action:** Ann Mallek moved to approve the agenda. Brian Pinkston seconded the motion and the motion passed unanimously.



### Approval of Minutes

**Motion/Action:** Brian Pinkston made a motion to approve the December 8, 2022 minutes. Hal Morgan seconded the motion and the motion passed unanimously with Ann Mallek abstaining.

### Approval of 2023 Meeting Dates

**Motion/Action:** Brian Pinkston made a motion to approve the 2023 meeting dates as proposed. Ann Mallek seconded the motion and the motion passed unanimously.

### **3. MATTERS FROM THE PUBLIC (MINUTE 6:40):**

Matt Lawless, Administrator of the Town of Scottsville, said he appreciates the work of the board. He looks forward to seeing the work for this meeting unfold. He represents the citizens of Scottsville who rely on the Jaunt service and appreciates the Jaunt report included with the agenda packet.

### **4. JAUNT 2022 REVIEW AND LOOKING AHEAD TO 2023 (MINUTE 8:08):**

#### Presentation and Discussion

Ted Rieck presented the committee with background information on Jaunt, their mission, and the work they do for the community. He also discussed some of Jaunt's issues in the past and how they are continuing to overcome them. He discussed how Jaunt was using funds, their cost structure, and funding shifts.

Mr. Rieck also discussed capital needs challenges in regard to vehicles.

He noted that Jaunt's goal is to achieve 45% GHG reduction by 2050 with alternative vehicles. They are submitting a grant next week to study electric busses. He noted that there is a need for fast charging stations in the rural area in order to make this feasible.

Mr. Reick reported that they are applying for a grant to help with micro transit. They are also determining the best course of action for implementing this program.

He also reported that they just completed their 6-year Transit Development Plan.

Mr. Reick went on to share demographic information for the population in the areas in which they serve.

He finished his presentation with the new Jaunt image-building campaign commercial.

There were clarifying questions and a discussion among committee members.

Mr. Rieck thanked the PDC for letters of endorsement for the grant they will be submitting.

##### **5. MOBILITY MANAGEMENT LETTER OF SUPPORT (MINUTE 41:45):**

Ms. Shannon presented the background on the Mobility Management Program as discussed at the last meeting. She said TJPDC will be applying for the grant whose deadline is February 1.

She noted that DRPT suggested CAMPO talk with the Foothills Area Mobility System (FAMS). That program is quite large, so TJPDC would scale it down to begin.

She presented to committee with the idea for the program in this area. She also noted that Rapidan Rappahannock said TJPDC could use their software to begin the program if the grant money is awarded.

Ms. Shannon reported that the first-year budget is \$110K with a 4% local match, which includes a half-time manager for 12 months, and full-time staff for 6 months.

She continued by explaining how the program will start and grow as the program gets underway.

**Motion/Action:** Ann Mallek made a motion to approve the letter of support included in the packet. Brian Pinkston seconded the motion and it passed unanimously.

##### **6. TRANSIT PROVIDER UPDATES (MINUTE 50:28)**

**Jaunt:** Ted Rieck said there is a new Chief Operations Officer starting on Monday. He said there is also a new Operation Director starting later in February.

**Albemarle County Public Schools:** Charmane White reported that the schools are working on a strategic plan to address driver shortages. She noted that they have increased their pay for drivers to \$21.50/hour with the STEP scale program. She also reported that the schools have two electric busses that they are getting ready to put on the road in the urban ring. She said they are going to be including four Type A busses (no CDL license required, but all other requirements need to be met) as part of the fleet. She noted that they are working on implementing a career path for drivers.

Ms. White said they have put out an RFP for outsourcing transportation to get some relief for current employees.

**UTS:** Kendall Howell said UTS has returned to the 15 minute headways (full service) within the last two weeks. They are running continuous service for employees. He said they have a Night Pilot in the most popular areas at the University. UTS On Demand (formerly Safe Ride) covers the rest of campus. He would like to talk more about the mix of the two services at a future meeting.

He reported that there are four battery electric busses (BEBs) currently on order and they are expected to be in service in September or October.

He noted that they are pivoting from vans to Chevy Volts for the overnight On Demand piece of their transit services.

Re: Drivers, they have 31, they need 43. They have hired a recruiting and retention specialist to help with hiring drivers. He said perhaps there could be collaboration with RTP members. He also said perhaps the job of “bus driver” needs to be elevated.

Lastly, Mr. Howell noted that Sally LeBeau has been promoted and has been replaced by Vickie Marsh. Perhaps she could be offered an opportunity to join the committee.

**CAT and City of Charlottesville Schools:** Juwhan Lee said they have an alternative fuel study, and a micro-transit study for Rt 29 and the Pantops area underway. He reported they are trying everything they can to recruit drivers. Mr. Lee said he would like to talk with Ms. White about the Type A busses and how the school system has implemented them. He noted that CAT will be putting ads out soon to recruit drivers.

Peter Thompson said he is very interested in helping to support the micro-transit program in the City.

**DRPT:** Wood Hudson reminded that DRPT’s grant season ends on Feb 1. He noted that guidelines and applications are available on their website.

## **7. STAFF UPDATES (MINUTE 1:12:00)**

### Afton Express

Sara Pennington reported that the Afton Express’s annual report will be sent this next week. She reported on the numbers of riders, noting that the average is around 50 riders per day. She also noted that there will be schedule change to include additional routes to serve the UVA Health System employees. She noted that there will be a morning trip to pick up the UVA hospital workers at 7:45. In the evening, there will be one at 6:45 and another at 7:45 pm. There will be an adjustment of the other two routes by 15 minutes. The final schedules will be up on the website with lots of marketing to come.

### MPO Updates

Sandy Shackelford reported that they are working through the LRTP and starting stakeholder outreach. Staff will be finalizing the kick off plan for the public engagement process.

Ms. Shackelford gave an update on the Safe Streets for All grant. The award will be announced shortly.

She continued by announcing the area projects that have been recommended for funding through SMART Scale. The final funding allocations and commitments will happen in June.

Lastly, she said one of the applications submitted that did not get recommended for funding was the Rivanna Bike/Ped Bridge because of cost. TJPDC will be applying for a RAISE grant to cover the preliminary engineering portion of the project so that it might be more viable for future funding applications.

### Governance Study

Lucinda Shannon reported that the first technical memo has been completed. She said they are working on the second technical memo now. The consultant will be coming in soon to cover the work done thus far. She noted that there will be a steering committee meeting in March.

### **8. OTHER BUSINESS (UPDATES AND REMINDERS) (MINUTE 1:25:08)**

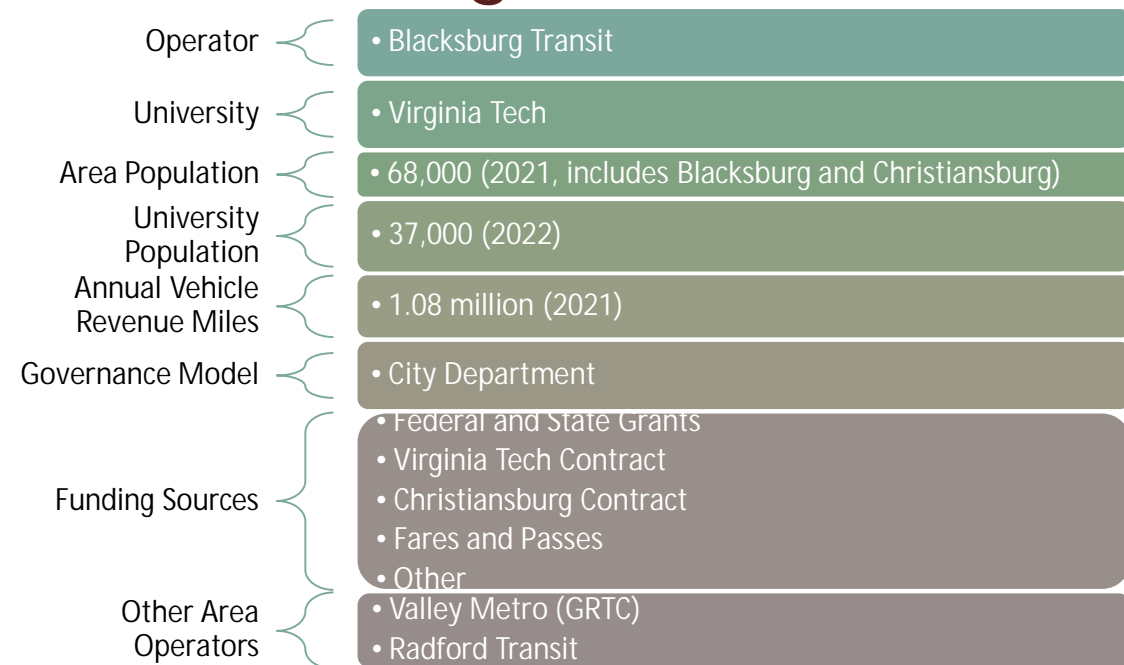
Ms. Shannon asked a few housekeeping questions about how many agendas and packets to print for meetings. She also said she has been sending out meeting notices individually and asked if she should send out the meeting notices for the entire year instead. The committee asked to send them all at once.

### **9. ADJOURN**

Ms. McKeel adjourned the meeting at 5:29 p.m.

The next meeting is February 23 at 4 – 6 p.m.

# Blacksburg, VA



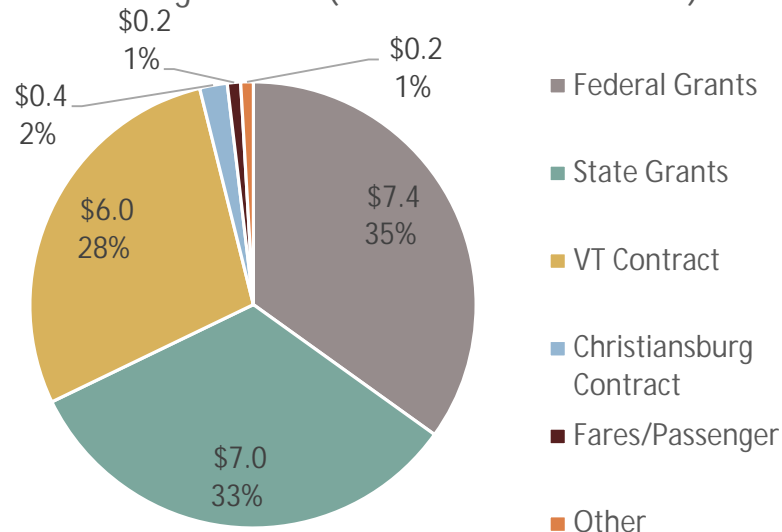
## Governance Summary:

- City department accountable to city council.
- Provides service to Blacksburg, Virginia Tech, and neighboring Christiansburg.
- Virginia Tech provides the majority of local funding, and therefore has an integral role in service and capital planning and decisions.
- Blacksburg Transit and Virginia Tech have a supportive and collaborative relationship, with Virginia Tech allowing Blacksburg Transit to make recommendations on service, funding and technology for Virginia Tech to fund.

## Notable Local Funding Sources:

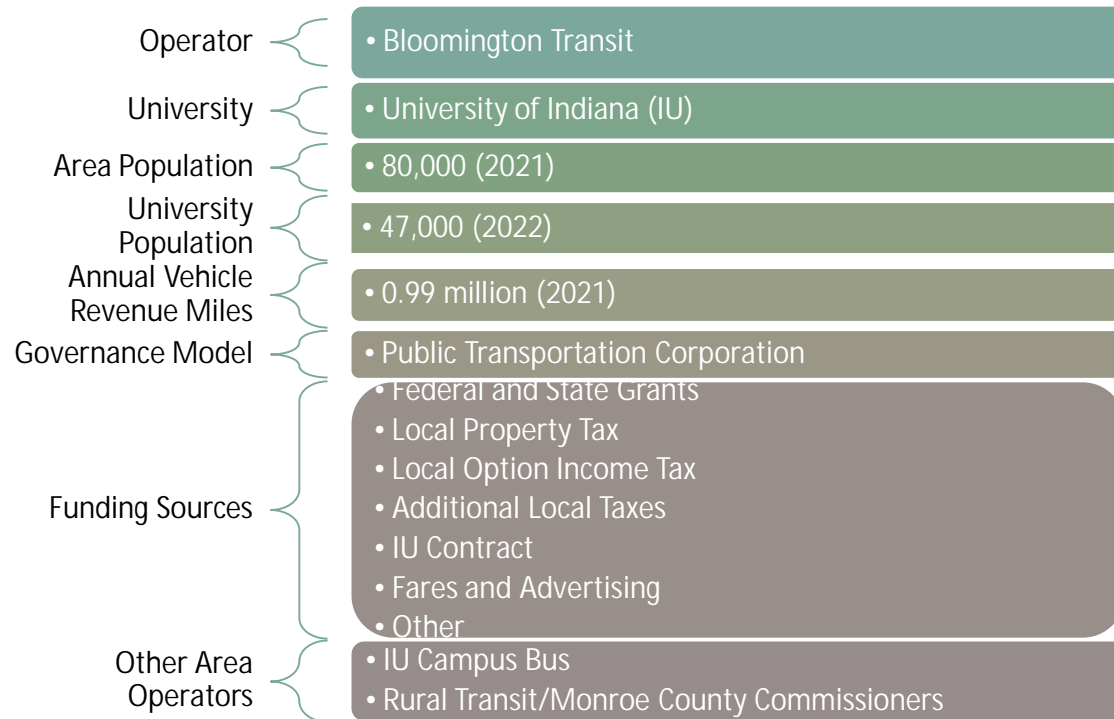
- Virginia Tech makes up the majority of local funding.
- Christiansburg Contract to provide service into the town of Christiansburg.

Funding Sources (Millions of 2021 dollars)



Source: City of Blacksburg 2021 Budget

# Bloomington, IN

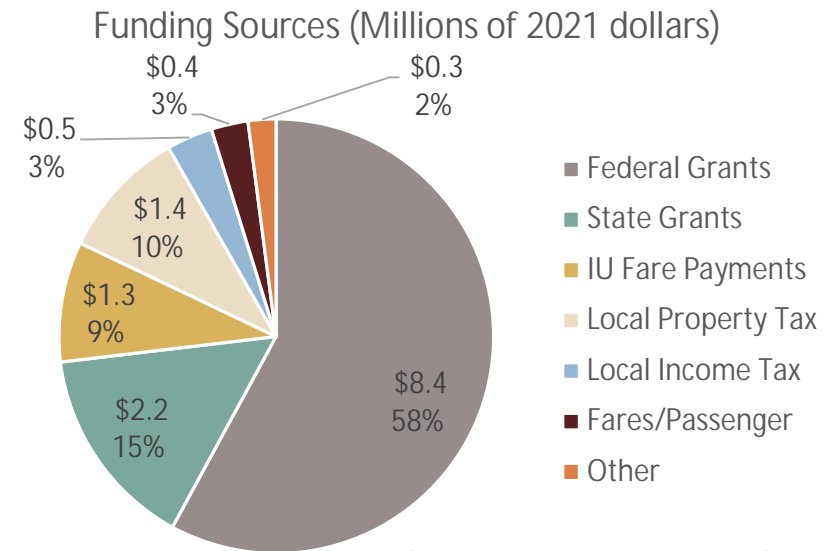


## Governance Summary:

- Municipal corporation, which has similar powers to a Transportation Authority
- Governed by a five-member board; two members are appointed by the Mayor of Bloomington, and three are appointed by city council.
- Bloomington Transit shares a facility with IU Campus Bus, leading to close coordination on labor, practices, and future planning.

## Notable Local Funding Sources:

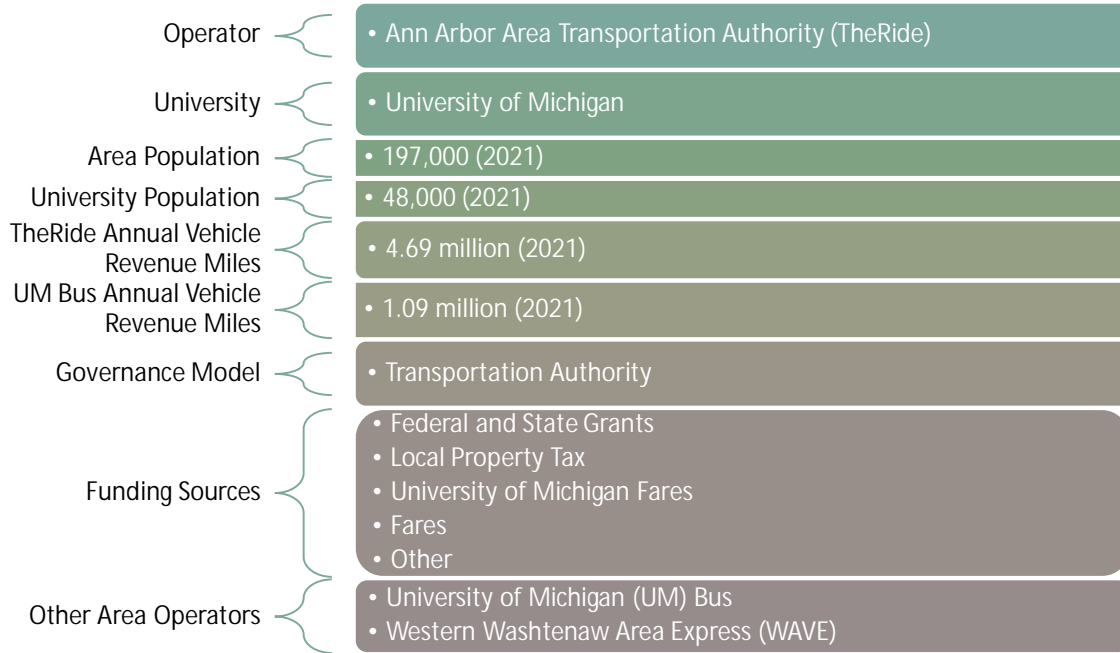
- University contract allows IU students, staff and faculty to ride transit at no cost to them.
- Local Income Tax that is new for 2022 following a city ballot measure.
- Local Property Tax has a portion dedicated to transit.



Source: Bloomington Transit 2023 Budget  
Regional Transit Governance Study for Region 10 3



# Ann Arbor, MI

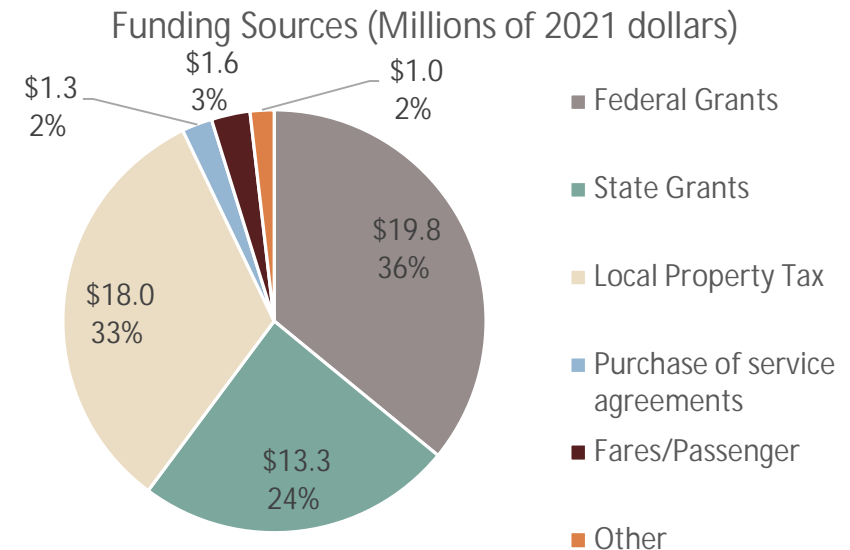


## Governance Summary:

- Transportation authority which provides service to member jurisdictions Ann Arbor, City of Ypsilanti, and Ypsilanti Township.
- Governed by a ten-member board; eight members are appointed by the Ann Arbor, one member is appointed each by authority members City of Ypsilanti and Ypsilanti Township.
- TheRide has little interaction with University of Michigan Bus besides bus stop location coordination and sharing curb space at the city's transit centers.

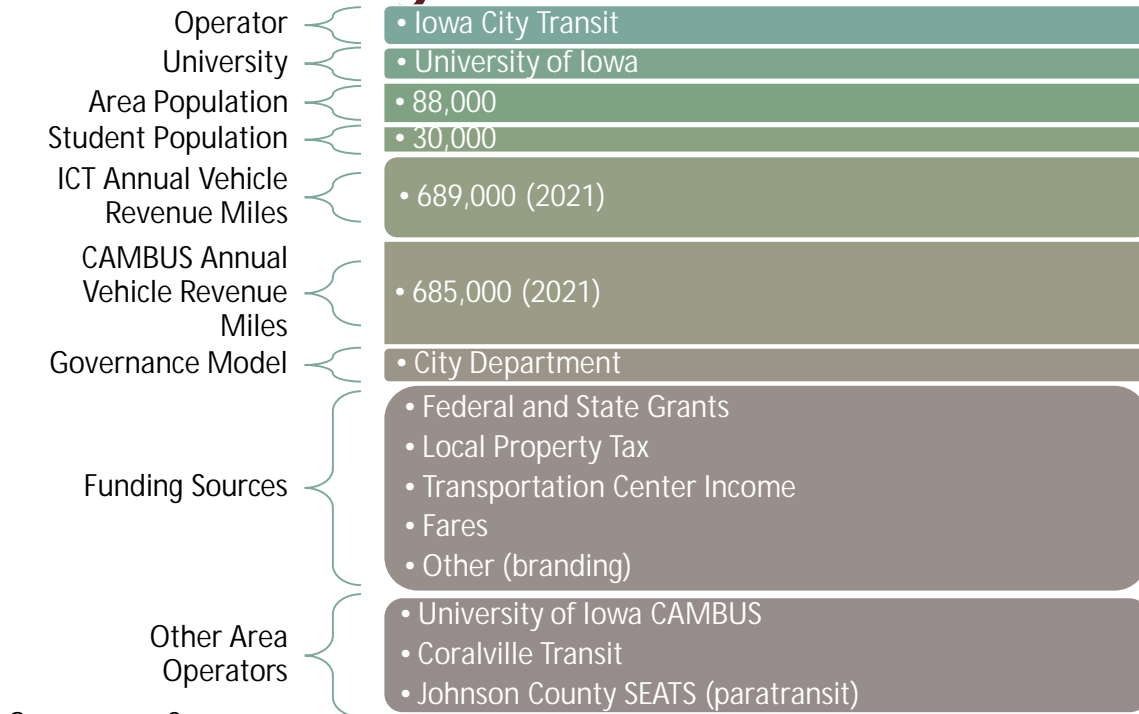
## Notable Local Funding Sources:

- Local Property Tax comes from two sources:
  - 2.5 mill Ann Arbor property tax dedicated to TheRide in perpetuity
  - Additional 2.38 mill property tax on the entire authority area that must be renewed by ballot measure every five years.



Source: TheRide 2023 Budget

# Iowa City, IA



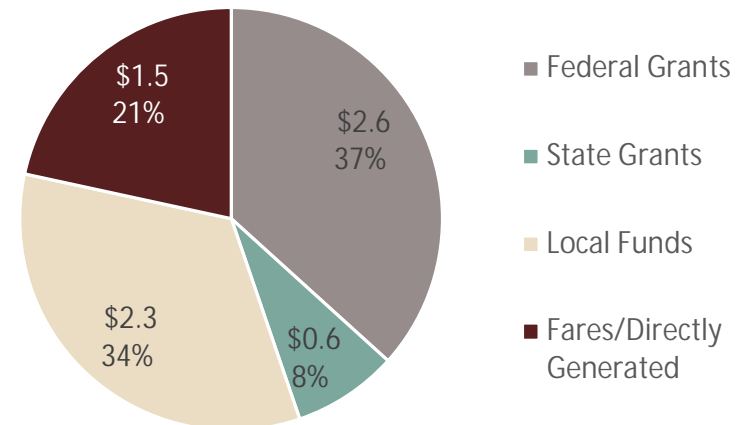
## Governance Summary:

- City Department accountable to city council.
- Provides service to Iowa City and neighboring University Heights.
- Iowa City Transit has casual relationships with other operators in the area (University of Iowa's CAMBUS and Coralville's Coralville Transit), coordinating fare policy and transfer points.
- No formal relationship with the university.

## Notable Local Funding Sources:

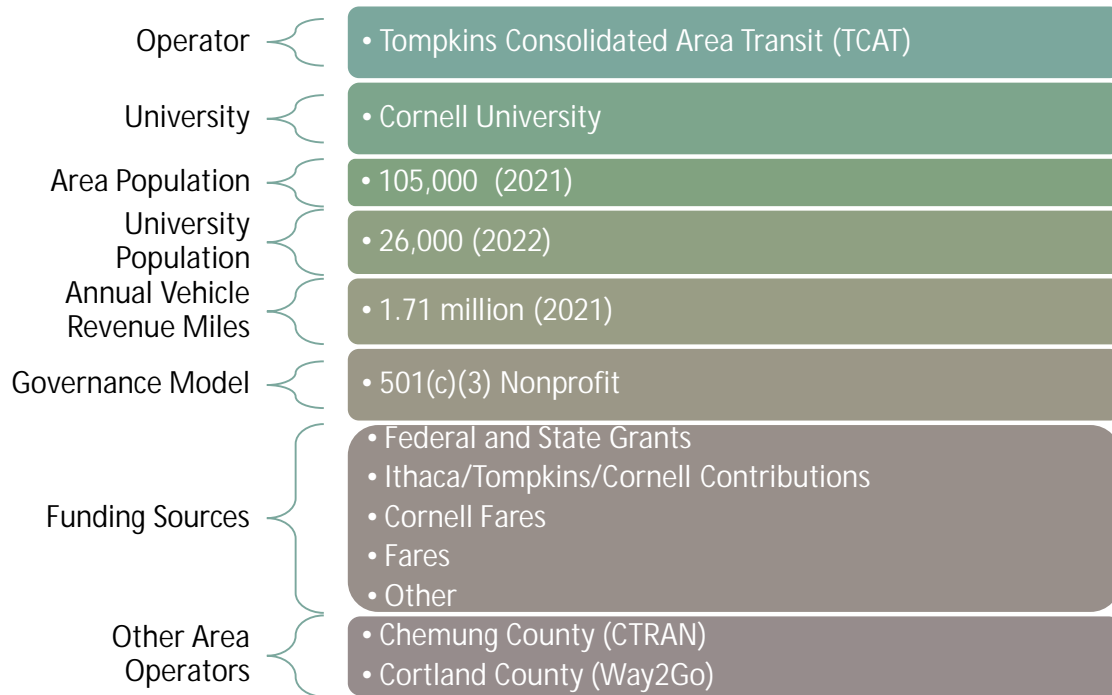
- Local Property Tax is earmarked for transit (\$0.95 per \$1000 valuation)
- Mixed-Use Transportation Center provides revenue from the parking garage and retail/restaurant tenants
- Apartment Contract to provide service to a large off-campus student housing complex.

Funding Sources (Millions of 2021 dollars)



Source: Iowa City Transit 2021 NTD Profile

# Ithaca, NY

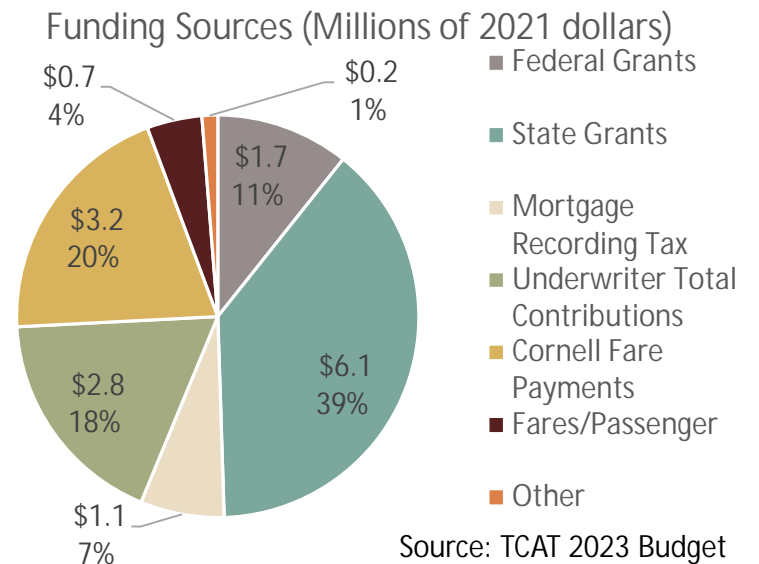


## Governance Summary:

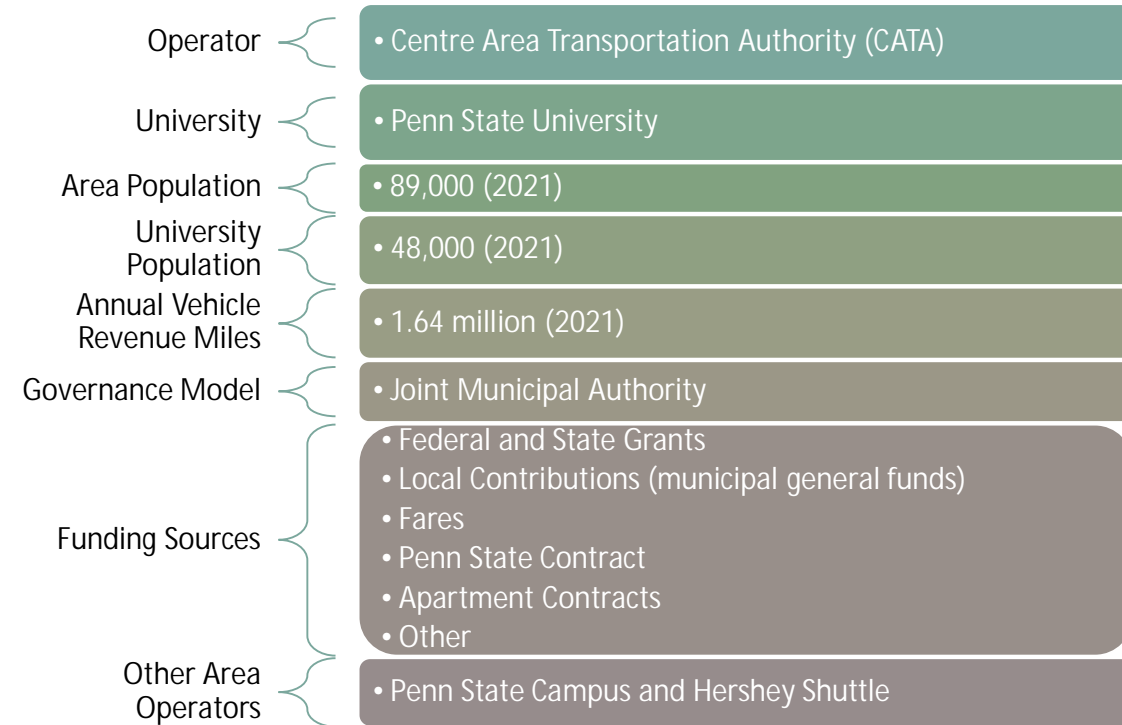
- Nonprofit organization, with a nine-member board. The board has three members each appointed by Cornell, Ithaca, Tompkins County.
- Formed by consolidating three transit agencies in the early nineties
- The non-profit has three underwriters: Cornell University, Ithaca, and Tompkins County. Each underwriter is required to fund the exact same amount as the other two each year.

## Notable Local Funding Sources:

- Underwriter Total Contributions: each of the three underwriters (Ithaca, Tompkins County, and Cornell University) agree to matching contributions to TCAT annually.
- Mortgage Recording Tax, part of which is earmarked for transit
- Cornell fare payments to allow students, faculty and staff to ride TCAT for free.



# State College, PA



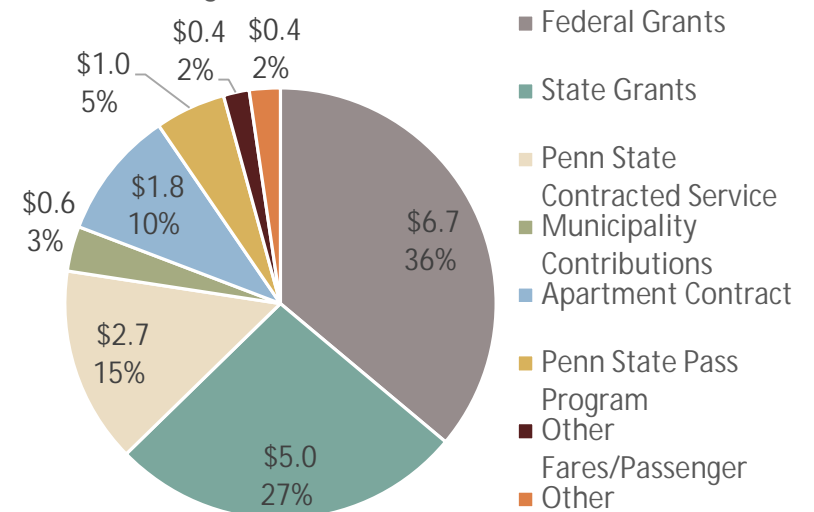
## Governance Summary:

- Transportation authority which provides service to five member jurisdictions and three contracted jurisdictions.
- Five-member board, with one member appointed from each member jurisdiction.
- No taxing authority; not permitted by Pennsylvania state legislature.

## Notable Local Funding Sources:

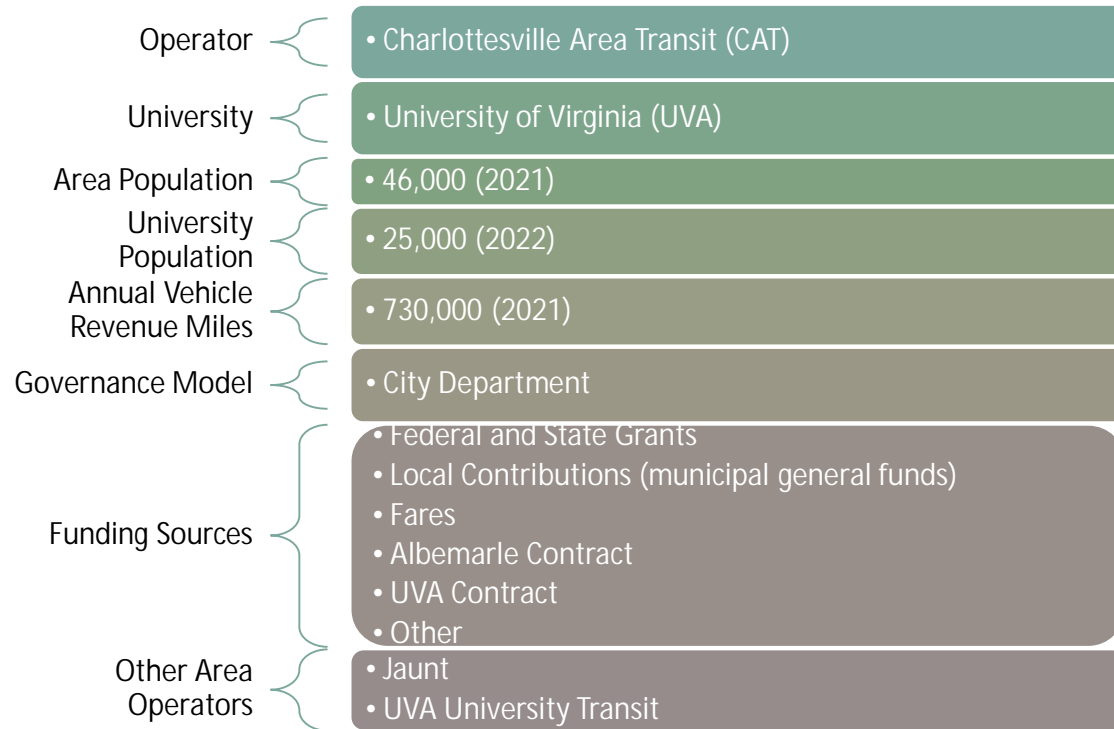
- Local contributions to CATA are determined by a required local match to state funding.
- Service contracts with Penn State for open-door campus bus service.
- Contracts with local student apartment complexes for bus service. The apartment complexes are currently funded on a per-ride basis, with CATA researching a potential switch to charging on a per-bed basis.

Funding Sources (Millions of 2021 dollars)



Source: CATA FY22-23 Budget

# Charlottesville, VA - CAT



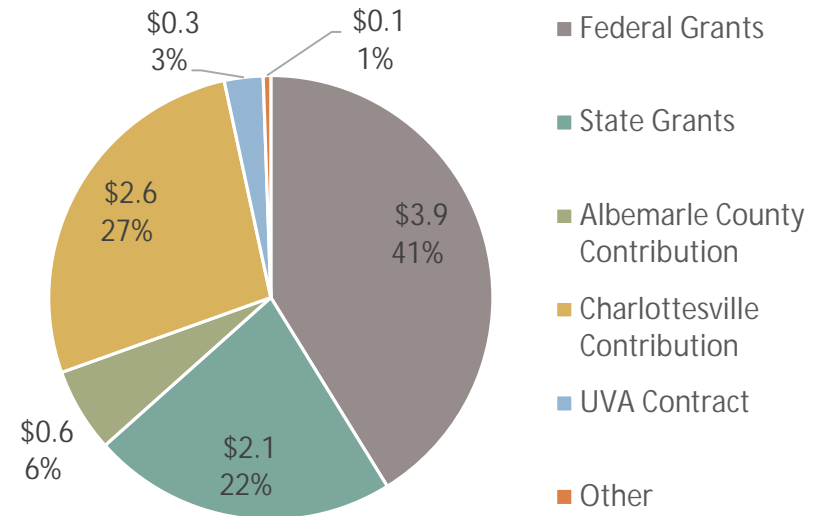
## Governance Summary:

- City department accountable to city council.
- Coordinates with UVA's UTS and Jaunt on bus stop locations and service coordination.
- Currently fare-free.

## Notable Local Funding Sources:

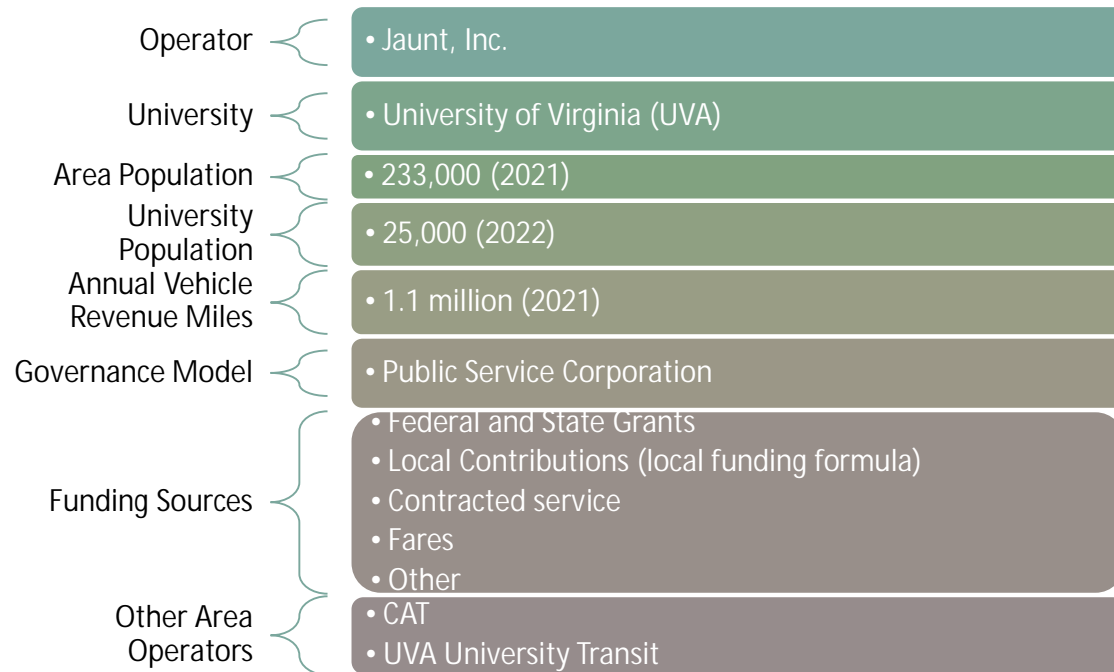
- UVA Contract: CAT provides some fixed-route and trolley service funded by UVA.

Funding Sources (Millions of 2021 dollars)



Source: CAT 2021 Budget

# Charlottesville, VA - Jaunt

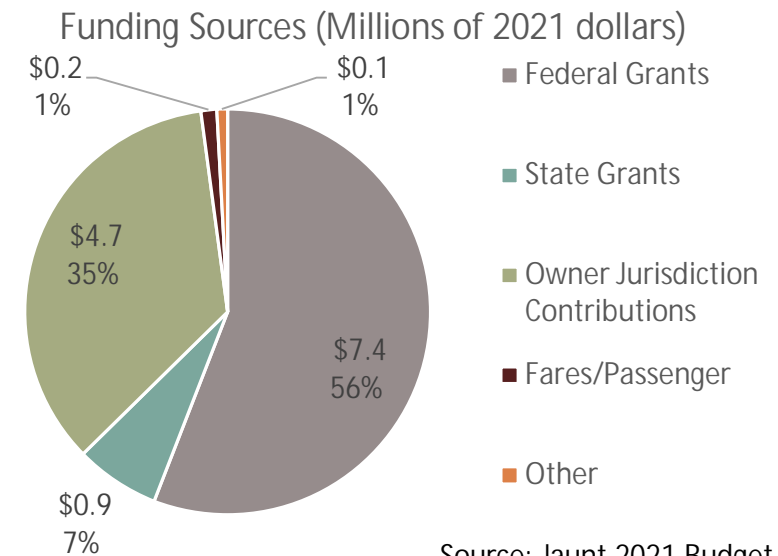


## Governance Summary:

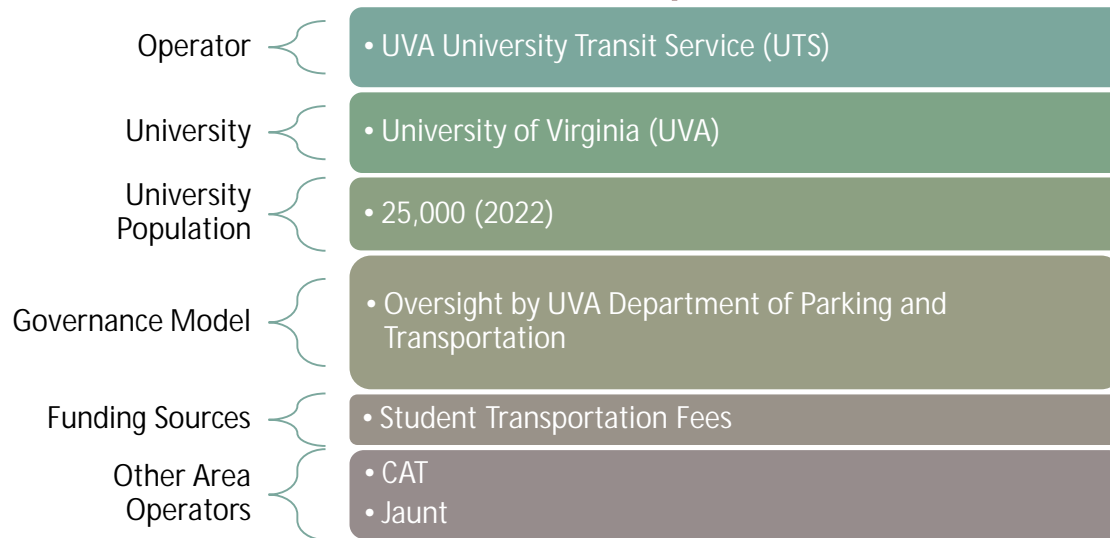
- Public Service Corporation owned by the City of Charlottesville (5 shares) and the Counties of Albemarle (5 shares), Nelson (2 shares), Fluvanna (2 shares) and Louisa (2 shares).
- Governed by a 14-member Board elected by the five stockholders listed above, with Charlottesville and Albemarle each nominating four directors, and Nelson, Fluvanna, and Louisa each nominating two.

## Notable Local Funding Sources:

- Each owner jurisdiction funds Jaunt based on a predetermined formula.



# Charlottesville, VA - UTS



## Notable Local Funding Sources:

- Entirely funded by university through student fees
- No federal, state or local funding received
- Typically contracts with CAT to allow the public to ride for free, although this has been paused during the pandemic

## Governance Summary:

- Part of UVA's Department of Parking and Transportation.
- Officially governed by the Board of Regents, although interaction with the Board is limited to approval of the annual student transportation fee.
- Operates open-door service on UVA grounds.

# Constrained Network

## Urban Network Highlights

**33%**

More jobs accessible in 45 minutes via public transit

**35%**

More residents near transit service coming every 15 minutes or better

**11%**

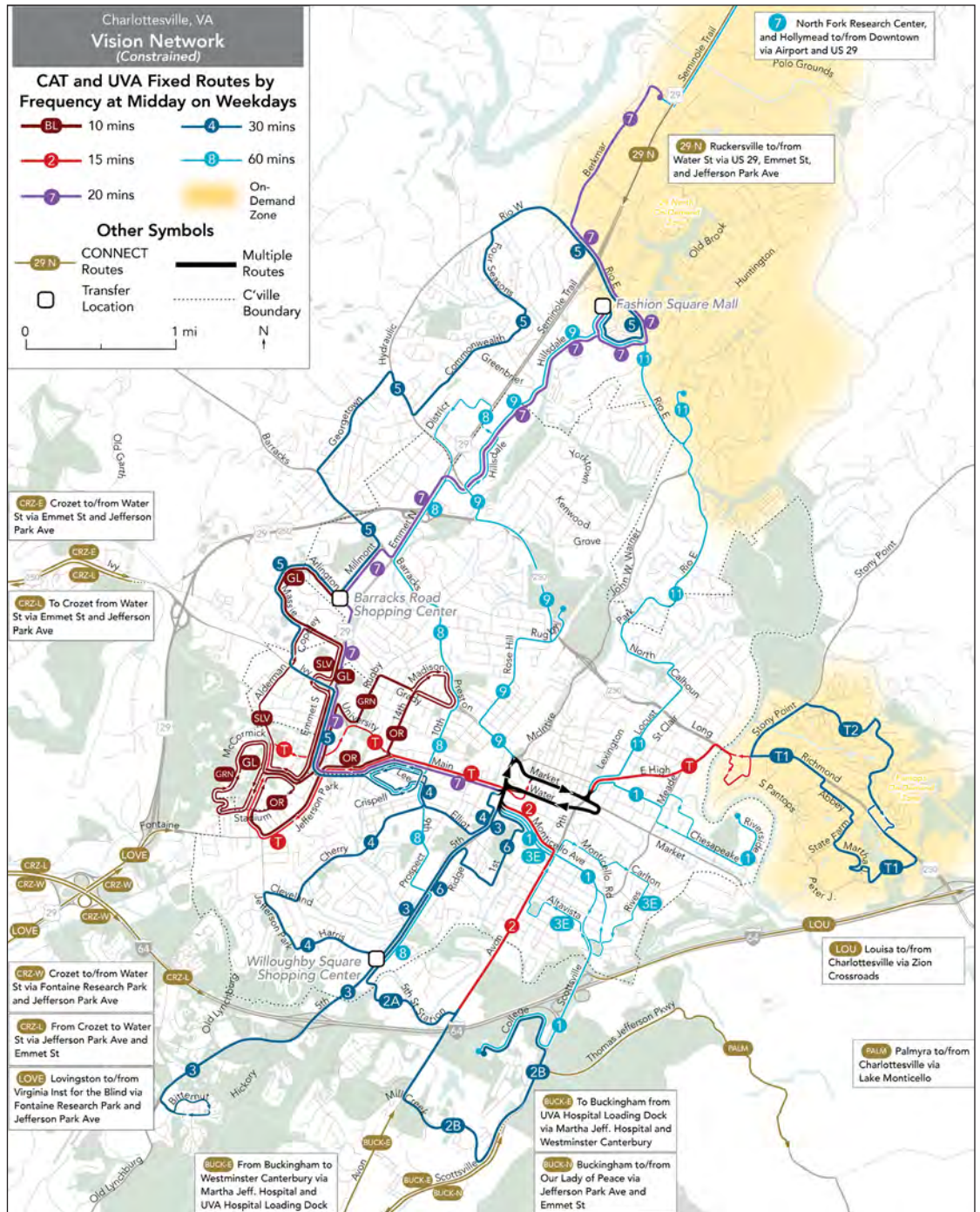
More jobs near transit service coming every 15 minutes or better

**7**

day a week service on fixed routes

**113%**

more service compared to today



## Regional Network Highlights

**7**

day a week service on CONNECT and Circulator

**154%**

hours of service on Circulators, every day

**2**

new CONNECT lines to Palmyra and Louisa

**2x**

the trips to Crozet and Ruckersville

**1**

new Circulator service in Buckingham Co.





# Unconstrained Network

## Urban Network Highlights

**140%**

More jobs accessible in 45 minutes via public transit

**157%**

More residents near transit service coming every 15 minutes or better

**111%**

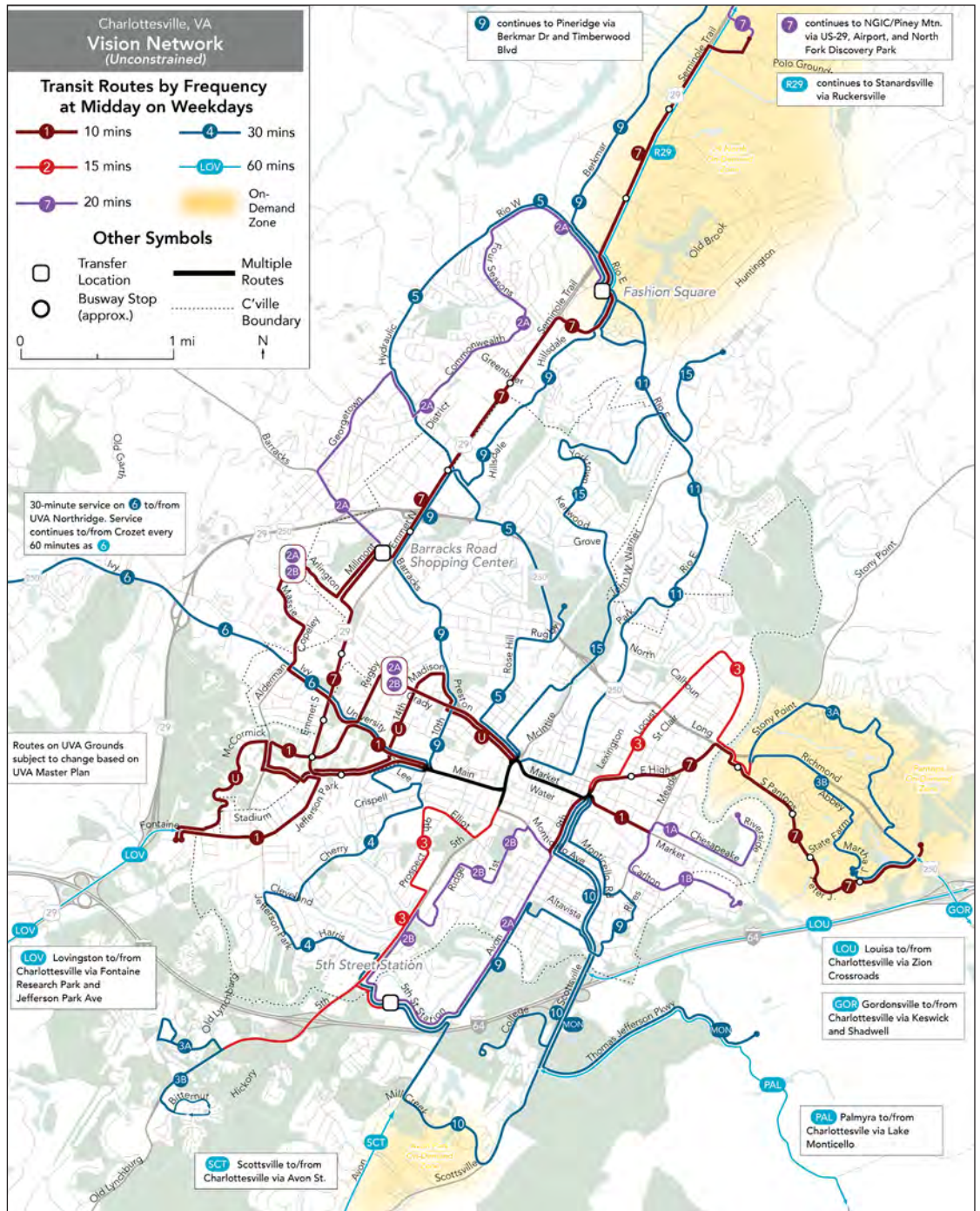
More jobs near transit service coming every 15 minutes or better

**7**

day a week service on the urban network

**310%**

more service compared to today



## Regional Network Highlights

**7**

day a week of Jaunt regional services

**704%**

more service compared to today

**8**

new all-day fixed route services to destinations like Louisa, Palmyra, Ruckersville, Lovington, and more

**7**

new on-demand transit zones

**7**

Circulator and Link services

