

## AGENDA

### Regional Transit Partnership (RTP) Monthly Meeting

Thursday, April 27, 2023 @ 4:00 p.m.

In Person at the: Water Street Center, 407 E. Water Street, Charlottesville, VA

Item	Time	Description
1	4:00-4:10	<b>General Administration</b> <ul style="list-style-type: none"> <li>• Introductions</li> <li>• Approval of Agenda*</li> <li>• Approval of draft meeting minutes March 23, 2023*</li> </ul>
2	4:10-4:15	<b>Matters from the Public: limit of 3 minutes per speaker</b> <i>Members of the Public are welcome to provide comment on any public-interest, transit-related topic, including the items listed on this agenda – limit three minutes per speaker.</i>
3	4:15-5:4:45	<b>CAT 2022 Review and Looking Ahead to 2023</b> (Garland Williams, Director of Transit)
4	4:45-5:00	<b>Charlottesville Ped/Bike Update</b> (Ben Chambers, Transportation Planning Manager)
5	5:00-5:15	<b>MPO Transportation Improvement Plan Overview (TIP)</b> (Sandy Shackelford)
6	5:15-5:40	<b>Transit Provider Updates</b> <ul style="list-style-type: none"> <li>• Jaunt (Ted Rieck)</li> <li>• Albemarle County Schools (Charmane White)</li> <li>• UTS (Rebecca White)</li> <li>• CAT and City of Charlottesville Schools (Garland Williams)</li> <li>• DRPT (Neil Sherman and Katy Miller)</li> </ul>
7	5:40-5:55	<b>Staff Updates</b> <ul style="list-style-type: none"> <li>• MPO Updates (Sandy Shackelford)</li> </ul>
8	5:55-6:00	<b>Other Business (Updates and Reminders)—Supervisor McKeel (Chair)</b>
9	6:00	<b>Adjourn</b>

\* A vote is expected for this item

Next Meeting May 25, 2023 (At the Water Street Center)

**Guests can join in person or by using the link below:**

<https://us02web.zoom.us/j/81088437906?pwd=N2tOK3lVTnJEZkFIdCtWYXA2VzRwdz09>

Meeting ID: 810 8843 7906      Passcode: 148365      Phone: 301-715-8592

If a committee member needs to participate remotely, please contact Lucinda Shannon at [lshannon@tjpd.org](mailto:lshannon@tjpd.org) two days before the meeting to receive a personal meeting link.

*TJPDC fully complies with Title VI of the Civil Rights Act of 1964 in all programs and activities. TJPDC provides reasonable accommodations for persons who require special assistance to participate in public involvement opportunities. For more information, to request language translation or other accommodations, or to obtain a Discrimination Complaint Form, contact Lucinda Shannon at (434) 979-7310, [lshannon@tjpd.org](mailto:lshannon@tjpd.org) or visit the website [www.tjpd.org](http://www.tjpd.org).*

*The Regional Transit Partnership serves as an official advisory board, created by the City of Charlottesville, Albemarle County and Jaunt, in Partnership with the Virginia Department of Rail and Public Transportation to provide recommendations to decision-makers on transit-related matters.*

**Regional Transportation Partnership Meeting**

Minutes, March 23, 2023

The recording for this meeting can be found at <https://www.youtube.com/watch?v=YknlaM2j-bA>

VOTING MEMBERS & ALTERNATES		STAFF	
Brian Pinkston, Charlottesville	x	Christine Jacobs, TJPDC	x
Lloyd Snook, Charlottesville	x	Lucinda Shannon, TJPDC	x
Diantha McKeel, Albemarle	x	Gretchen Thomas, TJPDC	
Ann Mallek, Albemarle	x	Ruth Emerick, TJPDC	x
Neil Sherman, DRPT		Ryan Mickles, TJPDC	x
Hal Morgan, Jaunt Rural	x	Michael Barnes, VDOT	x
Lucas Ames, Jaunt Urban		Curtis Scarpignato, TJPDC	x
Becca White, UTS	x		
NON-VOTING MEMBERS		GUESTS/PUBLIC	
Garland Williams, CAT		Jessica Hersh-Ballering, Albemarle	x
Charmane White, Alb County PS		Peter Voorhees	x
Vicky Marsh, UVA Hospital		Ben Chambers, Charlottesville	x
Peter Thompson, CAA		Wyatt Burttschell, PEC	x
Sandy Shackelford, CAMPO	x	Mark Frank, AECOM	x
Sara Pennington, Rideshare *	x	Stephanie Amoaning-Yankson, AECOM	x
Ted Rieck, Jaunt	x	Trevor Henry, Albemarle	x
Juwhan Lee, CAT		Jenn Fleischer, BRHD, CHIP	x
Kendall Howell, UTS (alternate)	x	Scott Baker, AECOM *	x
Katy Miller, DRPT (alternate) *	x		

\* Remote attendance

**1. CALL TO ORDER:**

The Regional Transportation Partnership Chair, Diantha McKeel, presided and called the meeting to order at 4:04 p.m.

There was no quorum at the beginning of the meeting, so Ms. McKeel began the meeting by asking the members of the meeting to introduce themselves. Brian Pinkston arrived at the meeting at 4:10 and aided in creating quorum.

**2. GENERAL ADMINISTRATION (MINUTE 4:25)**

Approval of Agenda

**Motion/Action:** Ann Mallek moved to approve the agenda. Brian Pinkston seconded the motion and the motion passed unanimously.



### Approval of Minutes

**Motion/Action:** Hal Morgan made a motion to approve the January 25, 2023 minutes. Ann Mallek seconded the motion and the motion passed unanimously.

### **3. MATTERS FROM THE PUBLIC (MINUTE 5:16):**

None.

### **4. REGIONAL TRANSIT GOVERNANCE STUDY UPDATE (MINUTE 5:38):**

#### Presentation and Discussion

Lucinda gave a brief presentation on the background and benefits of the Regional Transit Governance Study for Region 10.

Stephanie Amoaning-Yankson, AECOM, gave an overview of the project, their findings, and provided next steps. There were numerous comments and suggestions from the committee. Dr. Yankson said they will take this information and incorporate them into the next steps.

### **5. TRANSIT PROVIDER UPDATES (MINUTE 1:10:43)**

**Jaunt:** Ted Rieck said they are currently working on their FY24 budget.

**Albemarle County Public Schools:** Charmane White was not able to attend the meeting due to illness, but Ms. McKeel reported that ACPS are continuing their work on recruiting and hiring new drivers.

**UTS:** Kendall Howell reported that Becca White will be retiring in June. He also reported that they are currently in full-service mode and will be switching to recess-service mode on May 2. During the summer, he said they recruit and train drivers. He reported that UTS is about 15-18% down in drivers, which is better than the 25-30% they were at in the past.

**City of Charlottesville:** Ben Chambers reported that both Juwhan Lee and Garland Williams are at the state rodeo for drivers. He reported that the City is currently conducting an alternative fuel study. He said they will be rolling out the results of that study in the next month or so.

**Albemarle County:** Trevor Henry reported that the County is currently working on a micro-transit study in Pantops, and also the 29N area. Kendall Howell said UTS would like to help with that.

**DRPT:** Katy Miller said DRPT has done all the internal scoring for grants, and they are finalizing the SIP.

### **7. STAFF UPDATES (MINUTE 1:15:35)**

#### Afton Express

Sara Pennington reported that the Afton Express has a new schedule. She reported that the average ridership is up in February and on par from last Fall. They have increased their marketing. CSPDC staff is looking at forward-planning for the service and are looking for feedback and suggestions for a five-year plan. She noted that the Crozet Park-and-Ride is on their radar, but it will not be implemented for a few years, but once it is, they are looking to add a stop in Crozet.

### MPO Updates

Sandy Shackelford gave an update on the Long-Range Transportation Plan (LRTP) and stakeholder meetings, and noted that they are working on a project website.

She also reported that TJPDC was awarded the Safe Streets for All grant and gave an update on how that is proceeding thus far.

Ms. Shackelford noted that TJPDC submitted a RAISE grant application for the bicycle and pedestrian bridge near Free Bridge. The award for that grant will be forthcoming in the next few months.

She reported that Staff are working on the Unified Planning Work Program (UPWP).

She continued by saying that Staff has begun paring down the projects for the next round of Smart Scale, and gave an update on the latest Smart Scale.

Lastly, she said that DRPT has asked for a letter of support for a Corridor Identification Project for a future train connection in Charlottesville. TJPDC has provided that letter of support.

### **8. OTHER BUSINESS (UPDATES AND REMINDERS) (MINUTE 1:26:04)**

Ms. McKeel noted that Albemarle County continues to work with VDOT, DRPT, and CAT on trying to get approval for transit shelters. She noted that every shelter needs to get building permit approval if it is on a VDOT road. She noted that it is taking a long time.

### **9. ADJOURN**

Ms. McKeel adjourned the meeting at 5:30 p.m.

The next meeting is April 27 from 4 – 6 p.m. at the Water Street Center, 407 E. Water Street, Charlottesville, VA.



# Transportation Improvement Program

- Financial plan for the implementation of funded projects
- Used to schedule spending of federal transportation funds within the MPO region
- Four-year spending program that is updated every three years
- Anticipated expenditures are provided by transit agencies and VDOT

# Project Development Process

1. Priority projects are identified as a need through a plan or study
2. Funding applications are submitted for priority projects
3. Project funding is approved by the Commonwealth Transportation Board when they approve the Six-Year Improvement Program (SYIP)
4. Projects that include federal funding allocations are added to the MPO's TIP

# Highway Project Groupings

- Projects of regional significance are pulled out and shown individually in the TIP boxes
- Projects with similar funding categories are shown as grouped projects
  - Grouping projects allows more flexibility for moving funding within the group as needed to efficiently maintain and improve the surface transportation system



UPC NO	75878	SCOPE	Bridge Replacement w/o Added Capacity			
SYSTEM	Urban	JURISDICTION	Charlottesville	OVERSIGHT	NFO	
PROJECT	#SGR – RTE 20 – BRIDGE REPLACEMENT			ADMIN BY	Locally	
DESCRIPTION	FROM: GARRETT ST/LEVY AVE (0.173 mi south of Water St.) TO: EAST MARKET ST (0.095 north of Water St) (0.2680MI)					
PROGRAM NOTE						
ROUTE/STREET	9 <sup>TH</sup> ST NE (0020)			TOTAL COST	\$38,078,180	
	FUNDING SOURCE	MATCH	FY24	FY25	FY26	FY27
PE	Federal-STP/STBP	\$44,502	\$178,006	\$0	\$0	\$0
RW	Federal-STP/STBG	\$0	(\$249,678)	\$0	\$0	\$0
CN	Federal – NHS/NHPP	\$0	\$4,280,739	\$0	\$0	\$0
	Federal – STP/STBG	\$0	\$0	\$2,656,780	\$0	\$0
	Other	\$6,160,904	\$6,160,904	\$0	\$0	\$0
CN TOTAL		\$6,160,904	\$10,441,643	\$2,656,780	\$0	\$0
CN AC	Federal – AC Other	\$0	\$13,745,208	\$0	\$0	\$0
MPO Notes						



Regionally Significant Project

Project Grouping



GROUPING		Maintenance: Preventive Maintenance and System Preservation				
PROGRAM NOTE		Funding identified to be obligated districtwide as projects are identified.				
ROUTE/STREET					TOTAL COST	\$49,752,817
	FUNDING SOURCE	MATCH	FY24	FY25	FY26	FY27
CN	Federal – AC CONVERSION	\$0	\$0	\$851,879	\$0	\$0
	Federal - NHS/NHPP	\$0	\$5,150,000	\$0	\$0	\$0
	Federal – STP/STBG	\$0	\$10,482,284	\$10,525,317	\$10,569,082	\$10,613,591
CN TOTAL		\$0	\$15,632,284	\$11,377,196	\$10,569,082	\$10,613,591
CN AC	Federal – AC OTHER	\$0	\$1,560,664	\$0	\$0	\$0
MPO Notes						



# Transit Obligations

- Categorized by:
  - Project funding source  
(5307, 5310, 5311, 5337, 5339)
  - Type of planned expenditure  
(Operating Assistance, Rolling Stock, etc.)
- Includes Mobility Management programming
- Projected budgets that may need to be revised or amended based on new grant requests/  
funding allocation adjustments

5307 is the federal funding source for urbanized areas

5311 is the federal funding source for rural areas

TIP ID:	JNT0001	Title: Operating Assistance				Recipient: JAUNT, Inc.	
FTA 5307	957	952	962	971	981	FTA 5307	3,866
FTA 5311	2,755	2,641	2,667	2,694	2,721	FTA 5311	10,724
FTA 5307 ARPA	600	-	-	-	-	-	-
Mobility Mgr (Fed)	68	-	-	-	-	-	-
State	2,552	1,162	1,174	1,185	1,197	State	4,718
Local	4,632	6,276	6,527	6,788	7,060	Local	26,651
Revenues	590	396	297	309	321	Revenues	1,323
<b>Year Total:</b>	<b>11,854</b>	<b>11,427</b>	<b>11,627</b>	<b>11,948</b>	<b>12,280</b>	<b>Total Funds:</b>	<b>47,281</b>
Description:							

5339 is the federal funding source for bus and bus facilities

TIP ID:	CAT0002	Title: Expansion - Rolling Stock				Recipient: Charlottesville Area Transit	
Flexible STP	-	-	-	-	-	Flexible STP	-
FTA 5339	519,559	620,999	983,721	576,800	-	FTA 5339	2,181,520
State	1,261,786	1,508,139	2,389,038	1,400,800	-	State	5,297,977
Local	74,223	88,714	140,532	82,400	-	Local	311,646
Year Total	1,855,568	2,217,852	3,513,291	2,060,000	-	Year Total	7,791,143
Description:							
TIP ID:	CAT0003	Title: Replacement - Rolling Stock				Recipient: Charlottesville Area Transit	
Flexible STP	-	-	-	-	-	Flexible STP	-
FTA 5339	897,832	1,058,553	517,003	576,800	-	FTA 5339	2,152,356
State	2,180,449	2,570,773	1,255,580	1,400,800	-	State	5,227,153
Local	128,262	151,222	73,858	82,400	-	Local	307,480
Year Total	3,206,543	3,780,548	1,846,441	2,060,000	-	Year Total	7,686,989
Description:							
TIP ID:	CAT0007	Title: Passenger Shelters				Recipient: Charlottesville Area Transit	
Flexible STP	-	-	-	-	-	Flexible STP	-
FTA 5339	-	64,400	25,760	25,760	25,760	FTA 5339	141,680
State	-	156,400	62,560	62,560	62,560	State	344,080
Local	-	9,200	3,680	3,680	3,680	Local	20,240



# TIP Approval

- Required public engagement:
  - 30-day comment period
  - Public hearing
- Draft TIP on CA-MPO website in April
- Public Hearing scheduled for May 24<sup>th</sup>, 2023 at the MPO Policy Board Meeting
- Policy Board will be asked to take action on approval of the TIP at the May meeting
- Adjustments or amendments will be processed as needed once final FY24-27 TIP is adopted