



Jefferson Area Regional Transit Partnership (RTP) Business Meeting

AGENDA

4:00 p.m., Thursday, May 23, 2019
Water Street Center, 407 E. Water Street, Charlottesville, VA 22902

| Item | Time† | Description |
|------|-------------|--|
| 1 | 4:00-4:10 | Call to Order |
| 2 | | Introductions |
| 3 | | Matters from the Public: Limit 3 minutes per speaker |
| 4 | | Approval of the Agenda* |
| 5 | | Approval of Meeting Minutes from March 28, 2019 and April 25, 2019* Minutes 3/28/2019 Minutes 4/25/2019 |
| 6 | 4:10 – 4:25 | FY20 CAT Albemarle Funding Agreement Approval Draft Agreement Diantha McKeel / Nikuyah Walker |
| 7 | 4:25-4:45 | FTA 5307 – Small Transit Intensive Cities (STIC) Funding Program Brad Sheffield |
| 8 | 4:45-5:00 | Hydraulic & 29 Crossings for Transit Chip Boyles |
| 9 | 5:00-5:30 | Open Source Data for Transit Nathan Day |
| 10 | 5:30-5:50 | Transit Service Provider Updates CAT Advisory Board Update |
| 11 | 5:50-6:00 | Other Business |
| 12 | 6:00 | Adjourn |

Next meeting: June , 2019 4:00 PM Thursday- regular meeting:

1. CAT Advisory Committee Bylaws

The Regional Transit Partnership (RTP) serves as an official advisory board, created by the City of Charlottesville, Albemarle County and JAUNT, in Partnership with the Virginia Department of Rail and Public Transportation to provide recommendations to decision-makers on transit-related matters.

† Times are approximate

* Requires a vote of the Partnership

Thomas Jefferson Regional Transit Partnership

March 28, 2019

4:00 PM

Water Street Center

Committee – Voting Members

Diantha McKeel, *Albemarle Co - Chair*
Kathy Galvin, *City of Charlottesville – Vice Chair*
Randy Parker, *JAUNT Rural (Louisa)*
Fran Hooper, *JAUNT Urban (Albemarle)*
Ned Gallaway, *Albemarle*
Nikuyah Walker, *City of Charlottesville*
Patrice Strachan, *DRPT (absent)*

Staff

Chip Boyles, *TJPDC*
Gretchen Thomas, *TJPDC*
Sara Pennington, *Rideshare*
Jakob zumFelde, *CA-MPO*

Non-Voting & Alternates

Karen Davis, *JAUNT*
Brad Sheffield, *JAUNT*
Becca White, *UTS*
Trevor Henry, *Albemarle County*
Leslie Beauregard, *City of Charlottesville (absent)*
James Mann, *CAT Advisory Board (absent)*
Dave Feisner, *JAUNT Rural (Alb – alternate) (absent)*
Bill Wuensch, *JAUNT Urban (Alb – alternate) (absent)*
Kim McManus, *PVCC (absent)*
Jim Foley, *ACPD (absent)*
Katie Schwing, *DRPT (alternate) (absent)*
Alison DeTuncq, *CTB (absent)*
Chris Rowland, *JAUNT (absent)*
Becca Askey, *DRPT (absent)*
Ginger Morris, *Greene County Transit (absent)*
Sally LeBeau, *UVA Hospital (absent)*

Call to Order

Chair McKeel called the meeting to order at 7:03 p.m. Members introduced themselves.

Matters from the Public

Sean Tubbs with the Piedmont Environmental Council spoke about the need for transit in the community. He noted that many in the community are clamoring for climate change reduction and asking about what to do to hit the 2050 targets, transit plays a very big part of that. He went on to say that as the urban ring becomes denser, there is a need for the three major transit systems in the area to work together. The USDOT has \$85 million in grants to electrify fleets and many people are calling for this. He said he knows there will be opportunities to do this in the future. He ended by saying that he is not dismayed by ridership and sees his use of transit as an improvement in his quality of life.

Response to Matters from the Public

None.

Approval of the Agenda

Ms. Galvin made a motion to approve the agenda. Mr. Parker seconded the motion and it was passed unanimously.

Approval of Minutes

Ms. White said in the last paragraph on the first page of the minutes to identify Jarrett Walker as a consulting firm, perhaps change it to “Jarrett Walker Associates.”

She went on to say that on page 2 regarding her question on FY 20 CAT Albemarle Funding Agreement Update, she said it should be changed to “Becca White asked about how UVA’s annual payments to CAT for the reciprocal ridership program reflected in the agreement’s revenue calculations.”

In the next sentence, change “UVA will review the numbers” to “the MPO will reconcile preliminary budgets with final payments.”

Ms. White also asked to strike her update in the Staff Updates/Other Discussions because she was unsure which launch was referred to in the minutes.

Mr. Boyles also said the minutes should reflect the entire board and who was at the meeting and who was absent.

Mr. Parker made a motion to approve the minutes with the modifications. Ms. Galvin seconded and they were approved unanimously.

FY20 CAT Albemarle Funding Agreement Update

Ms. McKeel said the agreement is still in draft form, but it is much more complete than before. The committee will be coming back together in April for a final vote on it.

Mr. Boyles said there has been a great deal of effort on the agreement to get it to this point. He said he believes there is a high likelihood of having very few changes because the numbers came from DRPT.

Mr. Boyles said it is a Memorandum of Understanding (MOU), not a contract for services because that opens up a potential for conflict for federal funds. The term is annual from July 1 of each fiscal year, so the MOU has to be agreed upon prior to July 1 of each year.

Ms. Galvin asked if the MOU has been reviewed by the City and County attorneys. Mr. Boyles responded in the affirmative.

He went on to say that the agreement itself should not change except for the dates and the attachments of the budget and the routes.

Mr. Boyles said that because CAT is a City department and the City Council is in charge of CAT, the City is the final decision maker about providing service to Albemarle County.

Mr. Boyles reiterated that the agreement is for public transportation open to the public without discrimination, and to identify the route by January of each calendar year. The routes can be amended but only through mutual agreement between the two parties. Adding a new bus route is the easiest to do. If there is a change in coverage, the City will let the County know (weather, concerts, sporting events, parades, etc.)

Ms. McKeel asked if there was a “reasonable amount of time” to let the County know of any changes.

Ms. Walker said the City is currently working on that system now. She said the City will let the County know as soon as the City knows.

Ms. McKeel asked to add the words “within a reasonable amount of time” put after the statement that the City will let the County know of any changes in routes.

Mr. Boyles continued by saying the fee is based on certain amount service hours which may fluctuate with weather/events/etc. The charges will only be for when CAT is in the County.

Regarding the financial and equipment amount, the County will be responsible for paying an annual amount. Mr. Boyles said the agreement will reflect that the payments will be made quarterly in July, October, January and April.

Mr. Boyles wanted to be clear that the actual fiscal year services will be based on approved budgets and approved state revenue sources. He also noted that capital costs are City costs only. The County will pay for operations only.

Mr. Boyles continued by saying the City will apply for grants and will carry liability insurance. He said if there is any excess funding by the County, it will count as a credit of their contribution in the future. If there are unexpected changes outside of the City’s control (i.e., war in the Middle East increasing gas prices, or the price of tires, etc.), as determined by the City, the County should understand that there will be a negotiation for a new price.

Regarding “Other Commitments and Goals”, Mr. Boyles noted that the County wants to receive information from CAT at the same time as they are communicating with the City to get information out to the public.

Ms. McKeel expressed her concern that the County did not know about the recent change in CAT’s leadership because there was no outreach from the City about it. She said if there are major changes to CAT’s higher-level leadership, the City has a responsibility to communicate that information to the County.

Ms. Galvin said perhaps there needs to be point person in each jurisdiction.

Trevor Henry said to put in the MOU, “If there is a change in the point of contact, that must be communicated to the County Executive’s Office and the City Manager’s office.” Ms. McKeel and Ms. Galvin agreed that was the proper verbiage.

Mr. Boyles said that the RTP will be responsible for annual audits.

He continued to read the rest of the agreement with no changes until he got to “Attachment C,” which is the final approved budget numbers. Ms. Galvin asked if the credits could be put in parentheses to make them clearer.

He went on to say that if the County should want to run a bus, and the bus serves both the City and the County (i.e., the Senior Center – or some other location the City deems important to its residents), the City and County would decide who is responsible for paying for that operation.

Ms. Galvin said she would like to see the historical budgets for CAT – what amount the City and County contribute, how much comes from grants, etc.

Mr. Boyles said he will make changes to the MOU, submit it to the sub-committee to review, then to both attorneys and finance departments, and then to the full committee for final approval.

Mr. Boyles mentioned that the next meeting is a work session, so it may need to be changed up a bit so the MOU could be approved.

Transit Budgets

Ms. McKeel noted that this was handled in the previous agenda item.

CAT Reports

Ms. McKeel had requested that someone from CAT come to give the RTP an update and no one was in attendance. She would like to know who is in the leadership role at CAT and who to contact. She requested that CAT send that information through a letter or email.

Ms. Walker noted that with this new MOU, things of this nature will be handled differently. Ms. Walker went on to say that she has noted that the County has made the request for information about the leadership at CAT.

CAT Citizen Advisory Board

Ms. Pennington said that Mr. Mann sent her a note for the meeting. Mr. Mann took the suggestions from the last meeting for the bylaws and worked with Juwhan Lee at CAT. It is to be reviewed by the City attorney for approval. He said Mr. Mann would let the Board know when it has been approved. The final document will be available at the May meeting for review.

RTP Workplan Update

Mr. Boyles reported on the workplan. He said there are seven immediate actions. One of those it to put CAT and JAUNT’s budgets into a comparable format. This will be available at the next meeting.

He went on to say that another action is to develop a budget for FY20 so the RTP can start doing some services like trend analysis and recommendations.

Another action left to do is to schedule peer visits in the fall. Mr. Boyles said he is waiting on funding. It is important to do these visits when the class is in session and the students are there.

Another important action is to pursue funding, strategy and a timeline for regional transit development plan or strategic plan. Discussions have been held with DRPT. Mr. Boyles said

there the RTP is scheduled to receive funding in 2022, but DRPT may be willing to move that up. It replaces the typical TDP process.

Mr. Boyles went on to say the last two actions are to 1) start formulating a vision statement for a Regional Transit System and, 2) to formalize and adopt an official regional transit vision statement, values and goals.

Ms. McKeel noted that Elizabeth Cromwell, the new President of the Chamber of Commerce, was talking about the value of going to communities to see best practices.

Mr. Boyles said the original trip was to go to Greenville and Clemson to visit the International Center for Automotive Research, to see Clemson's transit system, to visit Proterra Bus (electric buses) and to go to Falls Park. Perhaps the group could go to the Research Triangle in North Carolina.

Ms. McKeel and Ms. Galvin said perhaps there may be some value in talking with Ms. Cromwell about doing a joint trip to get the business community interested in transit.

Mr. Stephen Johnson was introduced by Mr. Boyles. Mr. Johnson is the Planning Manager at JAUNT and is helping to lead data-driven decision making. He noted that it is important for the staff at JAUNT to know how important data is to making decisions, so he has asked them to be more attentive to the data by using scorecards. He noted that staff are interested in knowing where they are doing well and where they can improve. The staff take ownership when they see their data has an impact, thus making them more willing to help to collect the data.

Ridership Reports

Mr. Gallaway noted that the Ridership Reports are confusing and he is not sure why the reports are structured the way they are.

Ms. McKeel said there should be a work session in the future to begin to break down the report so it is more understandable.

Staff Updates/Other Discussions

Mr. Sheffield noted that Ms. Hooper is quite knowledgeable with what is going on in the "bus world." With \$85 million in federal grants, she was asked for some insight.

Mr. Hooper said she knows the people who sell the electric buses and could help.

Mr. Sheffield noted the buses that Mr. Tubbs was speaking about were the "low flow/no flow" buses with little to no emissions (hybrid or electric). He noted that it is important to start going after those grants a year-and-a-half in advance of the need.

Ms. McKeel noted that this could be a work session topic for the future.

Mr. Boyles noted that Blacksburg was awarded two buses in the last round.

Ms. White said that she is going to Blacksburg Transit on May 2 to see meet up with VTTI, so she could ask more about them then. She said in Lexington, KY, their buses recharge en route

during a layover at the end of the loop. Now that the capital costs is allowing for total cost of ownership, it is much more practical than in the past.

Ms. McKeel noted that the next meeting is on April 25 from 4 – 6 p.m. It will be a work session with a special vote on the draft MOU.

Ms. Pennington asked the board members to continue to send her ideas for future work sessions.

Ms. McKeel adjourned the meeting at 8:55 p.m.

DRAFT

Thomas Jefferson Regional Transit Partnership

April 25, 2019

4:00 PM

Water Street Center

Committee – Voting Members

Diantha McKeel, *Albemarle Co - Chair*
Kathy Galvin, *City of Charlottesville (absent)*
Randy Parker, *JAUNT Rural (Louisa)*
Fran Hooper, *JAUNT Urban (Albemarle)*
Ned Gallaway, *Albemarle*
Nikuyah Walker, *City of Charlottesville (absent)*
Patrice Strachan, *DRPT*

Staff

Chip Boyles, *TJPDC*
Gretchen Thomas, *TJPDC*
Sara Pennington, *Rideshare*

Non-Voting & Alternates

Karen Davis, *JAUNT (absent)*
Brad Sheffield, *JAUNT*
Becca White, *UTS*
Trevor Henry, *Albemarle County*
Leslie Beauregard, *City of Charlottesville (absent)*
James Mann, *CAT Advisory Board (absent)*
Dave Feisner, *JAUNT Rural (Alb – alternate) (absent)*
Bill Wuensch, *JAUNT Urban (Alb – alternate) (absent)*
Kim McManus, *PVCC (absent)*
Jim Foley, *ACPD (absent)*
Katie Schwing, *DRPT (alternate) (absent)*
Alison DeTuncq, *CTB (absent)*
Chris Rowland, *JAUNT (absent)*
Becca Askey, *DRPT (absent)*
Ginger Morris, *Greene County Transit (absent)*
Sally LeBeau, *UVA Hospital (absent)*

Call to Order

Chair McKeel called the meeting to order at 4:01 p.m. She noted that there were no representatives from the City, so quorum had not been reached. Because a representative from both the City and the County had to be present for quorum there would be no voting at the meeting.

Members introduced themselves.

Matters from the Public

Sean Tubbs with the Piedmont Environmental Council said he has been experimenting with public transit and documenting his experience on Twitter. He knows that finding funding for transit will be difficult, especially for the headways. There was a learning curve, but he has been

able to figure it out for himself. He noted that the future of the community needs transit alternatives.

He went on to say that he was hoping the MOU would be ratified at this meeting. He said that the MOU is exactly what this partnership is for. He was hoping the City officials would be at the meeting so they could hear him praise the bus system.

Neal Williamson from the Free Enterprise Forum said he went to the Affordable Housing Summit and critical element of the summit was the cost of transportation and the link to housing needs. He said he believes there is opportunity in the current agreement. He said he believes the two localities have to work together to make it work as a symbiotic relationship instead of a parasitic one. He went on to say that he looks forward to a meeting when everyone can be in attendance and the vote will be taken.

Response to Matters from the Public

Ms. McKeel said she asked Mr. Boyles and Ms. Pennington to give a presentation on the transit comments and data, not only from the UVA working group report published, but the Affordable Housing Summit as well.

Mr. Boyles said he agreed. He mentioned a fact from the summit that surprised him. There are portions of the County where if you take the rent cost and add the transportation cost to the family household, they are spending 78% of their monthly income on those two items alone.

Ms. McKeel said she would like to pull the transit pieces from the summit and present them to this RTP.

Approval of the Agenda

Since there was no quorum, no vote could be taken. Ms. McKeel asked to move items 7 and 8 to accommodate Patrice Strachan's schedule.

Approval of Minutes

Since there was no quorum, no vote was taken.

FY20 CAT Albemarle Funding Agreement Approval

Since there was no quorum, no vote was taken.

Replacement TDP's with System Strategic Plan (see presentation for detailed information)

Ms. Strachan introduced herself as the DRPT Transit Program Manager. She mentioned that her territory is shifting so Becca Askey will be her replacement.

She reported that public transit agencies are now required, through legislation, to complete a Transit Strategic Plan (TSP) if they are in an urbanized area with 50K or more population and if an agency has a fleet of 20 vehicles or more. JAUNT will have to be included in the TSP even though it is not called out as an agency on the chart (in the presentation) because they support paratransit in the City.

She went on to say that the Greater Lynchburg Transit and Hampton Roads Transit are in Phase I. They are essentially the pilot for the TSP. They are funded and ready to go, but she said she

didn't have details because it is just in the beginning of the program. She mentioned that CAT will use a great deal of information that they get from these two transit agencies.

She said that CAT is in Phase II, which starts in FY22 and those who are eager to begin will go first. Charlottesville has been eager to begin, so she feels CAT will be given preferential treatment to start the process in about a year.

Ms. Hooper asked who was involved in creating the plans.

Ms. Strachan said DRPT wants the localities, the MPO and the transit agency to own it with guidance from the DRPT.

Ms. Strachan said she anticipates a 50/50 split in funding either by the MPO and the DRPT or localities and DRPT, but she expects there will be fairly substantial local funding.

Mr. Boyles asked if the local jurisdictions will procure based on a set of guidelines or will DRPT have a list of preferred vendors.

Ms. Strachan said the DRPT has a bench of four consultants to use. Those consultants are listed on DRPT's website. The cost is more favorable because it has been negotiated by the Commonwealth. Given that, she said localities may use another consultant. There is no requirement to use them, but it may be the easiest, most cost-effective way to do it.

Ms. White asked how much leeway will there be in writing the scope.

Ms. Strachan said she assumes that the RTP will be able to write the scope as long as the guidelines are met.

Ms. Strachan went on to say that the primary goal is to create a strategic blueprint outlining desired changes that will improve the provision of transit services throughout each agency's service area within existing funding structures.

Ms. McKeel asked if the TSP replaces the TDP and Ms. Strachan said that it does.

Ms. Strachan said that because of JAUNT's unique service and who they serve, they may not satisfy the TSP size requirements and may be required to do a TDP for the rural part of their service and a TSP for their work with the MPO area. This remains to be seen.

Ms. Strachan said the DRPT will allow for minor updates. Those updates have been due by January 15, but that date may change in the future.

Mr. Henry asked if the localities will be given time to develop the plan, perhaps 12 – 24 months. Ms. Strachan said there will be time given.

Ms. Strachan said if the MPO is ready to move ahead, she would talk with Ms. Askey to step up the date.

FY21 Public Transit Funding based on System Performance

Ms. Strachan said there is transit prioritization legislation that requires 100% of statewide operating funds to be performance based – on the operating side only, not the capital side. It will be effective on July 1, 2019 (FY20).

She reported that DRPT and Transit service Delivery Advisory Board (TSDAC) jointly developed and the CTB approved performance metrics. (See slide for complete details).

She went on to say that the operating allocation will be based on a combination of sizing and performance factors.

Ms. White asked how they will measure passenger miles travelled.

Ms. McKeel said CAT, JAUNT, and UTS do not measure that.

Ms. Strachan said they are in the metrics as a future goal.

Ms. Strachan continued by describing the funding methodology. (see slide for detailed chart). She said that Charlottesville will not be too dramatically impacted by it. In fact, the formula is good news for Charlottesville. In FY21, the new formula is favorable for CAT with a slight reduction for JAUNT. The formula is based on the past four years' average.

Ms. McKeel asked that Ms. Strachan give this presentation to the City representatives who are not here. Ms. Strachan said she would send it to Mr. Boyles who would then get the document to the representatives.

Ms. White asked how to expand existing services. If an organization wants or needs to grow, how do they expand using only existing monies? Is the organization constrained forever?

Ms. Strachan said DDRPT cannot promise you any more funding that an organization currently has, however, increasing ridership and improved performance is going to drive more funding. As you expand service, you can apply for separate grants.

Mr. Sheffield said there is a separate evaluation for the expansion of capital and operating.

Ms. Strachan said if an organization goes to DRPT and an analysis finds a need for a new route, DRPT has funding vehicles for expansion and can advise the organization how to apply for grants.

Ms. McKeel said it showed how important it is to get correct data.

Mr. Sheffield said JAUNT collects exact data and CAT and UTS collect sample data and it is hard to compare the two.

Transit Update

Ms. White said that UTS now has an Instagram account (@UVA.UTS). It is the organization's first foray into social media and invited everyone to follow the account.

Ms. White also reported that the UTS service package will shift into exam services next week and then into the summer service after exams. There will be a reduction in service from a 10-minute headway to a 20-30 minute headway for the student routes only.

Ms. McKeel asked the board members to continue to think of ideas for future work sessions. Some of the ideas she has so far include:

- UVA Working Group report and the Housing Summit info on transit
- CAT Advisory Committee Bylaws
- Tom Tom Founder Festival presenter re: open data and the importance of data and the downside of relying on data
- Getting CAT and JAUNT's budgets in a comparable format
- Work on ridership reports and how to understand them better
- Hybrid/Electric buses and grants
- Presentation on current UVA research project re: transportation for community and UVA students

Mr. Gallaway noted that he is very interested in the ridership report and understanding what to do with the information in the report.

Ms. Strachan said the Six Year Improvement Plan (SIP) hearings for FY20 are coming up all over the state and the VDOT Culpeper office's meeting is on May 6 from 4:00 – 6:00 pm.

Ms. Pennington said she would send an email with all the info re: those meetings.

Ms. Beauregard reported that the City has a new manager who will be starting next month. Also, there will be a job posted for the CAT Director on the website and it will be open for 30 days.

Ms. McKeel adjourned the meeting at 8:55 p.m.

INTERGOVERNMENTAL
MEMORANDUM OF UNDERSTANDING

Between

Albemarle County and the City of Charlottesville

July 1, 2019 – June 30, 2020

WHEREAS, the City of Charlottesville (City) and Albemarle County (County), Virginia have historically cooperated in providing public transit services through a department of the City, Charlottesville Area Transit (CAT), serving all of the City of Charlottesville and portions of Albemarle County; and

WHEREAS, the City of Charlottesville on behalf of Charlottesville Area Transit receives ongoing Virginia Department of Rail and Public Transportation (DRPT) and Federal Transit Administration (FTA) grant money for the operation and capital improvements of CAT; and

WHEREAS, both the City of Charlottesville and County of Albemarle (collectively, the Parties) desire that the collaboratively operated service of CAT continues in both jurisdictions; and

WHEREAS, both the City of Charlottesville and County of Albemarle on October 30, 2017 entered into a Memorandum of Understanding with the Charlottesville Albemarle Metropolitan Planning Organization, the Thomas Jefferson Planning District Commission and JAUNT, Inc., creating the Regional Transit Partnership (RTP) to advise and recommend to the parties improved efforts for regional transit cooperation; and

WHEREAS, a written understanding between the City and County was recommended by the RTP to communicate and implement each party's roles and responsibilities toward shared public transit service; and

WHEREAS, this Memorandum of Understanding is not intended to be an agreement for Purchase of Service.

NOW, THEREFORE, this Memorandum of Understanding is entered between the City and County for the purpose of budgeting, funding, operating and planning for public transit services within Albemarle County, Virginia by Charlottesville Area Transit for the time period of July 1, 2019 through June 30, 2020.

Accordingly, the City and County understand as follows:

I. TERM

This Memorandum of Understanding is effective upon signature by all representatives for both parties and shall remain in full force and effect until June 30, 2020, or until canceled

pursuant to the provisions of Section VIII below; provided however that the terms of this MOU are subject to written amendment pursuant to Section X.

II. OPERATIONS AND SERVICES

- A. Operations. The Parties agree to continue operations of CAT providing ongoing public transit service within the City of Charlottesville and County of Albemarle. The CAT operating year begins on July 1 and ends on June 30 of the following year.
- B. Services. All transit services will be provided in vehicles open to the general public without discrimination.

The Parties agree to the bus routes and timetables for the various routes as set forth in Attachment A to this agreement.

The Parties agree to make best efforts to mutually develop routes, timetables and headways on or before January 1 of each year for the following fiscal year services, if the Parties anticipate renewing this MOU for the subsequent period.

The routes and timetables in Attachment A may be amended from time to time by mutual written agreement between the City and County. To the extent that such changes impact cost for services, the City and County will include the proper adjustment of those costs in the written amendment.

Emergency temporary changes and deviations of routes due to weather, sports events, concerts, community events or similar unexpected one-time occurrences are not subject to written amendment. Verbal or electronic notice to Albemarle County will be provided within a reasonable time period.

CAT will provide marketing and advertising services equitably between City and County routes. Marketing and advertising services should be provided systematically and not specific to any particular route unless specifically identified in the operating budget for that specific route or specific service.

All annual budgets, agreements, agreement amendments, route and timetable changes shall be presented to the Regional Transit Partnership for their review.

III. COMPLIANCE WITH FEDERAL AND STATE LAWS, RULES AND REGULATIONS

CAT has the sole responsibility for ensuring compliance with applicable federal and state laws, rules and regulations.

CAT, City and County will cooperate to develop a regional urban transit agency strategic plan that includes the development of regional operational strategic plans for transit agencies pursuant to Virginia Code Section 33.2-286.

Any charter use of any system vehicles used in the course of implementing services is subject to agreement of the parties and applicable FTA guidelines.

IV. FINANCIAL / EQUIPMENT COMMITMENTS

The Parties are obligated to the financial commitments for CAT as indicated in Attachment "B", Financial Detail Sheet.

A. Albemarle County.

1. The County shall pay an annual amount for public transit services provided during the period of July 1, 2019 through June 30, 2020 as set forth in Attachment "B" to this agreement.

Payments shall be from the County to the City on the following intervals:

Equal quarterly payments are due in July, October, January and April.

The actual fiscal year public transit services funding as stated in Section (IV) (A)(1) to be provided by the County to the City will be determined based upon the actual City approved budget and actual approved state and federal grants for operational expenses for the upcoming fiscal year.

2. County contributions are for operating services only. No contributions by the County create ownership by the County of any City or CAT capital stock, land, buildings or equipment.

B. City of Charlottesville.

1. The City will provide a draft budget to the County and RTP upon submission by the City Manager to the City Council.
2. The City will maintain a CAT fund account as part of the City budget.
3. The City will account for all funds received from the County pursuant to this agreement, and revenues generated by the CAT operations accounts. In the event that the County chooses to terminate this MOU, the City will prorate any and all related year-to-date operating expenses and reimburse the County any funds paid by the County up to the service termination date. In the event these related operating expenses exceed payments received from the County at the time of service termination, the City shall invoice the County within 30 days of service termination, for payment of utilized but unpaid hours of service. The City will retain all other operational and capital purchase reserve amounts in the CAT account, not otherwise owed to the County under this agreement. Those funds shall be utilized for the ongoing operation of the transit service.
4. The City, at every opportunity, shall apply for federal and state grants for CAT. Any grant applications which, if awarded, would commit County resources shall be reviewed by the Regional Transit Partnership and approved by the Albemarle County

Executive prior to the submission of the grant application to the sponsor or funding agency. All future transit grant funds received by the City will be deposited into the CAT account or a separate grant account if required as a condition of the grant award.

5. The City shall carry insurance coverages with written proof of coverage meeting the following minimum amounts:
 - a. Workers' Compensation - Statutory requirements and benefits. Coverage is compulsory for employers of three or more employees, to include the employer. This policy shall specifically list Virginia as a covered state.
 - b. Employer's Liability - \$100,000. This policy shall list Virginia as a covered state.
 - c. General Liability - \$1,000,000 per occurrence. General Liability is to include bodily injury and property damage, personal injury, advertising injury, contractual liability, products and completed operations coverage and public official's liability coverage.
 - d. Automobile Liability - \$1,000,000 per occurrence.
 - e. Excess Liability Coverage - \$3,000,000 per occurrence. The excess liability coverage policy will be written on an occurrence basis and shall follow form, without exclusions, to the underlying Commercial General Liability and Auto Liability coverages.

All insurance coverage:

- a. shall be issued by an insurance carrier authorized to do business within the Commonwealth of Virginia or other qualified proof of self-insurance as confirmed and approved by the Commonwealth of Virginia;
 - b. shall be kept in force throughout performance of services;
 - c. shall be an occurrence-based policy;
 - d. shall include completed operations coverage;
 - e. shall contain a cross liability or severability of interest clause or endorsement. Insurance covering the specified additional insured shall be primary and non-contributory, and all other insurance carried by the additional insureds shall be excess insurance.
 - f. A certificate of insurance will be provided by the City to the County's Office of Risk Management prior to the commencement of the operation of a transit vehicle. The premium for this insurance will be paid out of the transit account maintained by the City. All policies should name the County and its officers, employees, and volunteers as additional insureds on a primary and non-contributory basis. All insurance policies must also include a waiver of subrogation in favor of the County of Albemarle.
6. The City agrees that any excess funding paid by the County for operations will be accounted for as a percentage of contribution and the parties will mutually agree upon how the funds will be identified for use such as crediting them as matching funds or operational credit. Excess funding is defined as the actual budget dollars.

7. The City agrees to contribute the amount of funding necessary for normal operations to achieve and maintain the level of service established in Attachment "A" above any portion that County will pay. In the event of an extreme and unexpected economic situation as determined by the City, i.e., significant increase in fuel expense, both the County and the City agree to mutually determine how to resolve the resulting funding requirement.

V. OTHER COMMITMENTS AND GOALS

The parties are obligated to the financial commitments for CAT as indicated in Attachment "B".

A. Albemarle County

1. The County agrees to participate in the Regional Transit Partnership.
2. The County agrees to immediately notify the City of any staffing changes of executive officials of the County that that would affect operations, management or administration of this MOU and joint transit services.

B. City of Charlottesville

1. The City shall operate CAT in accordance with the terms, conditions and spirit of this MOU, including any properly executed amendments or other modifications mutually agreed upon in writing by both parties.
2. All CAT personnel will be employees of the City, and it is the City's responsibility to ensure that personnel who drive buses are properly licensed and trained.
3. The City will maintain all buses according to best practices to ensure that they are fully operational, safe, clean and well-kept, and the City will use its best efforts to ensure that buses display accurate information on the marquee of each bus.
4. The City agrees to jointly communicate with the County of any proposed route or schedule changes to its citizens, visitors and businesses.
5. The City agrees to participate in the Regional Transit Partnership.
6. The City agrees to immediately notify the County of any staffing changes of executive officials of the City (CAT) that that would affect operations, management or administration of this MOU and joint transit services.
7. The City agrees to provide reasonable accommodations of use at the Downtown Transit Station for public transit service of JAUNT and any other public transit service providing such services are pursuant to a contract with the County.

VI. ADMINISTRATION

A. Responsibilities. Except as otherwise provided in this MOU, the City shall have the sole responsibility for the overall implementation, operations, and management of CAT. The City is responsible for adhering to the budget; any exceptions to the approved budget during the term of this agreement must be approved in writing by the County. The City will provide operations information of ridership, fare revenues, expenses, routes, and general operational data to the County. All matters related to this agreement and the operation of the transit system shall be communicated to the County Executive with copy to the Regional Transit Partnership.

B. Audit and Record Keeping. The County shall have the right, upon reasonable notice, to audit the records of the City and CAT as they pertain to these public transit services, including relevant computer files. The City agrees to provide the County with a copy of any audit initiated by an outside agency which includes any aspect of the City's public transit service operations, equipment or facilities.

The Regional Transit Partnership shall be responsible for annual auditing of the revenue hours, County percentage of operations, County service hours, approved budgets and awarded grant amounts.

C. Reports. The City shall provide the following reports to the Regional Transit Partnership:

1. Ridership Report: The City shall electronically provide a monthly summary of ridership in a spreadsheet format. Additionally, the Regional Transit Partnership shall have access upon reasonable request to the daily ridership route logs.
2. Exception Reports: The City shall deliver a summary report indicating any run on a scheduled route that was not started or completed detailing the reason for the cancellation, or early termination of the run on the route, within five (5) business days of the occurrence. Early/late runs are not subject to this report.
3. Financial Reports: The City shall provide an annual budget report to the County showing the revenues and expenses for CAT including line item detail of the Capital Equipment Reserve Account and the CAT fund account.

D. Meetings. The parties shall participate in regular Regional Transit Partnership meetings to discuss ridership trends, potential route modifications, operational matters, identify opportunities for efficiencies, and such other matters as the parties agree. Additionally, the parties agree to have at least one meeting between June 1 and September 1 of each calendar year to develop its budgetary priorities to communicate to the County and the City.

Upon submission of a recommended annual budget to the City of Charlottesville by the City Manager and to the Albemarle County Board of Supervisors by the County Executive, the RTP shall review the recommended CAT and public transit service budget for possible recommendations to the Charlottesville City Council and the Albemarle County Board of Supervisors.

VII. OVERSIGHT

- A. Regional Transit Partnership. The Regional Transit Partnership has been established as an advisory board that provides recommendations to City, County, Public Transit Operators and other stakeholders, such as the University of Virginia (UVA). The Partnership shall not have any inherent decision-making powers and does not supersede management over the Public Transit Operators.

Changes to multi-jurisdictional routes, bus stops outside of the City of Charlottesville, substantial rider or service policies shall be submitted to the RTP for their review and recommendations to the governing bodies.

- B. Transit Director. The City's Transit Director shall apprise the RTP of all matters pertaining to CAT and will recommend to the RTP those actions and policies believed necessary for the efficient operation of CAT. The Transit Director shall receive advisory direction from the RTP but is ultimately a City employee responsible to the City and they will be governed by City administrative, financial, and personnel policies.

The Transit Director shall serve as the RTP's contact and staff representative for CAT operations and shall provide the RTP with the following information monthly, or upon request:

1. monthly operations reports of relevant operational activities of CAT; (narrative of activities occurring such as staffing/driver concerns, fuel cost projections, upcoming construction detours, site issues, etc.)
2. ridership data for all routes;
3. revenue/expenditure reports;
4. citizen complaints and suggestions;
5. Citizen Advisory Committee minutes and reports;
6. new service requests;
7. grant requests;
8. long-range planning; and
9. capital improvement programs.

VIII. TERMINATION / EXTENSION

This MOU may be terminated by either party upon 120 days written notice.

Upon termination:

1. The City will reimburse the County any funds paid by the County during the year in which the termination occurred which had not yet been obligated.
2. Upon any reduction or elimination of grant funding for CAT by the DRPT or by the FTA, neither party to this MOU shall be required to provide funding to maintain operations and services. This event will be considered a Special Exception allowing the early termination of this MOU, if the MOU cannot be modified, by the written agreement of both parties to continue operations without the grant funds at issue.

This MOU will automatically renew for a one (1) year term, for a maximum of four one-year renewal terms, unless either party provides notice to the other of its intent to terminate this agreement not less than one hundred twenty (120) days before the end of the then current MOU term. Such renewal is terminated upon the execution of a new or amended MOU.

IX. LIABILITY AND INDEMNIFICATION

To the fullest extent allowed by law, the City of Charlottesville will and does hereby agree to protect and defend, hold harmless and indemnify Albemarle County and its respective affiliated enterprises, officers, employees, representatives and agents from and against all damages, losses, liens, causes of action, suits, judgments, expenses and other claims of any nature, kind or description by any entity or person resulting from the operation of Charlottesville Area Transit under the performance of this agreement through the procurement of and coverages offered by general liability insurance, public official liability, automobile and bus, worker's compensation, excess liability insurance coverage, and any other insurance endorsements that serve to protect the City of Charlottesville.

X. RENEGOTIATION

Both parties agree to meet, review and consider changes that could be caused by grant funding changes, service level changes, ridership, and efficiencies including any potential amendments of this MOU. All such changes or amendments to this MOU must be in writing and be signed by the authorized representatives of the parties.

XI. Non-appropriation

The obligation of the County to appropriate funds to the City as provided in this agreement is subject to, and dependent upon, appropriations being made from time to time by the County's Board of Supervisors. Under no circumstances shall this agreement be construed to establish an irrevocable obligation on the County to contribute the funds. The obligation of the City to appropriate funds as provided in this Agreement is subject to, and dependent upon, appropriations being made from time to time by the Charlottesville City Council.

Under no circumstances shall this Agreement be construed to establish an irrevocable obligation on the City to contribute the funds.

XIII. Entire Memorandum of Understanding.

This MOU states all covenants, promises, agreements, conditions, and understandings between the County and the City regarding the County's contribution of funds to the City for public transit services.

XIV. Amendments

In addition to renegotiating certain changes identified in Section X, this MOU may be amended by a mutual written amendment signed by the authorized representatives of the parties.

XV. NOTICE TO PARTIES

Any notice, consent or other communication ("Notice") required or permitted under this MOU shall be in writing and either delivered in person, sent by facsimile transmission, deposited in the United States mail, postage prepaid, registered or certified mail, return receipt requested, or deposited with any commercial air courier or express service addressed as follows:

If to the City:

City of Charlottesville
Charlottesville Area Transit
Attn: Transit Director
615 East Water Street
Charlottesville, VA 22902

If to the County:

Albemarle County
Attn: County Executive
401 McIntire Road
Charlottesville, VA 22902

Correspondence should be copied to:

Thomas Jefferson Planning District Commission
Regional Transit Partnership
Chairperson
401 East Water Street
Charlottesville, VA 22902

IN WITNESS WHEREOF, all concerned parties have executed this Memorandum of Understanding on the _____ day of _____, 2019:

Signatures:

_____ WITNESS BY _____

DATE _____

Ned Gallaway,

Chair

County of Albemarle Board of Supervisors

_____ WITNESS BY _____

DATE _____

Nikuyah Walker,

Mayor

City of Charlottesville, and on behalf of the Charlottesville Transit Service

ATTACHMENT "A"

CHARLOTTESVILLE AREA TRANSIT ROUTE MAP AND SCHEDULE

www.CatchTheCAT.org

charlottesville area transit

CAT

System Map

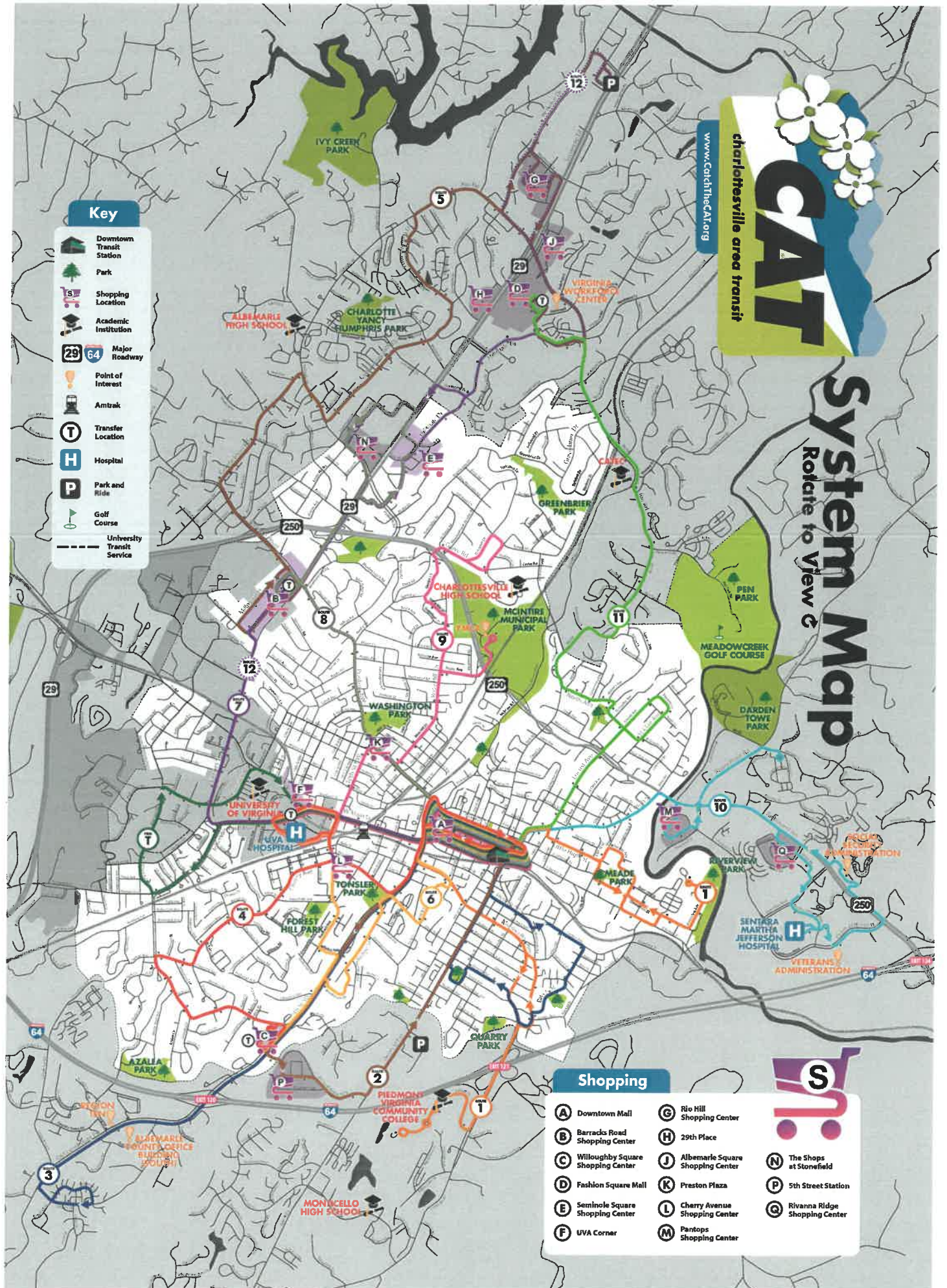
Rotate to View C

Key

- Downtown Transit Station
- Park
- Shopping Location
- Academic Institution
- Major Roadway
- Point of Interest
- Amtrak
- Transfer Location
- Hospital
- Park and Ride
- Golf Course
- University Transit Service

Shopping

- | | | |
|--|---|--|
| A Downtown Mall | G Rio Hill Shopping Center | S |
| B Barracks Road Shopping Center | H 29th Place | N The Shops at Stonefield |
| C Willoughby Square Shopping Center | J Albemarle Square Shopping Center | P 5th Street Station |
| D Fashion Square Mall | K Preston Plaza | Q Rivanna Ridge Shopping Center |
| E Seminole Square Shopping Center | L Cherry Avenue Shopping Center | |
| F UVA Corner | M Pantops Shopping Center | |





W Main St & UVA

Monday - Saturday 6:40 AM - 11:37 PM
Sunday 8:00 AM - 5:47 PM (schedule on page 37)



© Night ONLY bus stop
(after 8 PM)

Free to Ride!
The perfect choice when traveling
between UVA and Downtown.

Monday through Saturday

| 17333 | 11193 | 11908 | 17333 |
|-----------|----------|--------|---------|
| DTS | UVA | Chapel | DTS |
| Departure | Hospital | | Arrival |
| A | B | C | A |

| | | | |
|----------|----------|----------|----------|
| 6:40 AM | 6:50 AM | 7:05 AM | 7:22 AM |
| 6:55 AM | 7:05 AM | 7:20 AM | 7:37 AM |
| 7:10 AM | 7:20 AM | 7:35 AM | 7:52 AM |
| 7:25 AM | 7:35 AM | 7:50 AM | 8:07 AM |
| 7:40 AM | 7:50 AM | 8:05 AM | 8:22 AM |
| 7:55 AM | 8:05 AM | 8:20 AM | 8:37 AM |
| 8:10 AM | 8:20 AM | 8:35 AM | 8:52 AM |
| 8:25 AM | 8:35 AM | 8:50 AM | 9:07 AM |
| 8:40 AM | 8:50 AM | 9:05 AM | 9:22 AM |
| 8:55 AM | 9:05 AM | 9:20 AM | 9:37 AM |
| 9:10 AM | 9:20 AM | 9:35 AM | 9:52 AM |
| 9:25 AM | 9:35 AM | 9:50 AM | 10:07 AM |
| 9:40 AM | 9:50 AM | 10:05 AM | 10:22 AM |
| 9:55 AM | 10:05 AM | 10:20 AM | 10:37 AM |
| 10:10 AM | 10:20 AM | 10:35 AM | 10:52 AM |
| 10:25 AM | 10:35 AM | 10:50 AM | 11:07 AM |
| 10:40 AM | 10:50 AM | 11:05 AM | 11:22 AM |
| 10:55 AM | 11:05 AM | 11:20 AM | 11:37 AM |
| 11:10 AM | 11:20 AM | 11:35 AM | 11:52 AM |
| 11:25 AM | 11:35 AM | 11:50 AM | 12:07 PM |
| 11:40 AM | 11:50 AM | 12:05 PM | 12:22 PM |
| 11:55 AM | 12:05 PM | 12:20 PM | 12:37 PM |
| 12:10 PM | 12:20 PM | 12:35 PM | 12:52 PM |
| 12:25 PM | 12:35 PM | 12:50 PM | 13:07 PM |
| 12:40 PM | 12:50 PM | 1:05 PM | 1:22 PM |
| 12:55 PM | 1:05 PM | 1:20 PM | 1:37 PM |
| 1:10 PM | 1:20 PM | 1:35 PM | 1:52 PM |
| 1:25 PM | 1:35 PM | 1:50 PM | 2:07 PM |
| 1:40 PM | 1:50 PM | 2:05 PM | 2:22 PM |
| 1:55 PM | 2:05 PM | 2:20 PM | 2:37 PM |
| 2:10 PM | 2:20 PM | 2:35 PM | 2:52 PM |
| 2:25 PM | 2:35 PM | 2:50 PM | 3:07 PM |
| 2:40 PM | 2:50 PM | 3:05 PM | 3:22 PM |
| 2:55 PM | 3:05 PM | 3:20 PM | 3:37 PM |

| 17333 | 11193 | 11908 | 17333 |
|-----------|----------|--------|---------|
| DTS | UVA | Chapel | DTS |
| Departure | Hospital | | Arrival |
| A | B | C | A |

| | | | |
|----------|----------|----------|----------|
| 3:10 PM | 3:20 PM | 3:35 PM | 3:52 PM |
| 3:25 PM | 3:35 PM | 3:50 PM | 4:07 PM |
| 3:40 PM | 3:50 PM | 4:05 PM | 4:22 PM |
| 3:55 PM | 4:05 PM | 4:20 PM | 4:37 PM |
| 4:10 PM | 4:20 PM | 4:35 PM | 4:52 PM |
| 4:25 PM | 4:35 PM | 4:50 PM | 5:07 PM |
| 4:40 PM | 4:50 PM | 5:05 PM | 5:22 PM |
| 4:55 PM | 5:05 PM | 5:20 PM | 5:37 PM |
| 5:10 PM | 5:20 PM | 5:35 PM | 5:52 PM |
| 5:25 PM | 5:35 PM | 5:50 PM | 6:07 PM |
| 5:40 PM | 5:50 PM | 6:05 PM | 6:22 PM |
| 5:55 PM | 6:05 PM | 6:20 PM | 6:37 PM |
| 6:10 PM | 6:20 PM | 6:35 PM | 6:52 PM |
| 6:25 PM | 6:35 PM | 6:50 PM | 7:07 PM |
| 6:40 PM | 6:50 PM | 7:05 PM | 7:22 PM |
| 6:55 PM | 7:05 PM | 7:20 PM | 7:37 PM |
| 7:10 PM | 7:20 PM | 7:35 PM | 7:52 PM |
| 7:25 PM | 7:35 PM | 7:50 PM | 8:07 PM |
| 7:40 PM | 7:50 PM | 8:05 PM | 8:22 PM |
| 7:55 PM | 8:05 PM | 8:20 PM | 8:37 PM |
| 8:10 PM | 8:20 PM | 8:35 PM | 8:52 PM |
| 8:25 PM | 8:35 PM | 8:50 PM | 9:07 PM |
| 8:40 PM | 8:50 PM | 9:05 PM | 9:22 PM |
| 8:55 PM | 9:05 PM | 9:20 PM | 9:37 PM |
| 9:10 PM | 9:20 PM | 9:35 PM | 9:52 PM |
| 9:25 PM | 9:35 PM | 9:50 PM | 10:07 PM |
| 9:40 PM | 9:50 PM | 10:05 PM | 10:22 PM |
| 9:55 PM | 10:05 PM | 10:20 PM | 10:37 PM |
| 10:10 PM | 10:20 PM | 10:35 PM | 10:52 PM |
| 10:25 PM | 10:35 PM | 10:50 PM | 11:07 PM |
| 10:40 PM | 10:50 PM | 11:05 PM | 11:22 PM |
| 10:55 PM | 11:05 PM | 11:20 PM | 11:37 PM |
| 11:10 PM | 11:20 PM | 11:35 PM | --- |
| 11:25 PM | 11:35 PM | --- | --- |



Sunday

| 17333 | 11193 | 11908 | 17333 |
|---|-----------------|----------|----------------|
| DTS Departure | UVA Hospital | Chapel | DTS Arrival |
| A → B → C → A | | | |
| 8:00 AM | 8:10 AM | 8:20 AM | 8:27 AM |
| 8:30 AM | 8:40 AM | 8:50 AM | 8:57 AM |
| 9:00 AM | 9:10 AM | 9:20 AM | 9:27 AM |
| 9:30 AM | 9:40 AM | 9:50 AM | 9:57 AM |
| 10:00 AM | 10:10 AM | 10:25 AM | 10:42 AM |
| 10:20 AM | 10:30 AM | 10:45 AM | 11:02 AM |
| 10:45 AM | 10:55 AM | 11:10 AM | 11:27 AM |
| 11:05 AM | 11:15 AM | 11:30 AM | 11:47 AM |
| 11:30 AM | 11:40 AM | 11:55 AM | 12:12 PM |
| 11:50 AM | 12:00 PM | 12:15 PM | 12:32 PM |
| 12:15 PM | 12:25 PM | 12:40 PM | 12:57 PM |
| 12:35 PM | 12:45 PM | 1:00 PM | 1:17 PM |

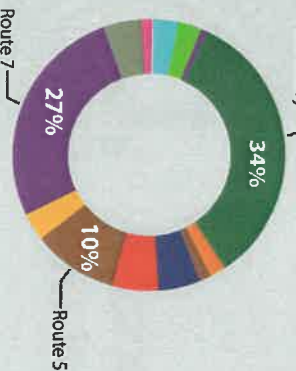
| 17333 | 11193 | 11908 | 17333 |
|---|-----------------|---------|----------------|
| DTS Departure | UVA Hospital | Chapel | DTS Arrival |
| A → B → C → A | | | |
| 1:00 PM | 1:10 PM | 1:25 PM | 1:42 PM |
| 1:20 PM | 1:30 PM | 1:45 PM | 2:02 PM |
| 1:45 PM | 1:55 PM | 2:10 PM | 2:27 PM |
| 2:05 PM | 2:15 PM | 2:30 PM | 2:47 PM |
| 2:30 PM | 2:40 PM | 2:55 PM | 3:12 PM |
| 2:50 PM | 3:00 PM | 3:15 PM | 3:32 PM |
| 3:15 PM | 3:25 PM | 3:40 PM | 3:57 PM |
| 3:35 PM | 3:45 PM | 4:00 PM | 4:17 PM |
| 4:00 PM | 4:10 PM | 4:25 PM | 4:42 PM |
| 4:20 PM | 4:30 PM | 4:45 PM | 5:02 PM |
| 4:45 PM | 4:55 PM | 5:10 PM | 5:27 PM |
| 5:05 PM | 5:15 PM | 5:30 PM | 5:47 PM |

System Facts

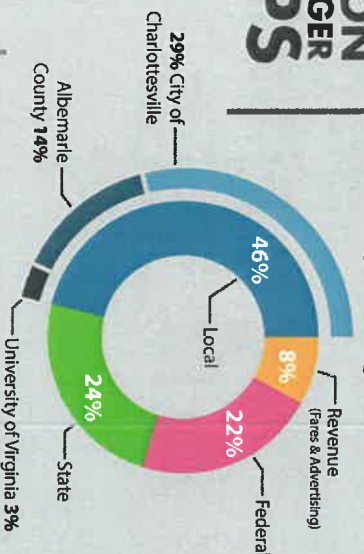
Did you know that, on average, **CAT** logs enough miles to travel to California each day? These facts are based on data collected from fiscal year 2017.

2.1 MILLION PASSENGER TRIPS

Ridership by Route



Operating Funding Sources

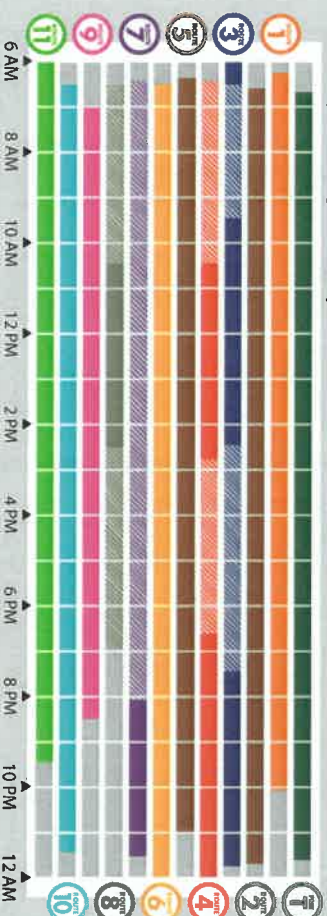


1.1 MILLION MILES

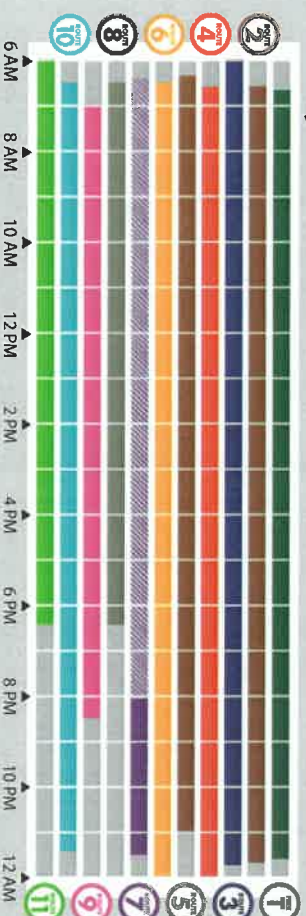
Service Hours

Monday through Friday

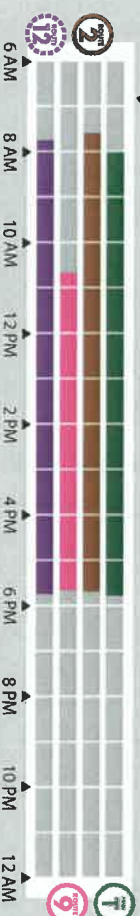
Standard Frequency Increased Frequency



Saturday



Sunday



Buses in Service



*High frequency periods begin and end with standard frequency bus counts. Buses are phased in to reach the maximum count and then phased out as the period comes to a close.

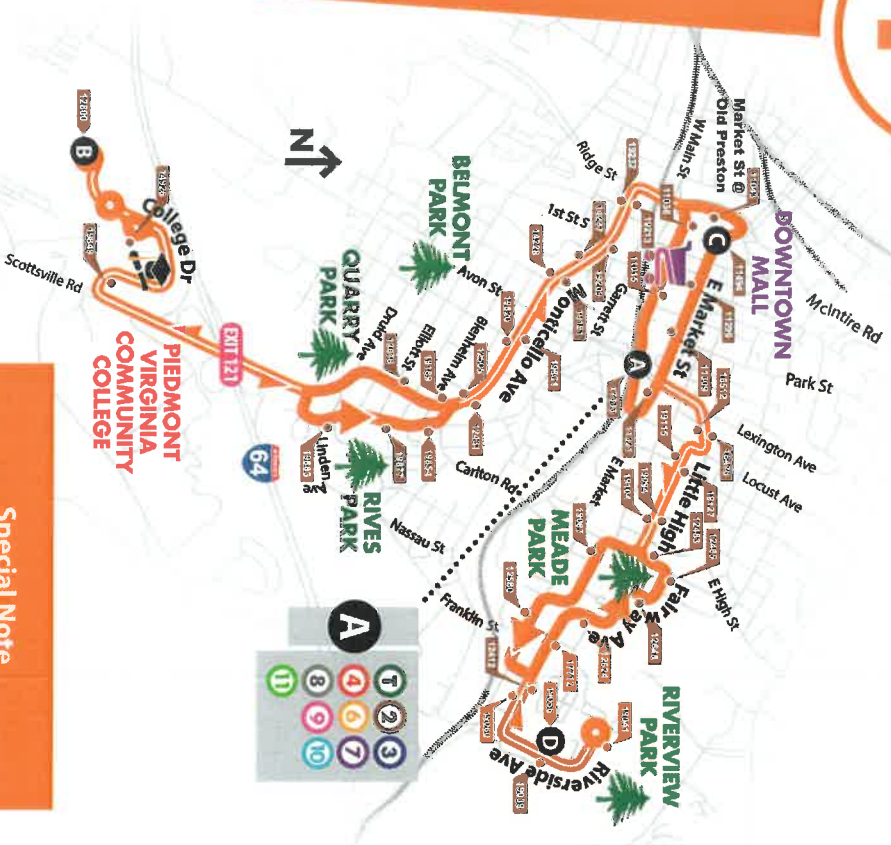
** Not representative of Sundays

ROUTE 1

ROUTE

PVCC & Woolen Mills

Monday - Friday 6:15 AM - 10:05 PM
Saturday & Sunday No Service



Special Note

The Downtown Transit Station is only served in the southbound direction (towards PVCC). Passengers who wish to transfer to and from Route 1 when traveling to Woolen Mills should do so at the East Market Street @ 5th Street Northeast bus stop (#11309).

| 17333 | 12800 | 11494 | 19056 | 17333 |
|---------------------------------------|------------------------------------|--------------------------------------|-------------------------------|-------------------------------------|
| Downtown Transit Station Departure | PVCC @ Dickinson Bldg Departure | Market St @ Old Preston Departure | Riverside Avenue Departure | Downtown Transit Station Arrival |
| A | B | C | D | A |
| 6:30 AM | 6:50 AM | 7:00 AM | 7:15 AM | 7:27 AM |
| 7:30 AM | 7:50 AM | 8:00 AM | 8:15 AM | 8:27 AM |
| 8:30 AM | 8:50 AM | 9:00 AM | 9:15 AM | 9:27 AM |
| 9:30 AM | 9:50 AM | 10:00 AM | 10:15 AM | 10:27 AM |
| 10:30 AM | 10:50 AM | 11:00 AM | 11:15 AM | 11:27 AM |
| 11:30 AM | 11:50 AM | 12:00 PM | 12:15 PM | 12:27 PM |
| 12:30 PM | 12:50 PM | 1:00 PM | 1:15 PM | 1:27 PM |
| 1:30 PM | 1:50 PM | 2:00 PM | 2:15 PM | 2:27 PM |
| 2:30 PM | 2:50 PM | 3:00 PM | 3:15 PM | 3:27 PM |
| 3:30 PM | 3:50 PM | 4:00 PM | 4:15 PM | 4:27 PM |
| 4:30 PM | 4:50 PM | 5:00 PM | 5:15 PM | 5:27 PM |
| 5:30 PM | 5:50 PM | 6:00 PM | 6:15 PM | 6:27 PM |
| 6:30 PM | 6:50 PM | 7:00 PM | 7:15 PM | 7:27 PM |
| 7:30 PM | 7:50 PM | 8:00 PM | 8:15 PM | 8:27 PM |
| 8:30 PM | 8:50 PM | 9:00 PM | 9:15 PM | 9:27 PM |
| 9:30 PM | 9:50 PM | 10:00 PM Straight to DTS | --- | 10:05 PM |

ROUTE 2

ROUTE

5th Street Station

Monday - Saturday 6:35 AM - 11:42 PM
Sunday 7:35 AM - 5:42 PM



Free Parking

The City of Charlottesville offers free parking at the Park & Ride on Avon Street Extended. Take the bus and avoid paying for parking downtown.

| 17333 | 20054 | 20077 | 17333 |
|--------------------------------------|----------------------|-----------------------------|------------------------------------|
| Downtown Transit Station Departure A | 5th Street Station B | Avon St Ext @ Park & Ride C | Downtown Transit Station Arrival A |
| 6:45 AM | 7:00 AM | 6:35 AM | 6:42 AM |
| 7:15 AM | 7:30 AM | 7:05 AM | 7:12 AM |
| 7:45 AM | 8:00 AM | 7:35 AM | 7:42 AM |
| 8:15 AM | 8:30 AM | 8:05 AM | 8:12 AM |
| 8:45 AM | 9:00 AM | 8:35 AM | 8:42 AM |
| 9:15 AM | 9:30 AM | 9:05 AM | 9:12 AM |
| 9:45 AM | 10:00 AM | 9:35 AM | 9:42 AM |
| 10:15 AM | 10:30 AM | 10:05 AM | 10:12 AM |
| 10:45 AM | 11:00 AM | 10:35 AM | 10:42 AM |
| 11:15 AM | 11:30 AM | 11:05 AM | 11:12 AM |
| 11:45 AM | 12:00 PM | 11:35 AM | 11:42 AM |
| 12:15 PM | 12:30 PM | 12:05 PM | 12:12 PM |
| 12:45 PM | 1:00 PM | 12:35 PM | 12:42 PM |
| 1:15 PM | 1:30 PM | 1:05 PM | 1:12 PM |
| 1:45 PM | 2:00 PM | 1:35 PM | 1:42 PM |
| 2:15 PM | 2:30 PM | 2:05 PM | 2:12 PM |
| 2:45 PM | 3:00 PM | 2:35 PM | 2:42 PM |
| 3:15 PM | 3:30 PM | 3:05 PM | 3:12 PM |
| 3:45 PM | 4:00 PM | 3:35 PM | 3:42 PM |
| 4:15 PM | 4:30 PM | 4:05 PM | 4:12 PM |
| 4:45 PM | 5:00 PM | 4:35 PM | 4:42 PM |
| 5:15 PM | 5:30 PM | 5:05 PM | 5:12 PM |
| 5:45 PM | 6:00 PM | 5:35 PM | 5:42 PM |
| 6:15 PM | 6:30 PM | 6:05 PM | 6:12 PM |
| 6:45 PM | 7:00 PM | 6:35 PM | 6:42 PM |
| 7:15 PM | 7:30 PM | 7:05 PM | 7:12 PM |
| 7:45 PM | 8:00 PM | 7:35 PM | 7:42 PM |
| 8:15 PM | 8:30 PM | 8:05 PM | 8:12 PM |
| 8:45 PM | 9:00 PM | 8:35 PM | 8:42 PM |
| 9:15 PM | 9:30 PM | 9:05 PM | 9:12 PM |
| 9:45 PM | 10:00 PM | 9:35 PM | 9:42 PM |
| 10:15 PM | 10:30 PM | 10:05 PM | 10:12 PM |
| 10:45 PM | 11:00 PM | 10:35 PM | 10:42 PM |
| 11:15 PM | 11:30 PM | 11:05 PM | 11:12 PM |
| | | 11:35 PM | 11:42 PM |

● NOT SERVED ON SUNDAY

ROUTE 3

Southwood & Belmont

Monday - Saturday 6:00 AM - 11:45 PM
Sunday No Service



Special Note

The Downtown Transit Station is only served when traveling towards Southwood. Passengers who wish to transfer to and from Route 3 should do so at the East Market Street @ 5th Street Northeast bus stop (#11309).

| 17333 | 19324 | 12939 | 11494 | 15887 | 17333 |
|--------------------------|----------------------------------|-----------|-------------------------|--------------|--------------------------|
| Downtown Transit Station | Wiloughby Square Shopping Center | Southwood | Market St @ Old Preston | Belmont Park | Downtown Transit Station |
| Departure | | | | | Arrival |
| A | B | C | D | E | A |

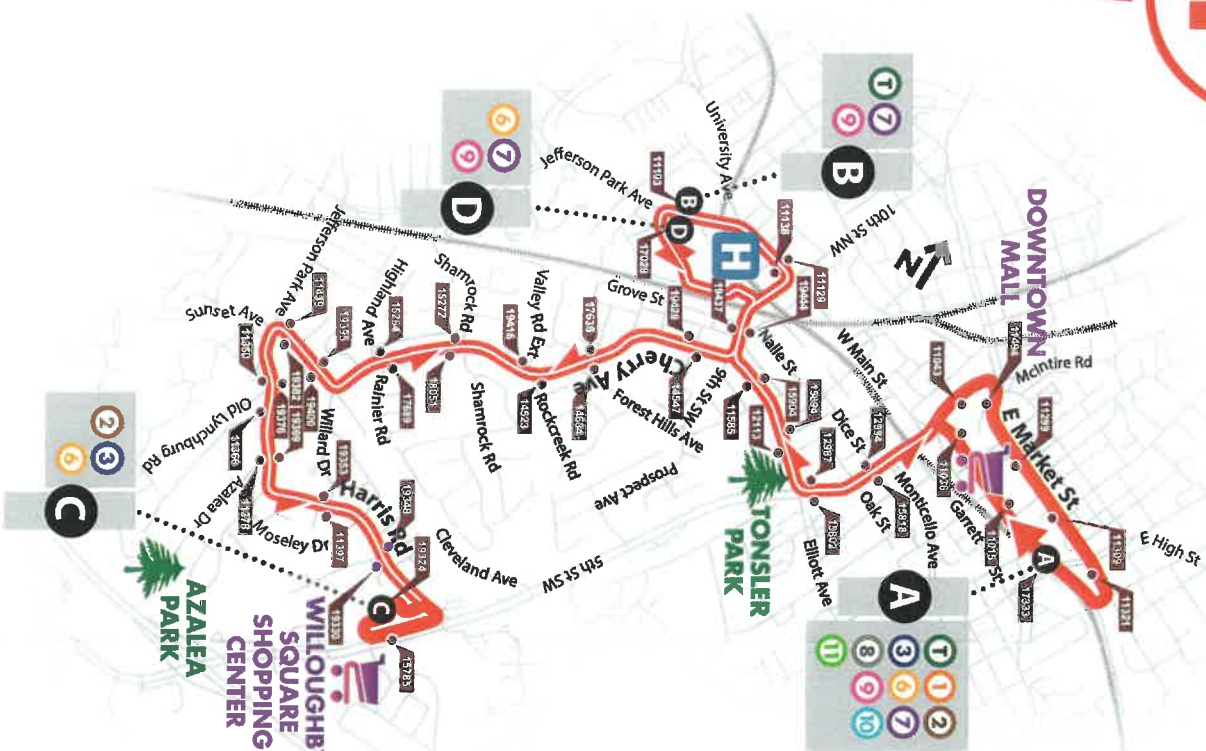
| | | | | | |
|----------|----------|----------|----------|----------|----------|
| 6:30 AM | 6:40 AM | 6:45 AM | 6:00 AM | 6:15 AM | 6:27 AM |
| 7:00 AM | 7:10 AM | 7:15 AM | 7:30 AM | 7:45 AM | 7:57 AM |
| 7:30 AM | 7:40 AM | 7:45 AM | 8:00 AM | 8:15 AM | 8:27 AM |
| 8:00 AM | 8:10 AM | 8:15 AM | 8:30 AM | 8:45 AM | 8:57 AM |
| 8:30 AM | 8:40 AM | 8:45 AM | 9:00 AM | 9:15 AM | 9:27 AM |
| 9:30 AM | 9:40 AM | 9:45 AM | 10:00 AM | 10:15 AM | 10:27 AM |
| 10:30 AM | 10:40 AM | 10:45 AM | 11:00 AM | 11:15 AM | 11:27 AM |
| 11:30 AM | 11:40 AM | 11:45 AM | 12:00 PM | 12:15 PM | 12:27 PM |
| 12:30 PM | 12:40 PM | 12:45 PM | 1:00 PM | 1:15 PM | 1:27 PM |
| 1:30 PM | 1:40 PM | 1:45 PM | 2:00 PM | 2:15 PM | 2:27 PM |
| 2:30 PM | 2:40 PM | 2:45 PM | 3:00 PM | 3:15 PM | 3:27 PM |
| 3:30 PM | 3:40 PM | 3:45 PM | 4:00 PM | 4:15 PM | 4:27 PM |
| 4:30 PM | 4:40 PM | 4:45 PM | 5:00 PM | 5:15 PM | 5:27 PM |
| 5:30 PM | 5:40 PM | 5:45 PM | 6:00 PM | 6:15 PM | 6:27 PM |
| 6:30 PM | 6:40 PM | 6:45 PM | 7:00 PM | 7:15 PM | 7:27 PM |
| 7:30 PM | 7:40 PM | 7:45 PM | 8:00 PM | 8:15 PM | 8:27 PM |
| 8:30 PM | 8:40 PM | 8:45 PM | 9:00 PM | 9:15 PM | 9:27 PM |
| 9:30 PM | 9:40 PM | 9:45 PM | 10:00 PM | 10:15 PM | 10:27 PM |
| 10:30 PM | 10:40 PM | 10:45 PM | 11:00 PM | 11:15 PM | 11:27 PM |
| 11:30 PM | 11:40 PM | 11:45 PM | --- | --- | --- |

● NOT SERVED ON SATURDAY

ROUTE 4

Cherry Ave & Harris Rd

Monday - Friday 6:25 AM - 12:03 AM
 Saturday 6:36 AM - 12:03 AM
 Sunday No Service



17333 Downtown Transit Station **Departure** **A** → **B** UVA Hospital **Outbound** → **C** Willoughby Square Shopping Center → **D** Pin Hall **Inbound** → **A** Downtown Transit Station **Arrival**

| 17333 | 11193 | 19324 | 17028 | 17333 |
|----------|----------|----------|----------|----------|
| 6:36 AM | 6:51 AM | 7:11 AM | 7:28 AM | 7:43 AM |
| 7:00 AM | 7:15 AM | 7:35 AM | 7:52 AM | 8:07 AM |
| 7:23 AM | 7:38 AM | 7:58 AM | 8:15 AM | 8:30 AM |
| 7:46 AM | 8:01 AM | 8:21 AM | 8:38 AM | 8:53 AM |
| 8:10 AM | 8:25 AM | 8:45 AM | 9:02 AM | 9:17 AM |
| 8:33 AM | 8:48 AM | 9:08 AM | 9:25 AM | 9:40 AM |
| 8:56 AM | 9:11 AM | 9:31 AM | 9:48 AM | 10:03 AM |
| 9:20 AM | 9:35 AM | 9:55 AM | 10:12 AM | 10:27 AM |
| 10:06 AM | 10:21 AM | 10:41 AM | 10:58 AM | 11:13 AM |
| 11:16 AM | 11:31 AM | 11:51 AM | 12:08 PM | 12:23 PM |
| 12:26 PM | 12:41 PM | 1:01 PM | 1:18 PM | 1:33 PM |
| 1:36 PM | 1:51 PM | 2:11 PM | 2:28 PM | 2:43 PM |
| 2:46 PM | 3:01 PM | 3:21 PM | 3:38 PM | 3:53 PM |
| 3:10 PM | 3:25 PM | 3:45 PM | 4:02 PM | 4:17 PM |
| 3:33 PM | 3:48 PM | 4:08 PM | 4:25 PM | 4:40 PM |
| 3:56 PM | 4:11 PM | 4:31 PM | 4:48 PM | 5:03 PM |
| 4:20 PM | 4:35 PM | 4:55 PM | 5:12 PM | 5:27 PM |
| 4:43 PM | 4:58 PM | 5:18 PM | 5:35 PM | 5:50 PM |
| 5:06 PM | 5:21 PM | 5:41 PM | 5:58 PM | 6:13 PM |
| 5:30 PM | 5:45 PM | 6:05 PM | 6:22 PM | 6:37 PM |
| 6:16 PM | 6:31 PM | 6:51 PM | 7:08 PM | 7:23 PM |
| 7:26 PM | 7:41 PM | 8:01 PM | 8:18 PM | 8:33 PM |
| 8:36 PM | 8:51 PM | 9:11 PM | 9:28 PM | 9:43 PM |
| 9:46 PM | 10:01 PM | 10:21 PM | 10:38 PM | 10:53 PM |
| 10:56 PM | 11:11 PM | 11:31 PM | 11:48 PM | 12:03 AM |

● NOT SERVED ON SATURDAY

ROUTE 5

Commonwealth Dr

Monday - Saturday 6:20 AM - 11:00 PM
Sunday No Service (Refer to Route 12)



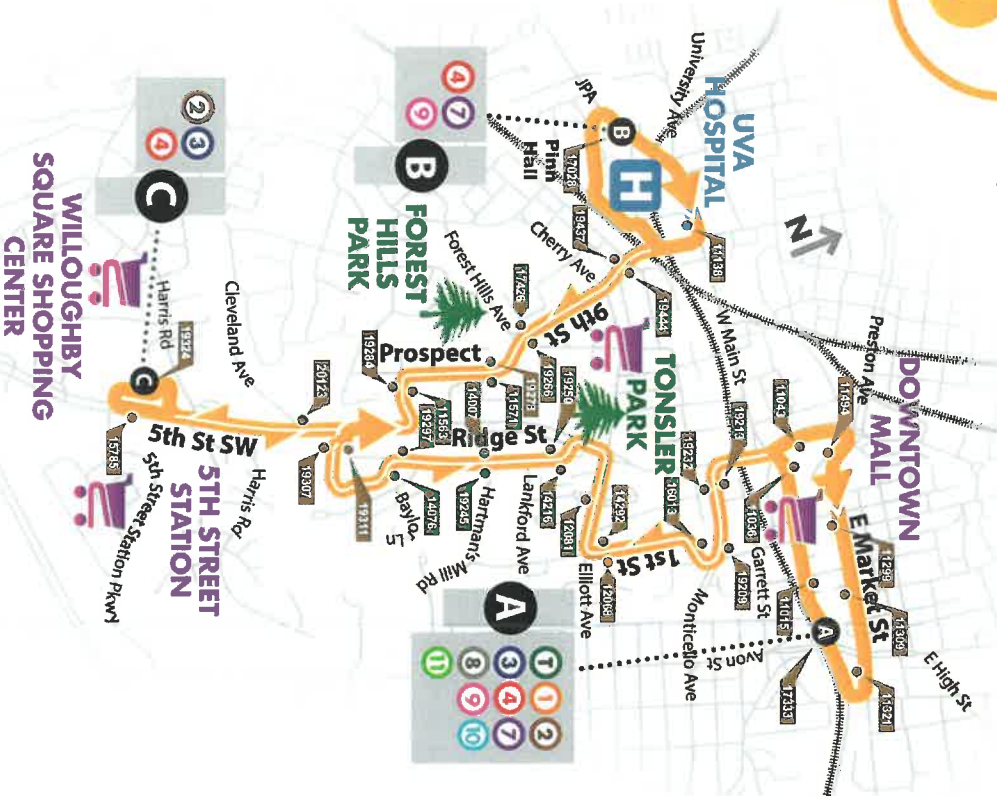
| 13265 BRSC at Arlington Blvd Southbound Departure | 16596 Fashion Square Mall Northbound | 13296 Walmart | 16596 Fashion Square Mall Southbound | 13265 BRSC at Arlington Blvd Southbound Arrival |
|---|---|------------------|---|---|
| A | B | C | B | A |
| --- | --- | 6:20 AM | 6:30 AM | 6:55 AM |
| --- | 6:30 AM | 6:50 AM | 7:00 AM | 7:25 AM |
| 6:30 AM | 7:00 AM | 7:20 AM | 7:30 AM | 7:55 AM |
| 7:00 AM | 7:30 AM | 7:50 AM | 8:00 AM | 8:25 AM |
| 7:30 AM | 8:00 AM | 8:20 AM | 8:30 AM | 8:55 AM |
| 8:00 AM | 8:30 AM | 8:50 AM | 9:00 AM | 9:25 AM |
| 8:30 AM | 9:00 AM | 9:20 AM | 9:30 AM | 9:55 AM |
| 9:00 AM | 9:30 AM | 9:50 AM | 10:00 AM | 10:25 AM |
| 9:30 AM | 10:00 AM | 10:20 AM | 10:30 AM | 10:55 AM |
| 10:00 AM | 10:30 AM | 10:50 AM | 11:00 AM | 11:25 AM |
| 10:30 AM | 11:00 AM | 11:20 AM | 11:30 AM | 11:55 AM |
| 11:00 AM | 11:30 AM | 11:50 AM | 12:00 PM | 12:25 PM |
| 11:30 AM | 12:00 PM | 12:20 PM | 12:30 PM | 12:55 PM |
| 12:00 PM | 12:30 PM | 12:50 PM | 1:00 PM | 1:25 PM |
| 12:30 PM | 1:00 PM | 1:20 PM | 1:30 PM | 1:55 PM |
| 1:00 PM | 1:30 PM | 1:50 PM | 2:00 PM | 2:25 PM |
| 1:30 PM | 2:00 PM | 2:20 PM | 2:30 PM | 2:55 PM |
| 2:00 PM | 2:30 PM | 2:50 PM | 3:00 PM | 3:25 PM |
| 2:30 PM | 3:00 PM | 3:20 PM | 3:30 PM | 3:55 PM |
| 3:00 PM | 3:30 PM | 3:50 PM | 4:00 PM | 4:25 PM |
| 3:30 PM | 4:00 PM | 4:20 PM | 4:30 PM | 4:55 PM |
| 4:00 PM | 4:30 PM | 4:50 PM | 5:00 PM | 5:25 PM |
| 4:30 PM | 5:00 PM | 5:20 PM | 5:30 PM | 5:55 PM |
| 5:00 PM | 5:30 PM | 5:50 PM | 6:00 PM | 6:25 PM |
| 5:30 PM | 6:00 PM | 6:20 PM | 6:30 PM | 6:55 PM |
| 6:00 PM | 6:30 PM | 6:50 PM | 7:00 PM | 7:25 PM |
| 6:30 PM | 7:00 PM | 7:20 PM | 7:30 PM | 7:55 PM |
| 7:00 PM | 7:30 PM | 7:50 PM | 8:00 PM | 8:25 PM |
| 7:30 PM | 8:00 PM | 8:20 PM | 8:30 PM | 8:55 PM |
| 8:00 PM | 8:30 PM | 8:50 PM | 9:00 PM | 9:25 PM |
| 8:30 PM | 9:00 PM | 9:20 PM | 9:30 PM | 9:55 PM |
| 9:00 PM | 9:30 PM | 9:50 PM | 10:00 PM | 10:25 PM |
| 9:30 PM | 10:00 PM | 10:20 PM | 10:30 PM | 10:55 PM |
| 10:00 PM | 10:30 PM | 10:50 PM | 10:55 PM | --- |
| 10:30 PM | 11:00 PM | --- | --- | --- |

ROUTE 6

ROUTE 6

Ridge St & Prospect Ave

Monday - Saturday 6:30 AM - 12:00 AM
Sunday No Service



| Downtown Transit Station Departure | Pinn Hall Arrival | Willoughby Square Shopping Center Arrival | Downtown Transit Station Arrival |
|---------------------------------------|----------------------|--|-------------------------------------|
| A 17333 | B 17028 | C 19324 | A 17333 |
| 6:30 AM | 6:50 AM | 7:05 AM | 7:27 AM |
| 7:30 AM | 7:50 AM | 8:05 AM | 8:27 AM |
| 8:30 AM | 8:50 AM | 9:05 AM | 9:27 AM |
| 9:30 AM | 9:50 AM | 10:05 AM | 10:27 AM |
| 10:30 AM | 10:50 AM | 11:05 AM | 11:27 AM |
| 11:30 AM | 11:50 AM | 12:05 PM | 12:27 PM |
| 12:30 PM | 12:50 PM | 1:05 PM | 1:27 PM |
| 1:30 PM | 1:50 PM | 2:05 PM | 2:27 PM |
| 2:30 PM | 2:50 PM | 3:05 PM | 3:27 PM |
| 3:30 PM | 3:50 PM | 4:05 PM | 4:27 PM |
| 4:30 PM | 4:50 PM | 5:05 PM | 5:27 PM |
| 5:30 PM | 5:50 PM | 6:05 PM | 6:27 PM |
| 6:30 PM | 6:50 PM | 7:05 PM | 7:27 PM |
| 7:30 PM | 7:50 PM | 8:05 PM | 8:27 PM |
| 8:30 PM | 8:50 PM | 9:05 PM | 9:27 PM |
| 9:30 PM | 9:50 PM | 10:05 PM | 10:27 PM |
| 10:30 PM | 10:50 PM | 11:05 PM | 11:27 PM |
| 11:30 PM | 12:00 AM | --- | --- |

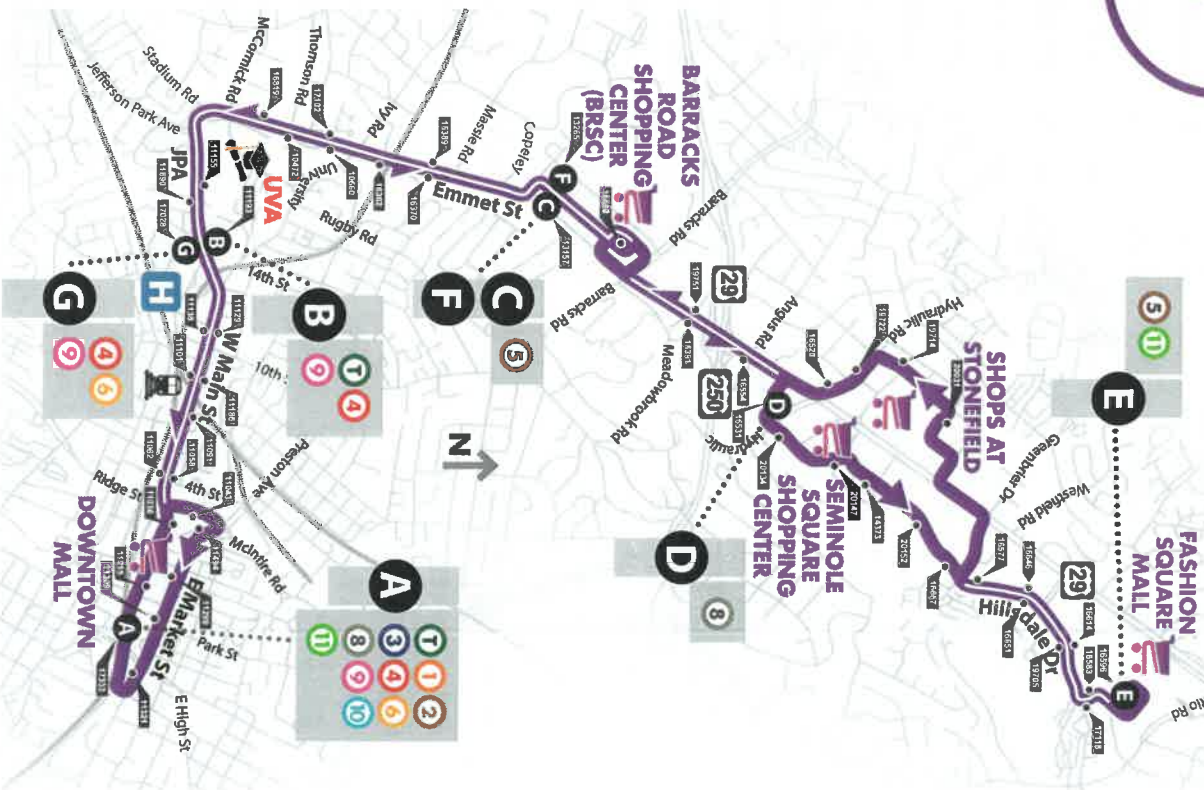
See Something?

You can provide feedback on how we're doing.
It's easy, just dial (434) 970-3649
and select option 1.

ROUTE 7

Emmet St & Seminole Trl

Monday - Saturday 6:25 AM - 11:32 PM
Sunday No Service (Refer to Route 12)



| 17333 | 11193 | 13157 | 16531 | 16596 | 13265 | 17028 | 17333 |
|-----------|----------|------------------------|------------------------|---------------------|------------------------|-----------|---------|
| DTS | UVA | BRSC at Arlington Blvd | Kroger at Hydraulic Rd | Fashion Square Mall | BRSC at Arlington Blvd | Pinn Hall | DTS |
| Departure | Hospital | Northbound | | | Southbound | | Arrival |

A → B → C → D → E → F → G → A

| | | | | | | | |
|----------|----------|----------|----------|----------|----------|----------|----------|
| --- | --- | --- | --- | --- | 6:30 AM | 6:40 AM | 6:52 AM |
| --- | --- | --- | --- | 6:25 AM | 6:50 AM | 7:00 AM | 7:12 AM |
| --- | --- | 6:40 AM | 6:50 AM | 7:05 AM | 7:30 AM | 7:40 AM | 7:52 AM |
| 6:35 AM | 6:47 AM | 7:00 AM | 7:10 AM | 7:25 AM | 7:50 AM | 8:00 AM | 8:12 AM |
| 6:55 AM | 7:07 AM | 7:20 AM | 7:30 AM | 7:45 AM | 8:10 AM | 8:20 AM | 8:32 AM |
| 7:15 AM | 7:27 AM | 7:40 AM | 7:50 AM | 8:05 AM | 8:30 AM | 8:40 AM | 8:52 AM |
| 7:35 AM | 7:47 AM | 8:00 AM | 8:10 AM | 8:25 AM | 8:50 AM | 9:00 AM | 9:12 AM |
| 7:55 AM | 8:07 AM | 8:20 AM | 8:30 AM | 8:45 AM | 9:10 AM | 9:20 AM | 9:32 AM |
| 8:15 AM | 8:27 AM | 8:40 AM | 8:50 AM | 9:05 AM | 9:30 AM | 9:40 AM | 9:52 AM |
| 8:35 AM | 8:47 AM | 9:00 AM | 9:10 AM | 9:25 AM | 9:50 AM | 10:00 AM | 10:12 AM |
| 8:55 AM | 9:07 AM | 9:20 AM | 9:30 AM | 9:45 AM | 10:10 AM | 10:20 AM | 10:32 AM |
| 9:15 AM | 9:27 AM | 9:40 AM | 9:50 AM | 10:05 AM | 10:30 AM | 10:40 AM | 10:52 AM |
| 9:35 AM | 9:47 AM | 10:00 AM | 10:10 AM | 10:25 AM | 10:50 AM | 11:00 AM | 11:12 AM |
| 9:55 AM | 10:07 AM | 10:20 AM | 10:30 AM | 10:45 AM | 11:10 AM | 11:20 AM | 11:32 AM |
| 10:15 AM | 10:27 AM | 10:40 AM | 10:50 AM | 11:05 AM | 11:30 AM | 11:40 AM | 11:52 AM |
| 10:35 AM | 10:47 AM | 11:00 AM | 11:10 AM | 11:25 AM | 11:50 AM | 12:00 PM | 12:12 PM |
| 10:55 AM | 11:07 AM | 11:20 AM | 11:30 AM | 11:45 AM | 12:10 PM | 12:20 PM | 12:32 PM |
| 11:15 AM | 11:27 AM | 11:40 AM | 11:50 AM | 12:05 PM | 12:30 PM | 12:40 PM | 12:52 PM |
| 11:35 AM | 11:47 AM | 12:00 PM | 12:10 PM | 12:25 PM | 12:50 PM | 1:00 PM | 1:12 PM |
| 11:55 AM | 12:07 PM | 12:20 PM | 12:30 PM | 12:45 PM | 1:10 PM | 1:20 PM | 1:32 PM |
| 12:15 PM | 12:27 PM | 12:40 PM | 12:50 PM | 1:05 PM | 1:30 PM | 1:40 PM | 1:52 PM |
| 12:35 PM | 12:47 PM | 1:00 PM | 1:10 PM | 1:25 PM | 1:50 PM | 2:00 PM | 2:12 PM |
| 12:55 PM | 1:07 PM | 1:20 PM | 1:30 PM | 1:45 PM | 2:10 PM | 2:20 PM | 2:32 PM |
| 1:15 PM | 1:27 PM | 1:40 PM | 1:50 PM | 2:05 PM | 2:30 PM | 2:40 PM | 2:52 PM |

| 17333 | 11193 | 13157 | 16531 | 16596 | 13265 | 17028 | 17333 |
|------------------|-----------------|--|------------------------------|---------------------------|--|--------------|----------------|
| DTS Departure | UVA Hospital | BRSC at Arlington Blvd Northbound | Kroger at Hydraulic Rd | Fashion Square Mall | BRSC at Arlington Blvd Southbound | Pinn Hall | DTS Arrival |
| A | B | C | D | E | F | G | A |
| 1:35 PM | 1:47 PM | 2:00 PM | 2:10 PM | 2:25 PM | 2:50 PM | 3:00 PM | 3:12 PM |
| 1:55 PM | 2:07 PM | 2:20 PM | 2:30 PM | 2:45 PM | 3:10 PM | 3:20 PM | 3:32 PM |
| 2:15 PM | 2:27 PM | 2:40 PM | 2:50 PM | 3:05 PM | 3:30 PM | 3:40 PM | 3:52 PM |
| 2:35 PM | 2:47 PM | 3:00 PM | 3:10 PM | 3:25 PM | 3:50 PM | 4:00 PM | 4:12 PM |
| 2:55 PM | 3:07 PM | 3:20 PM | 3:30 PM | 3:45 PM | 4:10 PM | 4:20 PM | 4:32 PM |
| 3:15 PM | 3:27 PM | 3:40 PM | 3:50 PM | 4:05 PM | 4:30 PM | 4:40 PM | 4:52 PM |
| 3:35 PM | 3:47 PM | 4:00 PM | 4:10 PM | 4:25 PM | 4:50 PM | 5:00 PM | 5:12 PM |
| 3:55 PM | 4:07 PM | 4:20 PM | 4:30 PM | 4:45 PM | 5:10 PM | 5:20 PM | 5:32 PM |
| 4:15 PM | 4:27 PM | 4:40 PM | 4:50 PM | 5:05 PM | 5:30 PM | 5:40 PM | 5:52 PM |
| 4:35 PM | 4:47 PM | 5:00 PM | 5:10 PM | 5:25 PM | 5:50 PM | 6:00 PM | 6:12 PM |
| 4:55 PM | 5:07 PM | 5:20 PM | 5:30 PM | 5:45 PM | 6:10 PM | 6:20 PM | 6:32 PM |
| 5:15 PM | 5:27 PM | 5:40 PM | 5:50 PM | 6:05 PM | 6:30 PM | 6:40 PM | 6:52 PM |
| 5:35 PM | 5:47 PM | 6:00 PM | 6:10 PM | 6:25 PM | 6:50 PM | 7:00 PM | 7:12 PM |
| 5:55 PM | 6:07 PM | 6:20 PM | 6:30 PM | 6:45 PM | 7:10 PM | 7:20 PM | 7:32 PM |
| 6:15 PM | 6:27 PM | 6:40 PM | 6:50 PM | 7:05 PM | 7:30 PM | 7:40 PM | 7:52 PM |
| 6:35 PM | 6:47 PM | 7:00 PM | 7:10 PM | 7:25 PM | 7:50 PM | 8:00 PM | 8:12 PM |
| 6:55 PM | 7:07 PM | 7:20 PM | 7:30 PM | 7:45 PM | 8:10 PM | 8:20 PM | 8:32 PM |
| 7:15 PM | 7:27 PM | 7:40 PM | 7:50 PM | 8:05 PM | 8:30 PM | 8:40 PM | 8:52 PM |
| 7:35 PM | 7:47 PM | 8:00 PM | 8:10 PM | 8:25 PM | --- | --- | --- |
| 8:05 PM | 8:15 PM | 8:25 PM | 8:35 PM | 8:45 PM | 9:05 PM | 9:15 PM | 9:32 PM |
| 8:35 PM | 8:45 PM | 8:55 PM | 9:05 PM | 9:15 PM | 9:35 PM | 9:45 PM | 10:02 PM |
| 9:05 PM | 9:15 PM | 9:25 PM | 9:35 PM | 9:45 PM | 10:05 PM | 10:15 PM | 10:32 PM |
| 9:35 PM | 9:45 PM | 9:55 PM | 10:05 PM | 10:15 PM | 10:35 PM | 10:45 PM | 11:02 PM |
| 10:05 PM | 10:15 PM | 10:25 PM | 10:35 PM | 10:45 PM | 11:05 PM | 11:15 PM | 11:32 PM |
| 10:35 PM | 10:45 PM | 10:55 PM | 11:05 PM | 11:15 PM | --- | --- | 11:25 PM |

● BUS ENDS SERVICE AT THIS STOP

PLANNING AN EVENT?

Give your guests a 3-Day Transit Pass!

Passes only cost \$5.50 each and can be purchased weeks or months in advance.

Only when the pass is first used will it begin to depreciate.



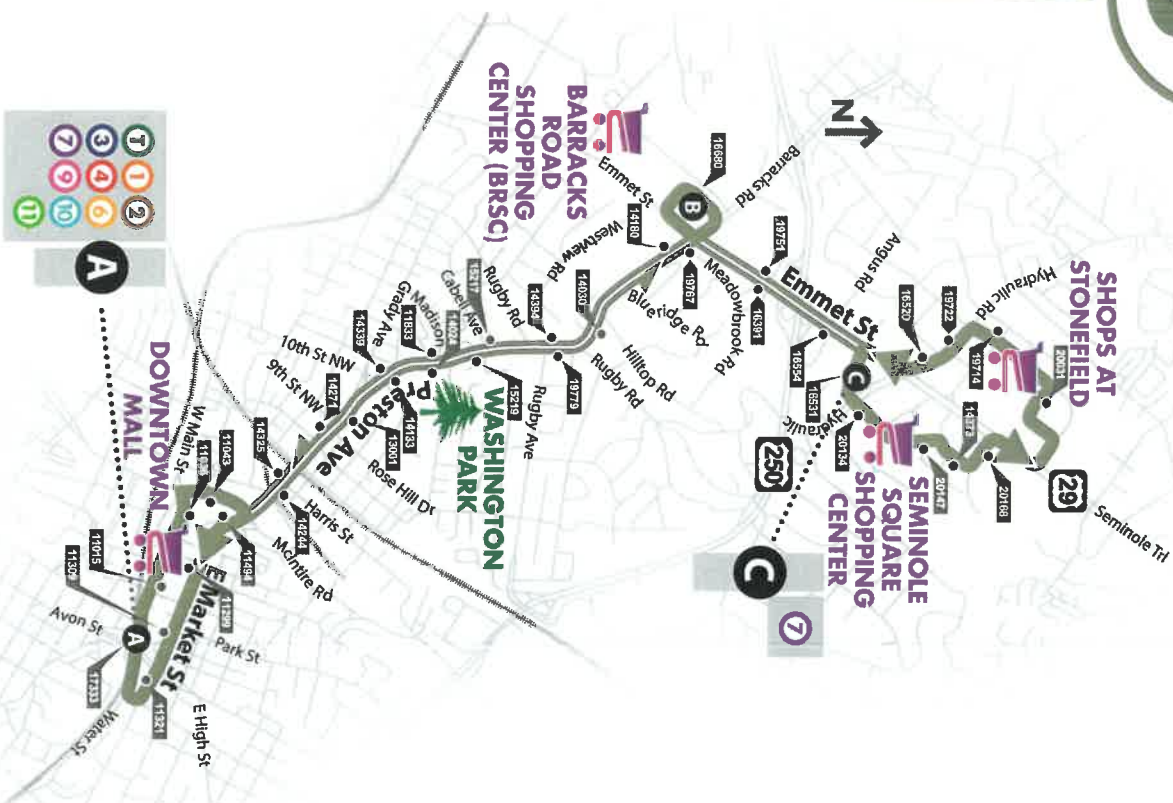
For bulk sales, please call
434-970-3649, Ext. 3



ROUTE 8

PRESTON AVE & EMMET ST

Monday - Friday 6:30 AM - 6:57 PM
 Saturday 6:30 AM - 6:27 PM
 Sunday No Service



Downtown Transit Station (17333) → **Barracks Road Shop Ctr CVS** (16680) → **Kroger at Hydraulic Rd** (16531) → **Barracks Road Shop Ctr CVS** (16680) → **Downtown Transit Station** (17333)

A → **B** → **C** → **B** → **A**

| | | | | |
|----------|----------|----------|----------|----------|
| 6:30 AM | 6:40 AM | 6:50 AM | 7:05 AM | 7:27 AM |
| 7:00 AM | 7:10 AM | 7:20 AM | 7:35 AM | 7:57 AM |
| 7:30 AM | 7:40 AM | 7:50 AM | 8:05 AM | 8:27 AM |
| 8:00 AM | 8:10 AM | 8:20 AM | 8:35 AM | 8:57 AM |
| 8:30 AM | 8:40 AM | 8:50 AM | 9:05 AM | 9:27 AM |
| 9:00 AM | 9:10 AM | 9:20 AM | 9:35 AM | 9:57 AM |
| 9:30 AM | 9:40 AM | 9:50 AM | 10:05 AM | 10:27 AM |
| 10:30 AM | 10:40 AM | 10:50 AM | 11:05 AM | 11:27 AM |
| 11:30 AM | 11:40 AM | 11:50 AM | 12:05 PM | 12:27 PM |
| 12:30 PM | 12:40 PM | 12:50 PM | 1:05 PM | 1:27 PM |
| 1:30 PM | 1:40 PM | 1:50 PM | 2:05 PM | 2:27 PM |
| 2:30 PM | 2:40 PM | 2:50 PM | 3:05 PM | 3:27 PM |
| 3:00 PM | 3:10 PM | 3:20 PM | 3:35 PM | 3:57 PM |
| 3:30 PM | 3:40 PM | 3:50 PM | 4:05 PM | 4:27 PM |
| 4:00 PM | 4:10 PM | 4:20 PM | 4:35 PM | 4:57 PM |
| 4:30 PM | 4:40 PM | 4:50 PM | 5:05 PM | 5:27 PM |
| 5:00 PM | 5:10 PM | 5:20 PM | 5:35 PM | 5:57 PM |
| 5:30 PM | 5:40 PM | 5:50 PM | 6:05 PM | 6:27 PM |
| 6:00 PM | 6:10 PM | 6:20 PM | 6:35 PM | 6:57 PM |

NOT SERVED ON SATURDAY

ROUTE 9

The Health Dept & YMCA

Monday - Saturday 7:00 AM - 8:30 PM
Sunday 10:40 AM - 5:40 PM



Monday through Saturday

| 17333 | 11193 | 20096 | 19526 | 20096 | 17028 | 17333 |
|--------------------------|--------------|----------|------------------------|----------|-----------|--------------------------|
| Downtown Transit Station | UVA Hospital | YMCA | Grove Rd at Concord Dr | YMCA | Pinn Hall | Downtown Transit Station |
| Departure | | | | | | Arrival |
| A | B | C | D | C | F | A |
| 7:40 AM | 7:50 AM | 8:05 AM | 8:10 AM | 8:20 AM | 8:35 AM | 8:50 AM |
| 8:50 AM | 9:00 AM | 9:15 AM | 9:20 AM | 9:30 AM | 9:45 AM | 10:00 AM |
| 10:00 AM | 10:10 AM | 10:25 AM | 10:30 AM | 10:40 AM | 10:55 AM | 11:10 AM |
| 11:10 AM | 11:20 AM | 11:35 AM | 11:40 AM | 11:50 AM | 12:05 PM | 12:20 PM |
| 12:20 PM | 12:30 PM | 12:45 PM | 12:50 PM | 1:00 PM | 1:15 PM | 1:30 PM |
| 1:30 PM | 1:40 PM | 1:55 PM | 2:00 PM | 2:10 PM | 2:25 PM | 2:40 PM |
| 2:40 PM | 2:50 PM | 3:05 PM | 3:10 PM | 3:20 PM | 3:35 PM | 3:50 PM |
| 3:50 PM | 4:00 PM | 4:15 PM | 4:20 PM | 4:30 PM | 4:45 PM | 5:00 PM |
| 5:00 PM | 5:10 PM | 5:25 PM | 5:30 PM | 5:40 PM | 5:55 PM | 6:10 PM |
| 6:10 PM | 6:20 PM | 6:35 PM | 6:40 PM | 6:50 PM | 7:05 PM | 7:20 PM |
| 7:20 PM | 7:30 PM | 7:45 PM | 7:50 PM | 8:00 PM | 8:15 PM | 8:30 PM |

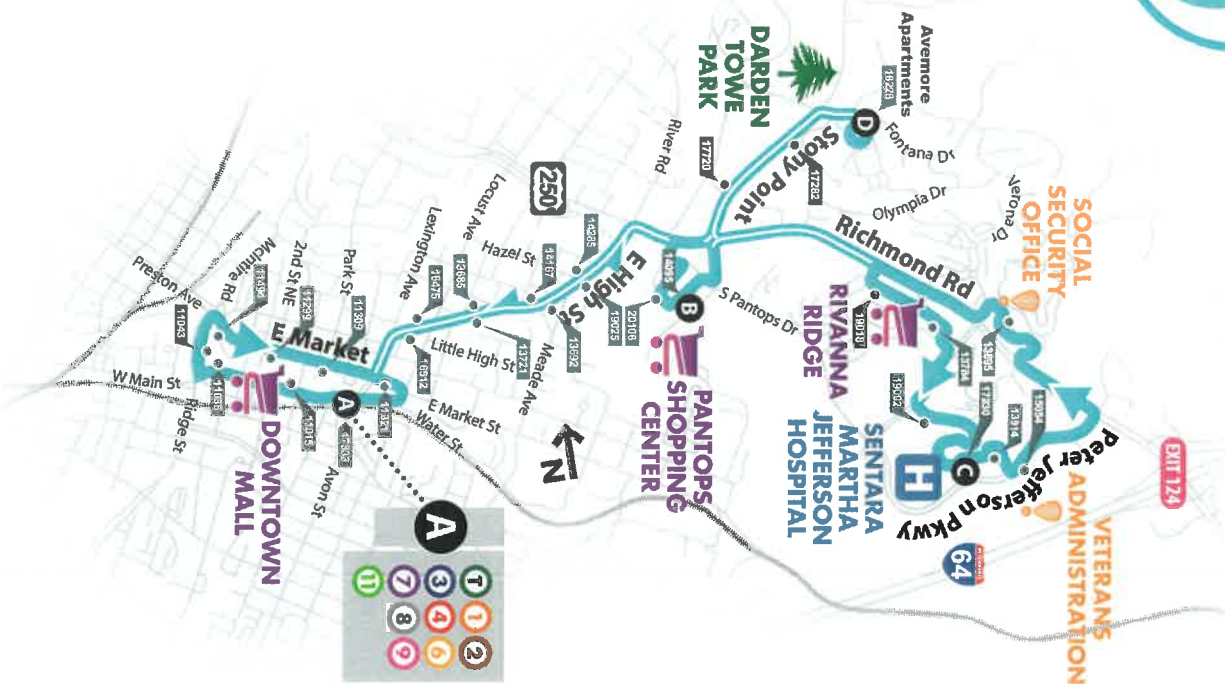
| 17333 | 11193 | 20096 | 19526 | 20096 | 17028 | 17333 |
|--------------------------|--------------|----------|------------------------|----------|-----------|--------------------------|
| Downtown Transit Station | UVA Hospital | YMCA | Grove Rd at Concord Dr | YMCA | Pinn Hall | Downtown Transit Station |
| Departure | | | | | | Arrival |
| A | B | C | D | C | F | A |
| 11:20 AM | 11:30 AM | 11:45 AM | 11:50 AM | 12:00 PM | 12:15 PM | 12:30 PM |
| 12:30 PM | 12:40 PM | 12:55 PM | 1:00 PM | 1:10 PM | 1:25 PM | 1:40 PM |
| 1:40 PM | 1:50 PM | 2:05 PM | 2:10 PM | 2:20 PM | 2:35 PM | 2:50 PM |
| 2:50 PM | 3:00 PM | 3:15 PM | 3:20 PM | 3:30 PM | 3:45 PM | 4:00 PM |
| 4:00 PM | 4:10 PM | 4:25 PM | 4:30 PM | 4:40 PM | 4:55 PM | 5:10 PM |
| 5:10 PM | 5:20 PM | 5:35 PM | 5:40 PM | --- | --- | --- |

Sunday

ROUTE 10

Pantops

Monday - Saturday 6:30 AM - 11:27 PM
Sunday No Service

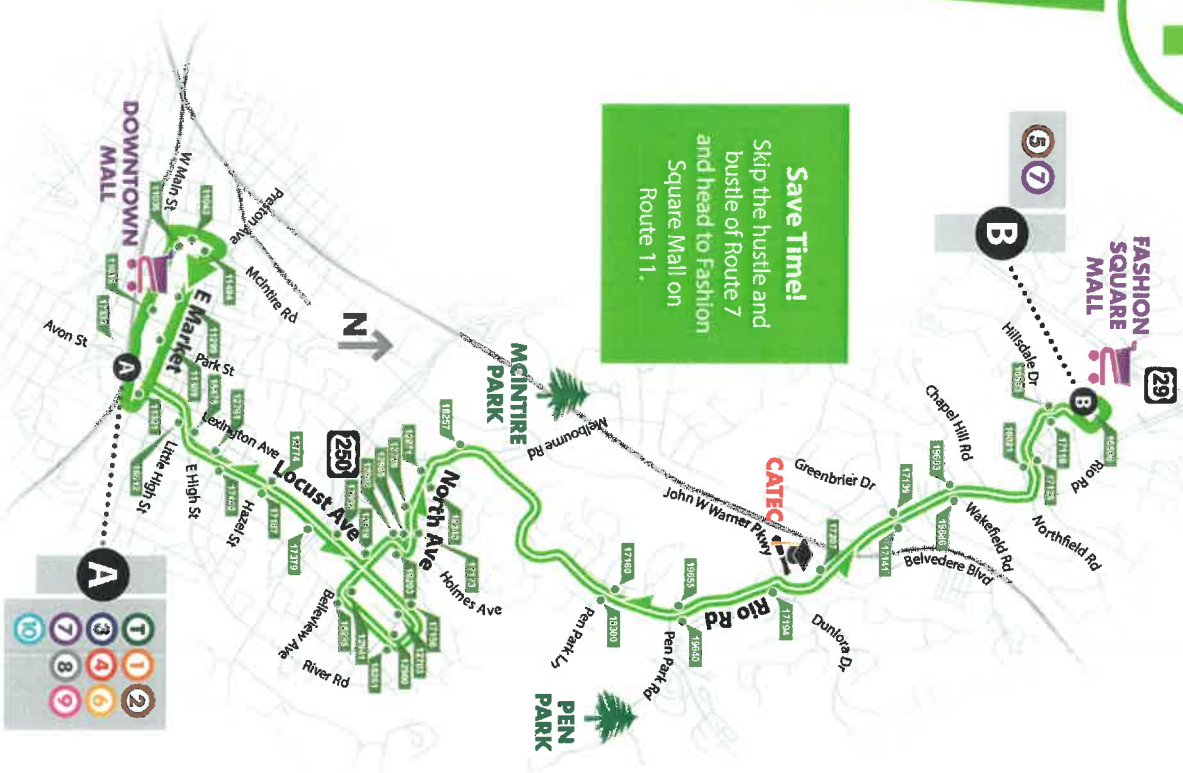


| 17333 | 14095 | 17230 | 18226 | 17333 |
|--------------------------|-------------------------|-----------------------------------|---------------------|--------------------------|
| Downtown Transit Station | Pantops Shopping Center | Sentara Martha Jefferson Hospital | Avenmore Apartments | Downtown Transit Station |
| Departure | | | | Arrival |
| A | B | C | D | A |
| 6:30 AM | 6:45 AM | 7:00 AM | 7:10 AM | 7:27 AM |
| 7:30 AM | 7:45 AM | 8:00 AM | 8:10 AM | 8:27 AM |
| 8:30 AM | 8:45 AM | 9:00 AM | 9:10 AM | 9:27 AM |
| 9:30 AM | 9:45 AM | 10:00 AM | 10:10 AM | 10:27 AM |
| 10:30 AM | 10:45 AM | 11:00 AM | 11:10 AM | 11:27 AM |
| 11:30 AM | 11:45 AM | 12:00 PM | 12:10 PM | 12:27 PM |
| 12:30 PM | 12:45 PM | 1:00 PM | 1:10 PM | 1:27 PM |
| 1:30 PM | 1:45 PM | 2:00 PM | 2:10 PM | 2:27 PM |
| 2:30 PM | 2:45 PM | 3:00 PM | 3:10 PM | 3:27 PM |
| 3:30 PM | 3:45 PM | 4:00 PM | 4:10 PM | 4:27 PM |
| 4:30 PM | 4:45 PM | 5:00 PM | 5:10 PM | 5:27 PM |
| 5:30 PM | 5:45 PM | 6:00 PM | 6:10 PM | 6:27 PM |
| 6:30 PM | 6:45 PM | 7:00 PM | 7:10 PM | 7:27 PM |
| 7:30 PM | 7:45 PM | 8:00 PM | 8:10 PM | 8:27 PM |
| 8:30 PM | 8:45 PM | 9:00 PM | 9:10 PM | 9:27 PM |
| 9:30 PM | 9:45 PM | 10:00 PM | 10:10 PM | 10:27 PM |
| 10:30 PM | 10:45 PM | 11:00 PM | 11:10 PM | 11:27 PM |

ROUTE 11

Locust Ave & Rio Rd

Monday - Friday 6:00 AM - 9:27 PM
Saturday 6:00 AM - 6:27 PM
Sunday No Service



17333
Downtown Transit Station
Departure

16596
Fashion Square Mall
Arrival

17333
Downtown Transit Station
Arrival

| A | B | A |
|----------|----------|----------|
| --- | 6:00 AM | 6:27 AM |
| 6:30 AM | 7:00 AM | 7:27 AM |
| 7:30 AM | 8:00 AM | 8:27 AM |
| 8:30 AM | 9:00 AM | 9:27 AM |
| 9:30 AM | 10:00 AM | 10:27 AM |
| 10:30 AM | 11:00 AM | 11:27 AM |
| 11:30 AM | 12:00 PM | 12:27 PM |
| 12:30 PM | 1:00 PM | 1:27 PM |
| 1:30 PM | 2:00 PM | 2:27 PM |
| 2:30 PM | 3:00 PM | 3:27 PM |
| 3:30 PM | 4:00 PM | 4:27 PM |
| 4:30 PM | 5:00 PM | 5:27 PM |
| 5:30 PM | 6:00 PM | 6:27 PM |
| 6:30 PM | 7:00 PM | 7:27 PM |
| 7:30 PM | 8:00 PM | 8:27 PM |
| 8:30 PM | 9:00 PM | 9:27 PM |

● NOT SERVED ON SATURDAY

ROUTE 12

Seminole Trl

Monday - Saturday No Service (Refer to Rt 5 & Rt 7)
 Sunday 7:45 AM - 5:45 PM



| 17333 | 11193 | 13157 | 16596 | 13296 | 16596 | 13265 | 17028 | 17333 |
|------------------|-----------------|---------------------------------------|---------------------------|----------|---------------------------|---------------------------------------|--------------|----------------|
| DTS Departure | UVA Hospital | BRSC at Arlington Blvd North | Fashion Square Mall | Walmart | Fashion Square Mall | BRSC at Arlington Blvd South | Pinn Hall | DTS Arrival |
| A | B | C | D | E | D | F | G | A |
| --- | --- | --- | --- | 7:45 AM | 8:00 AM | 8:20 AM | 8:30 AM | 8:42 AM |
| 7:45 AM | 7:55 AM | 8:05 AM | 8:30 AM | 8:45 AM | 9:00 AM | 9:20 AM | 9:30 AM | 9:42 AM |
| 8:45 AM | 8:55 AM | 9:05 AM | 9:30 AM | 9:45 AM | 10:00 AM | 10:20 AM | 10:30 AM | 10:42 AM |
| 9:45 AM | 9:55 AM | 10:05 AM | 10:30 AM | 10:45 AM | 11:00 AM | 11:20 AM | 11:30 AM | 11:42 AM |
| 10:45 AM | 10:55 AM | 11:05 AM | 11:30 AM | 11:45 AM | 12:00 PM | 12:20 PM | 12:30 PM | 12:42 PM |
| 11:45 AM | 11:55 AM | 12:05 PM | 12:30 PM | 12:45 PM | 1:00 PM | 1:20 PM | 1:30 PM | 1:42 PM |
| 12:45 PM | 12:55 PM | 1:05 PM | 1:30 PM | 1:45 PM | 2:00 PM | 2:20 PM | 2:30 PM | 2:42 PM |
| 1:45 PM | 1:55 PM | 2:05 PM | 2:30 PM | 2:45 PM | 3:00 PM | 3:20 PM | 3:30 PM | 3:42 PM |
| 2:45 PM | 2:55 PM | 3:05 PM | 3:30 PM | 3:45 PM | 4:00 PM | 4:20 PM | 4:30 PM | 4:42 PM |
| 3:45 PM | 3:55 PM | 4:05 PM | 4:30 PM | 4:45 PM | 5:00 PM | 5:20 PM | 5:30 PM | 5:42 PM |
| 4:45 PM | 4:55 PM | 5:05 PM | 5:30 PM | 5:45 PM | --- | --- | --- | --- |

Don't Pay for Parking!

Take the bus and save! A 24-Hour Pass only costs \$1.50 and kids ride for free (see page 5 for details).

ATTACHMENT "B"

RECOMMENDED BUDGET

FISCAL YEAR 2020
7/1/2019

ALBEMARLE COUNTY COST ALLOCATION

Recommended
May 23, 2019

Routes by Funding

(A)

| Routes | Revenue Hours | County % | County Hours | Annual \$ | FOA Credit | Fare Credit | County Cost | City Cost |
|---------|---------------|----------|--------------|-------------|------------|-------------|-------------|-------------|
| Trolley | 19,604 | 0% | 0 | \$0 | \$0 | \$0 | \$0 | \$1,421,594 |
| 1 | 4,160 | 25% | 1,040 | \$75,416 | -\$32,790 | -\$7,194 | \$35,433 | \$266,232 |
| 2 | 5,460 | 30% | 1,638 | \$118,780 | -\$51,644 | -\$11,330 | \$55,807 | \$340,128 |
| 3 | 7,176 | 25% | 1,794 | \$130,093 | -\$56,562 | -\$12,409 | \$61,122 | \$459,250 |
| 4 | 8,736 | 0% | 0 | \$0 | \$0 | \$0 | \$0 | \$633,496 |
| 5 | 15,288 | 92% | 14,065 | \$1,019,928 | -\$443,448 | -\$97,286 | \$479,193 | \$629,424 |
| 6 | 5,616 | 0% | 0 | \$0 | \$0 | \$0 | \$0 | \$407,247 |
| 7 | 24,960 | 24% | 5,990 | \$434,397 | -\$188,869 | -\$41,435 | \$204,093 | \$1,605,895 |
| 8 | 5,564 | 17% | 946 | \$68,591 | -\$29,822 | -\$6,543 | \$32,226 | \$371,250 |
| 9 | 4,680 | 0% | 0 | \$0 | \$0 | \$0 | \$0 | \$339,373 |
| 10 | 5,304 | 50% | 2,652 | \$192,311 | -\$83,614 | -\$18,344 | \$90,354 | \$294,269 |
| 11 | 4,628 | 52% | 2,407 | \$174,513 | -\$75,875 | -\$16,646 | \$81,992 | \$253,610 |
| 12 | 1,092 | 44% | 480 | \$34,842 | -\$15,149 | -\$3,323 | \$16,370 | \$62,817 |
| Totals | 112,268 | | 31,012 | \$2,248,872 | -\$977,774 | -\$214,510 | \$1,056,588 | \$7,084,585 |

Historical Albemarle Contribution

| Fiscal Year | Approved | Actual | Difference |
|-------------|-------------|--------|------------|
| FY13 | \$722,555 | | |
| FY14 | \$815,567 | | |
| FY15 | \$868,988 | | |
| FY16 | \$905,477 | | |
| FY17 | \$1,054,244 | | |
| FY18 | \$1,135,821 | | |
| FY19 | \$1,178,382 | | |
| FY20 | | | |

Service Cost/Credit Calculations

| CAT FY20 Operating Budget | |
|-------------------------------|-------------|
| Expenditures | \$8,141,173 |
| Gross Cost/Service Hour | \$72.52 |
| FOA Federal / State Revenue | \$3,539,652 |
| FOA % | 44% |
| FOA \$/Service Hour | -\$31.53 |
| Farebox \$ / Service Hour | -\$6.92 |
| Net Cost per Service Hour (B) | \$34.07 |

Service Hours - All Routes

Service Hours / Day

| Route | Weekday | Sat | Sun | Revenue Hrs | Annual \$ | Ann Fare \$ | Ann Grants \$ |
|---------|---------|-------|-----|-------------|-----------|-------------|---------------|
| Trolley | 60.5 | 60.5 | 14 | 19,604 | | | |
| 1 | 16 | 0 | | 4,160 | | | |
| 2 | 17.5 | 17.5 | | 5,460 | | | |
| 3 | 24 | 18 | | 7,176 | | | |
| 4 | 30 | 18 | | 8,736 | | | |
| 5 | 49 | 49 | | 15,288 | | | |
| 6 | 18 | 18 | | 5,616 | | | |
| 7 | 80 | 80 | | 24,960 | | | |
| 8 | 19 | 12 | | 5,564 | | | |
| 9 | 14 | 14 | | 4,680 | | | |
| 10 | 17 | 17 | | 5,304 | | | |
| 11 | 15.5 | 11.5 | | 4,628 | | | |
| 12 | 0 | 0 | 21 | 1,092 | | | |
| Total | 360.5 | 315.5 | 35 | 112,268 | | | |

| | | | | | | | |
|---|---|--|--|--|--|--|--|
| | Budget Formula | | | | | | |
| A | Total Albemarle County Revenue Hours | | | | | | |
| B | Net Cost per Service Hour | | | | | | |
| C | County Funding | | | | | | |
| | A x B = C | | | | | | |
| A | Hours of fixed route revenue service in Albemarle County | | | | | | |
| B | Total expenses minus Fed/State Grants minus System farebox revenues divided by Total system revenue hours equals NET COST PER SERVICE HOUR | | | | | | |
| | Farebox cost per service hour equals system farebox revenue divided by system revenue hours. | | | | | | |



CITY OF CHARLOTTESVILLE
invites applications for the position of:

Director of Charlottesville Transit

An Equal Opportunity Employer

SALARY

Annually
\$85,675.20 - \$150,000.00

OPENING DATE: 05/03/19

CLOSING DATE: 06/07/19 05:00 PM

GENERAL SUMMARY:



The City of Charlottesville is seeking qualified candidates to be considered for the position of Director of Charlottesville Transit who are highly motivated and who strive for success by demonstrating Charlottesville's Core Values of Leadership, Trust, Creativity, Respect, and Excellence. The Director position is a highly visible job, which will require a person with well-developed operations, marketing, and administrative skills. The individual must be an outstanding communicator, responsive to the needs of the public, other officials and employees.

The Director of Charlottesville Transit is appointed by the City Manager and serves as a senior member of the City Manager's leadership team. The Director is responsible for the management of Charlottesville Area Transit (CAT) and currently also for the Charlottesville City Schools Pupil Transportation, via a contract between the City and Schools, including all departmental functions, programs, budget and activities. This is to include the operation, maintenance and service planning for fixed routes for CAT and Pupil Transportation and in close collaboration with regional partners in para-transit services. This position oversees the planning and operations of the municipal transit services and works in close collaboration with regional partners, such as Albemarle County, the University of Virginia and JAUNT Paratransit Services, and plays a pivotal role in the planning functions, enhancing and expanding transportation infrastructure in the region. Other duties include establishing critical relationships with elected officials, changes to improve departmental effectiveness, and budget preparation; leading professional staff and managing the operations of the department; partnering with local, regional, state and federal agencies on transportation related matters; and ensuring customer satisfaction. Starting on or around July 2020, the Transit Director will play a principal role in developing the system's first Transit Strategic Plan (TSP), as legislated by the Virginia General Assembly in 2018, requiring that transit agencies operating in urban areas develop such a plan.

Located approximately 100 miles southwest of Washington, D.C. and 70 miles northwest of Richmond, Virginia, the City of Charlottesville serves as economic, cultural, and educational center of a multi-county region in Central Virginia. The City is 10.4 square miles and has an estimated population of over 49,000 people. Charlottesville's scenic beauty, brick-lined Downtown Mall, and wine choices from 30+ local orchards and vineyards in the region are bonuses to a charming yet innovative community. Popular annual events include the Dogwood Festival, First Night Virginia, the Virginia Film Festival, the Virginia Festival of the Book, the Tom Tom Founders Festival, the Festival of Cultures, the African-American Cultural Arts Festival, among many others that occur throughout the year. The City has received many notable awards and recognitions and is consistently at the top of everyone's "best lists" including the "Best Place to Live in America" and "Best Small Cities in the U.S."

The STARTING SALARY will be between \$85,675.20 and \$150,000 annually, dependent on education and experience. The City offers an excellent benefits program, including the option for participation in a Defined Benefits or Defined Contribution Retirement Plan. Reasonable relocation assistance will be available. **To be considered, an application must be filled out online at www.charlottesville.org/jobs prior to the closing date of June 7, 2019 at 5pm EST. Please include with your online application a cover letter, resume, salary history, and at least 5 professional references.**

To view a downloadable brochure about our Community, City Government, and the position, please go to: <http://www.charlottesville.org/home/showdocument?id=65176>

ESSENTIAL RESPONSIBILITIES AND DUTIES:

- Plans and/or oversees regularly-scheduled transit and school bus operations and route scheduling;
- Represents CAT by attending City Council meetings, work sessions, retreats, neighborhood meetings, and local and regional boards and commissions; preparing agenda items and/or reviewing agenda items prepared for City Council meetings, various boards and commissions involving transit issues;
- Represents the City on the Regional Transit Partnership (RTP), an advisory board established that provides recommendations to the City, County, UVA and other stakeholders; via a new Memorandum of Understanding between the City and Albemarle County, the Transit Director provides the RTP with advisory direction and with regular reports on various topics such as the budget, operations, service requests, grant requests, long range planning and capital planning, to name a few.
- Researches and secures federal and state sources for available funding assistance; oversees and/or prepares grant applications and reporting requirements;
- Develops and maintains relationships with regional, State and Federal partners;
- Oversees the preparation of financial and related records and reports; submits to appropriate higher authority;
- Prepares contracts and resolutions pertaining to transit operations for City Manager and City Council disposition;
- Receives community development and comprehensive planning proposals and activities in the area and estimates future transportation requirements;
- Designs and implements customer satisfaction surveys, marketing campaigns, information and promotion programs;

- Prepares capital purchasing information and collaborates with the procurement department to process bus purchases and infrastructure for public use;
- Prepares and develops annual departmental operating budgets; develops and prioritizes capital improvement program project requests; ensure the proper monitoring and reporting of budget revenues and expenses;
- Oversees the purchasing of equipment; reviews third party contracts and purchase requisitions for compliance with DOT program;
- Receives, processes and resolves citizen service requests and complaints concerning transportation matters;
- Serves on a variety of special boards and committees involving transit issues;
- Develops and implements long-range plans for transit operations including regional emphasis, using equity lens, balancing routes based on coverage with ridership;
- Oversees supervision and management of CAT employees by ensuring that annual performance appraisals and coaching and mentoring sessions are performed for all employees, review work progress of Transportation operational units with unit/division managers, provide general guidance which ensure that the departments' divisions meet established work plan goals, objectives and timelines; ensures the availability of training and professional development programs;
- Provides excellent customer service by developing, maintaining and monitoring customer service standards for all departmental work units; ensure that responses to citizens, internal and external customers are timely, complete, accurate and in accordance with ordinances, regulations and policies;
- Oversees Departmental policies and procedures, supporting and implementing changes as appropriate;
- Serves as a member of the Executive Leadership Team participating in the formulation of strategic initiatives and advising on the decision-making at the leadership level;
- Performs related duties as assigned

**EDUCATION,
EXPERIENCE AND
SKILLS:**

Education and Experience:

- Any combination of education and experience equivalent to a Bachelor's degree from an accredited university or college in transportation management, transportation planning, public administration, organizational leadership or closely related field.
- At least eight to ten years of increasingly responsible experience managing or supervising transit operations, programs, and services, including four years of supervisory, budgetary, and management responsibilities; preferably in a municipal or public sector environment.
- Requires the possession of a valid driver's license and CDL issued by the Commonwealth of Virginia by employment start date.
- Master's degree preferred

Knowledge, Skills and Abilities: Comprehensive knowledge of the principles and practices of public transportation and automotive repair facility management; comprehensive knowledge of the hazards and safety precautions of large scale operations; comprehensive knowledge of the laws and regulations pertaining to public transportation; general knowledge of the principles, practices and philosophies of urban planning; ability to plan and supervise market survey studies and prepare promotional programs; ability to establish and maintain effective working relationships with other City officials, other public officials and representatives, employees and the general public; ability to communicate technical ideas effectively both orally and in writing; ability to work in effective collaboration with others to develop and support staff; ability to prepare and present financial reports; ability to prepare and maintain complex financial records; ability to prepare and monitor an operational budget.

**PHYSICAL
CONDITIONS &
WORK CONTACTS:**

Standard work environment.

To be considered, an application must be filled out online at www.charlottesville.org/jobs. Please include with your online application a cover letter, resume, salary history, and five (5) professional references.

Inquiries relating to the recruitment and selection process for the Director of Charlottesville Transit position are to be directed to either Assistant City Manager Leslie Beauregard at 434-970-3105, beauregard@charlottesville.org, or Galloway Beck, Human Resources Director, at 434-970-3492, beck@charlottesville.org.

Individuals required to register with Selective Service must show proof of registration as a condition of employment (pursuant to Section 2.2-2804, Code of Virginia.) The City requires pre-employment drug testing for all positions. Applicants selected for positions that require driving will be asked to provide a certified copy of their DMV driving record and must meet The City's driving eligibility requirements.

The City of Charlottesville is an Equal Opportunity Employer. Minority and disabled individuals are encouraged to apply. The City of Charlottesville will make reasonable accommodations for persons with disabilities.

You will be asked to provide proof of identity and eligibility for work in the U.S. in accordance with the Immigration Reform and Control Act.

APPLICATIONS MAY BE FILED ONLINE AT:
<http://www.charlottesville.org/jobs>

Job #190500002
DIRECTOR OF CHARLOTTESVILLE TRANSIT

For more information, please contact:
City of Charlottesville
Department of Human Resources
P. O. Box 911
605 East Main Street
Charlottesville, VA 22902
(434) 970-3490
hr@charlottesville.org

An Equal Opportunity Employer

Director of Charlottesville Transit Supplemental Questionnaire

- * 1. To be considered, **qualifying education and experience**, including City of Charlottesville employment, **must be clearly documented in the education, work history, and additional information sections of the employment application.** Resumes are not a substitute for the required information on the application. I understand that an attached